Annexure – A – Record of material issued to/received from contractors.

| Name of firm/company | Vista Homes | Project name/location | Vista Homes- Kushaiguda |
|---|---|---|---|
| Sign of project manager: | | Sign of admin: | Sign of security: | Sign of admin audit: |

| S. no | Date of issue | Material description | Qty | Units | Rate* | Amount* | Issued by# | Issued to# | Tally dr/cr V no. | Sign of Builder | Sign of Contractor |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 05/5/21 | PPC cement | 03 | Bags | 219/- | 657/- | Security | Rekha reddy | Jou/10223 | | |
| 2 | 7/5/21 | PPC Cement | 02 | " | 219/- | 438/- | Security | Rekha reddy | Jou/10223 | | |
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Notes: 1. * Rate and amount are exclusive of GST. 2. Issued by can be Contractor or Builder. Same for issued to. 3. Builders sign must be of project manager or admin officer at site. 4. Write on alternate lines. 5. Start with fresh page at end of each week (Friday to Thursday). 6. Check rate with purchase/PO/WO.