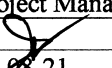
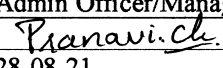


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas part-III	Date:	28-08-21
Site:	Silver Oak Villas part-III	Prepared by:	Ch. Pranavi
Report From / To	20-08-21 to 28-08-21(fri to sat)	Approved by:	K Purshotham
Report Date	28-08-21		
List of requisitions numbers missing in the report*:			
List of requisitions where PO/WO not prepared 3 working days after requisition:			
Req No.	Req Date	Serial no of item in Req	Reason for not preparing PO/WO#
183638	20-08-21	2	Safety shoes
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:			
183629	16-08-21	1 to 17	PVC materials
			Stock is available at sslp and delivered by Monday.
No. of gate passes issued this week:			
	Nil / 5	From No.	Nil
Delivery van site visit on: 1			
20.08.21, 23.08.21, 24.08.21, 27.08.21			
Inward report (MRN/other) & stock report emailed in pdf format to purchase?			Yes / No
Items not ordered but received:			
Other corrections & remarks:			
Details of steel & cement stock			
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs
1.	8mm	.395	4.74
2.	10mm	.617	7.404
3.	12mm	.89	10.68
4.	16mm	1.58	18.96
5.	20mm	2.47	29.64
6.	25mm	3.86	46.32
7.	32mm	6.32	75.84
8.	Binding wire	-	Nil
OPC stock	Nil	OPC last weeks stock	Nil
			PPC/PSC stock
			Nil
			PPC/PSC last weeks stock
			Nil
Details	Project Manager		Admin Officer/Manager
Sign			
Date	28-08-21		28-08-21

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajikumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MHPLSOV	Date:	28-08-2021			
Site:	Silver Oak Villas part-III	Prepared by:	Ch. Pranavi			
Report From / To	20-08-21 to 28-08-21(fri to sat)	Approved by:	K Purshotham			
Report Date	28-08-21					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO#		
185011	07-06-21	1	MI camera 2 Nos			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier\$		
185014	08--07-21	1	Curb stone	Holding for a while site not ready		
185031	10-08-21	01	Hand gloves and gum shoes	Supplier delivery by Tuesday		
185032	10-08-21	1	Steel	Supplier delivery by Tuesday		
185040	25-08-21	4	Aluminium service wire.	Material will be delivered by Monday.		
No. of gate passes issued this week:		Nil / 5	From No.	Nil	To No.	Nil
Delivery van site visit on: 1		20.08.21, 23.08.21, 24.08.21, 27.08.21				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	-	-	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-		Nil	Nil	Nil
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	198	PPC/PSC last weeks stock 264
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign				Pranavi Ch.		
Date		28-08-21		28-08-21		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input. 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak Villas LLP	Date:	28-08-21				
Site:	Silver Oak Villas	Prepared by:	Ch. Pranavi				
Report From / To	20-08-21 to 28-08-21(fri to sat)	Approved by:	K Purshotham				
Report Date	28-08-21						
List of requisitions numbers missing in the report*:							
List of requisitions where PO/WO not prepared 3 working days after requisition:							
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO#			
156480	21-06-2021	1 to 5	Window curtains				
156519	16-07-2021	1	Laptop bags				
156535	24-07-2021	1 to 3	Chairs and Fritids materail for club house				
156536	24-07-2021	1 to 5	Ikea cabinates				
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s			
156502	08-07-2021	1	Garbage box	Material not available at supplier			
156537	26-07-2021	1 to 9	Flipper machine spare parts pending	Material ready with supplier but supplier said adavance payment not received .			
156545	05-08-2021	1 to 9	Cylindrical locks 13 nos pending	No stock at sslp			
156552	24-08-2021	1	White bucket	Material will be delivered by Monday			
156553	24-08-2021	1	Raincoats	Material will be delivered by Wednesday			
156554	25-08-2021	1 to 13	CP material for bathroom fitting	Material ready supplier and delivered by Monday.			
156555	25-08-2021	1 to 4	Sanitary material	Material ready supplier and delivered by Monday.			
No. of gate passes issued this week:		2/5	From No.	5955 To No. 5956			
Delivery van site visit on: 1		20.08.21, 23.08.21, 24.08.21, 27.08.21					
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No			
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-		
2.	10mm	.617	7.404	-	-		
3.	12mm	.89	10.68	-	-		
4.	16mm	1.58	18.96	-	-		
5.	20mm	2.47	29.64	-	-		
6.	25mm	3.86	46.32	-	-		
7.	32mm	6.32	75.84	-	-		
8.	Binding wire	-		Nil	Nil	Nil	
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	Nil	PPC/PSC last weeks stock	Nil
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		28-08-21		28-08-21			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajumam@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager &