

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/8/21		Prepared by:	E. MENON	
PO/WO no.	79301		PO / WO Date.	3/8/21	
Supplier Name	Pranav agencies		PO/WO amount	1,45,000/-	
Firm/Company	SCLP		Project	Shur Gmc	
Sl. No.	Bill No.	Bill Date	Bill amount		
1	566	4/8/21	1,44,999/-		
2					
3					
4					
Amount A - Bills total (Excluding Transport & Hamali Charges):					
1,44,999/-					
Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN	
1.	Inward 16818	18/8/21	95303	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
1,44,999/-					
Amount E - PO / WO value:					
1,45,000/-					
Amount F - Difference (A - E): GST-18%					
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)		
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)		
Excess / short material received			☐ Approved - within acceptable limits ☐ No (explained below)		
Close PO / WO			☐ Yes ☐ No - wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. _____/- ☐ No		
Payment - due date			1,45,000/-		
Remarks:					
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D. APPROVED BY	Accountant
Sign:				01 SEP 2021	Accounts Manager
Date			20/08/2021	SOHAM MODI MANAGING DIRECTOR	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax invoice

PRANAV AGENCIES

15, 2-1-150, 1st Floor,
H.M. Ishaque Estate, M.G. Road
SECUNDERABAD - 500 003
GST/IN/IN: 36AGKPK7722P1ZQ
State Name: Telangana, Code: 36
E-Mail: palpesh218@gmail.com

Bye!

Summit Sales LLP

5-4-187/3&4, 2nd Floor, M.G. Road, Secunderabad 3

GS TTN/UN 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Invoice No.	e-Way Bill No.	Dated
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556

e-Way Bill No.

Dated

4-Aug-2021

Delivery Note

Mode/Terms of Payment

Supplier's Ref.

Other Reference(s)

Buyer's Order No.

Dated

79301

3-Aug-2021

Despatch Document No

Delivery Note Date

107

Despatched through

Destination

Mallapur

Bill of Lading/LR-RR No.

Motor Vehicle No

Ts05ub9895

Terms of Delivery

[illegible]

Amount Chargeable (in words)

INR One Lakh Forty Four Thousand Nine Hundred Ninety Nine Only

E. & O. E.

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	1,13,280.00	14%	15,859.20	14%	15,859.20	31,718.40
Total	1,13,280.00		15,859.20		15,859.20	31,718.40

Tax Amount (in words): INR 31,718.40

Tax Amount (in words) : **INR Thirty One Thousand Seven Hundred Eighteen and Forty paise Only**

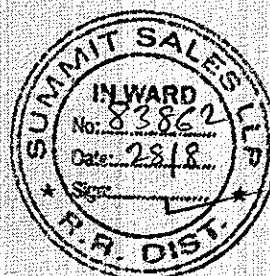
this invoice shows the actual price of the
and that all particulars are true and

for PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 16818	Dt: 18/8/21
SKN No:	Dt:
Received By:	Sign: <i>dy</i>
SUMMIT SALES LLP	



Purchase Order

Page(s) 1 Of 1

03-08-2021 1:23:07 PM



79301

31.07.21 2:18:25

From Company : **Summit Sales LLP**
5-4-187/384, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

PRANAV AGENCIES

311, 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003

9989210123

Doc No	79301	168891
Doc Date	03-08-2021	
Quote No	NIL	
Quote Date	03-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Kaipesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 3002 - Cement - PPC - 50kgs - bags	500.00	226.56	0.00	28.00	144,999.68
Total Order Value . . .					144,999.68

Rupees : One Lakh(s) Fourty Four Thousand Nine Hundred Ninty Nine and Paise Sixty Eight Only.

Terms and Conditions :-

Specification / Brand Item shall be Of Lafarge Cement Only.

Payment Terms 100% as advance

Tax Included in the above price

Delivery Date Immediate

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay NIL

Transportation Cost Included in the above price and Hamali charges

Warranty NIL

Advance Paid Rs 1,45,000/- Cheque Dt---

Other Terms We reserve the right to reject the item not conforming to the Quality and specs. Hamali charges extra Rs. 5/- per bag Above order for GMR site purpose

Completion Date NIL

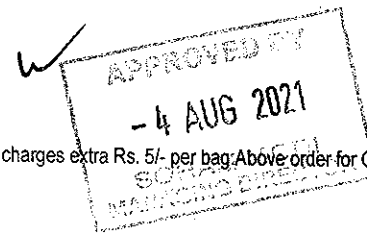
Measurment NIL

Security Nil

Remarks Delivery at GMR-Mallapur Contact Person Mr Ramprasad-8309938133.

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification
☐ Replenishing SSSLP stock
☐ Other



For Summit Sales LLP

Authorised Signatory

Name :

03/08/2021

Accepted the above Terms And Conditions

For PRANAV AGENCIES

Name :

Date : _/_/

1058

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		03-08-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00AM	
Supplier				Req. No.		168891	
Material required before date:				ID No.		68108	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Cement- PPC	PO 79301	500	Bags			
Remarks: For GMR							
Prepared By		Bhavani					
Sign. & Date		03-08-2021		Sign. & Date		APPROVED BY	

Note: On receipt of material at site write inward number and date in last 2 columns.

A1
03/08/2021- 4 AUG 2021
SOHAM MODI
MANAGING DIRECTOR