(E) (M)

PURCHASE DIVISION
Advise for approval for credit to supplier

Date:	27/8/24	Prepared by:	HEMENDRA
PO/WO no.	79900	PO / WO Date.	23/8/24
Supplier Name	Prana agencies	PO/WO amount	58,000/-
Firm/Company	SSLLP	Project	SSLLP Andheri
Sl. No.	Bill No.	Bill Date	Bill amount
1	594	24/8/24	58,000/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			58,000/-

Sl. No.	DC .No.	DC. Date	MRN No.	DC matches MRN
1.	Inward 16874	27/8/24	95616	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	58,000/-
Amount E – PO / WO value:	58,000/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.____/- ☐ No Paid 58,000/-
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
30 AUG 2021
MINISH PARIKH

Notes: 1. In case amount to be credited to supplier and the bill amount does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

594

Tax Invoice

PRANAV AGENCIES # 15, 2-1-150, 1st Floor, H.M Ishaque Estate, M.G.Road SECUNDERABAD - 500 003. GSTIN/UIN: 36AGKPK7722P1ZQ State Name : Telangana, Code : 36 E-Mail : kalpash218@gmail.com	Invoice No. e-Way Bill No. **594** Delivery Note Supplier's Ref. Buyer's Order No. **79900** Despatch Document No. Despatched through	Dated **24-Aug-2021** Mode/Terms of Payment Other Reference(s) Dated **23-Aug-2021** Delivery Note Date Destination **Turkapally**
Buyer **Summit Sales LLP** 5-4-187/3&4, 2nd Floor, M.G.Road, Secunderabad 3 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**CEMENT**		**200 BAGS**	226.56	BAGS	**45,312.00**
	CGST					**6,343.68**
	SGST					**6,343.68**
	Less : *ROUND OFF*					**(-)0.36**
	Total		**200 BAGS**			**₹ 57,999.00**

E. & O.E

Amount Chargeable (in words)

INR Fifty Seven Thousand Nine Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	45,312.00	14%	6,343.68	14%	6,343.68	12,687.36
Total	45,312.00		6,343.68		6,343.68	12,687.36

Tax Amount (in words) : **INR Twelve Thousand Six Hundred Eighty Seven and Thirty Six paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for PRANAV AGENCIES

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Card No: 16874 Dt: 27/8/21
Sign: 84
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83827
Date: 27/8

Purchase Order

 23-08-2021 11:30:23 AM

79900
13.08.21 2:25:58

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

PRANAV AGENCIES
311 , 3rd Floor Ispat Bhavan, Distillery Road, Ranigunj, Secunderabad - 500003

9989210123

Doc No	79900	183129
Doc Date	23-08-2021	
Quote No	NIL	
Quote Date	23-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Kalpesh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	3002 - Cement - PPC - 50kgs - bags	200.00	226.56	0.00	28.00	57,999.87
					Total Order Value . . .	**57,999.87**

Rupees : Fifty Seven Thousand Nine Hundred Ninty Nine and Paise Eighty Seven Only.

Terms and Conditions :-

Specification / Brand	Item shall be Of Lafarge Cement Only.
Payment Terms	100% as advance
Tax	Included in the above price
Delivery Date	Immediate
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NIL
Transportation Cost	Included in the above price and Hamali charges
Warranty	NIL
Advance Paid	Rs 58,000/-Cheque Dt----
Other Terms	We reserve the right to reject the item not conforming to the Quality and specs. Hamali charges extra Rs. 5/- per bag.Above order for MGA purpose
Completion Date	NIL
Measurment	NIL
Security	Nil
Remarks	Delivery at Turkapally Contact Person Mr Madhu-9502211499.

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
23 AUG 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

Name : 23/08/2021

Accepted the above Terms And Conditions
For *PRANAV AGENCIES*

Name : ______

Date : __/__/____

Requisition Form – Cement, Recron, Plasticizer							
Company		Summit Sales LLP		Site & Phase		Summit Housing LLP	
Req. no.		183129		Req. Date		23.8.21	
Material required before				ID no.		68641	
Prepared by:		p.sneha		Approved by (sign):			
Flat / Block no:		For MGA site					
S No.	Item Description	Units	Qty required	Qty Available at site	Balance Qty to be ordered in Bags	Inward No	Date
1	Cement - PPC	Bags	200	-	200		
2	Cement -OPC	Bags	-	-	-		
3	Recron	Packets	-	-	-		
4	Plasticizer	lts	-	-	-		
Notes:							
1	Round off cement to nearest load size				PO		
2	Round off Recron to nearest packing size				79900.		
3	Round off plasticizer to nearest packing size						

23/08/2021

APPROVED BY
23 AUG 2021
SOHAM MODI
MANAGING DIRECTOR