PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 27/8/21 | Prepared by: | Deeps |
| PO/WO no. | 79473 | PO / WO Date. | 9/8/21 |
| Supplier Name | Ganj renkannad & sons | PO/WO amount | 3,645.02/- |
| Firm/Company | MPJL | Project | |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 2511 | 25/8/21 | 3745/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3745/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 2511 | 25/8/21 | 95546 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| Amount B –Other Credits : Transportation charges | | | | — |
| Amount C –Other Debits : | | | | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 3745/- |
| Amount E – PO / WO value: | | | | 3646/- |
| Amount F – Difference (A – E): GST-18% | | | | 99/- |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below~~) |
| Excess / short material received | ~~□ Approved – within acceptable limits □ No (explained below)~~ |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- □ ~~No~~ |
| Payment – due date | 30/8/21 |
| Remarks: | — final Bill — |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | SD | PX | | | | | |
| Date | 27/8/21 | 27/8/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills ~~or DCs~~ is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

**TAX INVOICE** *(ORIGINAL FOR RECIPIENT)*

**GANJI VENKANNAH & SONS 20-22**
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :9848036757
GSTIN/UIN : 36AABFG9288K1ZT
State Name : Telangana, Code : 36
E-Mail : ganji_venkannah@yahoo.co.in

| | |
|---|---|
| Invoice No. **2511** | Dated **25-Aug-21** |
| Delivery Note | Mode/Terms of Payment **CREDIT** |
| Reference No. & Date. | Other References |
| Buyer's Order No. **79473** | Dated **9-Aug-21** |
| Dispatch Doc No. | Delivery Note Date |
| Dispatched through | Destination |
| Terms of Delivery | |

Consignee (Ship to)
**MODI PROPERTIES PVT LTD.**
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Buyer (Bill to)
**MODI PROPERTIES PVT LTD.**
5-4-187/3&4 IInd Floor, M.G Road, Secunderabad
500003 A P India
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | Quantity | Rate (Incl. of Tax) | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **PAINT THINNER 5LTR** | 380580 | **2 Nos** | 375.00 | 317.80 | Nos | | **635.60** |
| 2 | **P.O. RED PGE 4 LTR** | 32089090 | **3 Nos** | 998.28 | 846.00 | Nos | | **2,538.00** |
| | | | | | | | | 3,173.60 |
| | *CGST* | | | | | | | **285.62** |
| | *SGST* | | | | | | | **285.62** |
| | *Round Off* | | | | | | | **0.16** |
| | Total | | 5 Nos | | | | | **₹ 3,745.00** |

**INWARD**
Inward No: 4336 Dt: 25/8/21
MRN No: 95546 Dt: 26/8/21
Received By: Sign: n/13am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83791
Date: 26/8
Sign: L

E. & O.E

Amount Chargeable (in words)
**INR Three Thousand Seven Hundred Forty Five Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 380580 | 635.60 | 9% | 57.20 | 9% | 57.20 | 114.40 |
| 32089090 | 2,538.00 | 9% | 228.42 | 9% | 228.42 | 456.84 |
| Total | 3,173.60 | | 285.62 | | 285.62 | 571.24 |

Tax Amount (in words) : **INR Five Hundred Seventy One and Twenty Four paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANJI VENKANNAH & SONS 20-22
GANJI VENKANNAH & SONS EST:1914 27719935
Authorised Signatory

This is a Computer Generated Invoice

This is a Computer Generated Invoice

# Purchase Order

 09-08-2021 15:08:06

79473
10.08.21 11:14:46

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

| **Supplier Details** | | | |
|---|---|---|---|
| Ganji Venkannah & sons (Asian Paints) | **Doc No** | 79473 | 177878 |
| #5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India. | **Doc Date** | 09-08-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36AABFG9288K1ZT 040-40146505 | **Quote Date** | 07-08-2021 | |
| 27710339,27719935,277807357 | **SupplyType** | Supply | |

**Kind Attn : Mr.Ganji Ashok**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 6596 - Paints - Turpentine Oil - NA - ltrs<br>*5 ltrs Tin* | 2.00 | 317.80 | 0.00 | 18.00 | 750.01 |
| 2 | 6527 - Paints - Enamel - 4ltrs - buckets<br>*Post Office Red* | 3.00 | 817.80 | 0.00 | 18.00 | 2,895.01 |
| | | | | **Total Order Value . . .** | | **3,645.02** |

Rupees : Three Thousand Six Hundred Fourty Five and Paise Two Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above Order for Fire safety sprinkler work purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

09/08/2021

Name : ______________________

Accepted the above Terms And Conditions

For *Ganji Venkannah & sons (Asian Paints)*

Name : ______________________

Date : __/__/____

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# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Properties Pvt Ltd | Date: | 03.08.2021 |
| Site & Phase : | May Flower Platinum | Time: | 11:55 |
| Supplier | | Req.No. | 177878 |
| Material required before date: | 06.08.2021 | ID No. | 68116 . |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Sprinkler Bulb | | 600 | No's | | |
| 2 | Sprinkler Bulb (Side wall) 79464 | | 12 | No's | | |
| 3 | Teflon Tape | | 200 | No's | | |
| 4 | MS Sheet Dummy | 150mm | 05 | No's | | |
| 5 | MS Flange | 65mm | 14 | No's | | |
| 6 | MS Dummy Flange 79465 | 65mm | 07 | No's | | |
| 7 | GI Nut Bolt | 5/8 X 3"-length | 30 | No's | | |
| 8 | Rubber Sheet | 3mm | 02 | Mat's | | |
| 9 | Butterfly Valve | 65mm | 07 | No's | | |
| 10 | Asian Paint (PO Red) 79473 | - | 12 | Ltr's | - 965 (incl. GST)-4lt | |
| 11 | Turpentine Oil | - | 10 | Ltr's | - | |

Remarks: Towards Fire Safety - Sprinkler Works Purpose.

| | | | |
|---|---|---|---|
| Prepared By | R.Ashok | Approved by | S.V.Subba Reddy |
| Sign.& Date | 03.08.2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

-4 AUG 2021

[illegible]
☐ [illegible] limits.
☐ [illegible]
☑ [illegible] clarification.
☐ [illegible] stock
☐ Other