PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/8/21	Prepared by:	HEMENDRA
PO/WO no.	73521	PO / WO Date.	5/1/21
Supplier Name	Prana Agencies	PO/WO amount	3,37,499/-
Firm/Company	SSLLP	Project	Sh Ler MPL

Sl. No.	Bill No.	Bill Date	Bill amount
1	530	11/1/21	1,64,699/-
2	529	"	1,72,800/-
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 3,37,499/-

Sl. No.	DC .No.	DC. Date	MRN No.	DC matches MRN
1.	13208	21/1/21	87880	☑ Yes ☐ No
2.	13209	"	87882	☑ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	—
Amount E – PO / WO value:	3,37,499/-
Amount F – Difference (A – E): GST-18%	3,37,499/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ ~~No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. /- ☐ No
Payment – due date	3,37,499/-
Remarks: Edit Period Locked	Paid.

NO BAR code

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature]	APPROVED BY 30 AUG 2021 SOHAM MODI MANAGING DIRECTOR			
Date			25/8/2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. **530** e-Way Bill No.	Dated **11-Jan-2021**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **73521**	Dated **5-Jan-2021**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination **Mallapur**
	Bill of Lading/LR-RR No.	Motor Vehicle No. **Ts08uf6737**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**540 BAGS**	238.28	BAGS	**1,28,671.20**
	CGST					**18,013.97**
	SGST					**18,013.97**
	Less : ***ROUND OFF***					**(-)0.14**
	Total		**540 BAGS**			**₹ 1,64,699.00**

Amount Chargeable (in words) E. & O.E

INR One Lakh Sixty Four Thousand Six Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	1,28,671.20	14%	18,013.97	14%	18,013.97	36,027.94
Total	**1,28,671.20**		**18,013.97**		**18,013.97**	**36,027.94**

Tax Amount (in words) : **INR Thirty Six Thousand Twenty Seven and Ninety Four paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 15671	Dt: 21/1/21
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M.Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpesh218@gmail.com	Invoice No. e-Way Bill No. **529**	Dated **11-Jan-2021**	
	Delivery Note	Mode/Terms of Payment	
	Supplier's Ref.	Other Reference(s)	
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Rajasthan, Code : 08	Buyer's Order No. **73521**	Dated **5-Jan-2021**	
	Despatch Document No.	Delivery Note Date	
	Despatched through	Destination **Mallapur**	
	Terms of Delivery		

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**540 BAGS**	250.00	BAGS	**1,35,000.00**
	CGST					**18,900.00**
	SGST					**18,900.00**
	Total		**540 BAGS**			**₹ 1,72,800.00**

Amount Chargeable (in words)

E. & O.E

INR One Lakh Seventy Two Thousand Eight Hundred Only

HSN/SAC	Taxable Value
	1,35,000.00
Total	**1,35,000.00**

Tax Amount (in words) : **NIL**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

INWARD

Inward No: 15672	Dt: 21/1/21
MRN No:	Dt:
Received By:	Sign:

SUMMIT SALES LLP

Purchase Order

 19-08-2021 13:00:02

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
PRANAV AGENCIES 311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003 **GSTIN** 36agkpk7722p1zq 9989210123	**Doc No**	73521	168280
	Doc Date	05-01-2021	
	Quote No	NIL	
	Quote Date	05-01-2021	
	SupplyType	Supply	

Kind Attn : Mr. Kalpesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3002 - Cement - PPC - 50kgs - bags	540.00	238.28	0.00	28.00	164,699.14
2	3001 - Cement - 53 grade - 50kgs - bags *OPC*	540.00	250.00	0.00	28.00	172,800.00
					Total Order Value . . .	**337,499.14**

Rupees : Three Lakh(s) Thirty Seven Thousand Four Hundred Ninty Nine and Paise Fourteen Only.

Terms and Conditions :-

Specification / Brand	Item shall be Of Penna CEMENT
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	Immediate
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NIL
Transportation Cost	Included in the above price and Hamali charges
Warranty	NIL
Advance Paid	RS 3,37,499./-
Other Terms	We reserve the right to reject the item not conforming to the Quality and specs. Hamali charges extra Rs. 5/- per bag site use purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	Delivery at MPL-MALLAPUR Contact Person Mr Subba Reddy-7674808777

Bills not received (530, 529).
V. Bhf
25/08/2021.

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *PRANAV AGENCIES*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Summit sales llp	Date:	5.1.2021
Site & Phase :	Summit housing llp	Time:	11.00
Supplier		Req. No.	168280
Material required before date:		ID No.	68201

No	Description	Size	Quantity	Units	Inward No	Date
1	PPC CEMENT		540	BAGS		
2	OPC CEMENT		540	BAGS		
3						
4						
5						
6						
7						
8						

Remarks : DELIVERY AT MPL

Prepared By	SOWMYA	Approved by	
Sign.& Date	5.1.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.