(6)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/8/21	Prepared by:	JIEMENDRA
PO/WO no.	79725	PO / WO Date.	17/8/21
Supplier Name	Anisha Associates	PO/WO amount	19,580/-
Firm/Company	SSUP	Project	SRUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	106	24/8/21	19,993/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			19,580/-

Sl. No.	DC .No.	DC. Date	MRN No.	DC matches MRN
1.	106	24/8/21	95541	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	358/- + 18%	413/-
Amount C –Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		19,993/-
Amount E – PO / WO value:		19,580/-
Amount F – Difference (A – E): GST-18%		413/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ~~☐ No~~
Payment – due date	3/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 27 AUG 2021 MINISH PARIKH PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier & the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Summit Sales LLP
Secbad.
GST: 36ACQFS 2044 C1Z7

No. 106 Date : 24/08/21
Your order No. 79725 Date 17/08/21
Our D.C. No. Date :
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	Anchor-set HSN - 39079990	1kg	10	309.32	3093	22
2	RBR Bonding agent. HSN: 40021100	5ltrs	10	1350.00	13500	00
	Transport				350	00
				Total Taxable	16943	22
				CGST @	1524	88
				SGTS @	1524	88
				IGST @		
				TOTAL	19993	00

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 83776
Date: 26/8
Sign:

INWARD
Inward No: 16856 Dt: 25/8/21
IRN No: 95541 Dt: 25/8/21
Received By: Sign:
SUMMIT SALES LLP

Rupees Nineteen thousand nine hundred & ninety three only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order

 27-08-2021 12:58:04 PM

79725
12.08.21 2:08:30

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA
66209804 9246589804

Doc No	79725	168931
Doc Date	17-08-2021	
Quote No	Nil	
Quote Date	12-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3101 - Chemicals - Adhesive set - NA - kgs *Cera*	10.00	365.00	0.00	0.00	3,650.00
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos *5 ltrs*	10.00	1,350.00	0.00	18.00	15,930.00
					Total Order Value . . .	**19,580.00**

Rupees : Ninteen Thousand Five Hundred Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Anisha Associates***

Name : ______________ Name : ______________ Date : __/__/____

1124

Requisition Form

Name:	SUMMIT SALES LLP	Date:	12-08-2021
	SUMMIT HOUSING LLP	Time:	12:00PM
		Req. No.	168931
		ID No.	68504
Material required before date:			

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Adhesive Set- Cera Brand		10	kgs		
2	Bonding Agent-RBR-Roff Brand	5ltrs	10	ltrs		

Remarks:For Stock Maintenance Purpose			
Prepared By	Bhavani		
Sign.& Date	12-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
16 AUG 2021
SOHAM MODI
MANAGING DIRECTOR

79725