PURCHASE DIVISION
Advice for approval for credit to supplier

vDate:	28/8/21	Prepared by:	Bhaskar
PO/WO no.	78257	PO / WO Date.	3/7/21
Supplier Name	Satyanarayana Hardware	PO/WO amount	44425-00
Firm/Company	MPPL	Project	MPPL
Sl. No.	Bill No.	Bill Date	Bill amount
1	293	3/7/21	44425-00
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			44425-00

Sl. No.		DC. Date	MRN No.	DC matches MRN
1.			93531	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges/Charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	44425-00
Amount E – PO / WO value:	44425-00
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained bel~~ow)
Excess / short material received	~~□ Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ☑ No
Payment – due date	30/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		28/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

TAX INVOICE-CASH/CREDIT

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. 293 /19 - 20		Transportation Mode:	LR No:
Invoice Date : 8/7/2021		Vehicle Number:	No. of Cases:
State : Telangana	State Code36	P.O. Number : 7827	Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO

NAME: Modi Properties Pvt. Ltd.
Address: 5-4-187/3 & 4 11nd floor, M.G. Road, Secunderabad - 500003
GSTIN: 36AABCM4761E1ZM
State: Telangana State Code: 36

DETAILS OF RECEIVER: SHIPPED TO

NAME:
Address:
GSTIN:
State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	8X58 SS Screw	30	pkt	125		18%	3750=00
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								

SUMMIT SALES LLP R.R. DIST.
INWARD No: 83852
Date: 28/8
Sign:

INWARD
Inward No: 16841 Dt: 5/8/21
MRN No: 93531 Dt: 6/7/21
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy No. 82/1

44257

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
						Total Amount before Tax	3750=00
						Add. CGST 9%	337.50
						Add: SGST 9%	337.50
						Add: IGST	
						GRAND TOTAL	4425=00

Amount in words: Four Thousand four hundred Twenty five only

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Receiver's Signature with Stamp

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 03-07-2021 10:36:43 AM

78257
29.06.21 10:48:54

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Sathyavarapu Hardwares,	**Doc No**	78257	177774
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc Date**	03-07-2021	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	03-07-2021	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *35 x 8 mm*	30.00	125.00	0.00	18.00	4,425.00
					Total Order Value . . .	**4,425.00**

Rupees : Four Thousand Four Hundred Twenty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A block 5th floor grills purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 07/07/2021

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : __________

Date : __/__/___

Requisition "Form

Company Name:	Modi Properties Pvt Ltd	Date:	01.07.2020
Site & Phase :	May Flower Platinum	Time:	12.30
Supplier		Req.No.	177774
Material required before date: 04.07.2021		ID No.	67167

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Screws 5mm 78257	35mmx8mm	30	Boxes		
2	Fishers 5mm 78258	35mmx8mm	30	Boxes		
3						
4						
5						
6			APPROVED			
7						
8			03 JUL 2021			
9			MINISH PARIKH MANAGER PROCUREMENT			
10						

Remarks: Towards A block 5th floor grills fixing use purpose

Prepared By	K .Sravani Reddy	Approved by	S.V.Subba Reddy
Sign.& Date	01.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.