Remarks from site on the 'Requisition by Site Report' of purchase division

		LLP Dat	te:		04.09.2021		
					S.Sharvani		
		Ap	proved by:	G.Vijay r	G.Vijay raj		
						Va	
itions numbers	s missing in the rep	ort*:					
				tion:			
Req Date	Serial no of item in Req.	l i i i i i i i i i i i i i i i i i i i		Reason for not preparing PO/WO#			
16.08.21	2	Goova				prepared	
27.08.21				PO not prepared			
31.08.21		MS	gate	PO not prepared			
tions where Po	O/WO is prepared a	and items have r	not been receiv	ed at site beyond	d the lea	d time:	
		Item Des	scription	Details o	Details of discussion with supplier ^{\$}		
30.07.21	2	pair	nts	No stock at SSL	No stock at SSLLP		
12.08.21	1	Gunny	bags	Partially deliver	rtially delivered		
No. of gate passes issued this week:-		1,	From No.	1067 T	o No.	1067	
	The same of the	03.09.202	1				
nward report (MRN/other) & stock report email					Yes		
					19		
					W	1 19	
					Parts.	140	
		Wt for 12 mtr	Stock at sit	te Stock at site	e in	Previous stock in Kgs	
TOT SIZE	•	***************************************	O CO OIL GO DI				
	I KUS	rod – kos	- no of rod	ls Køs	5 17	rievious stock in rigs	
8mm	kgs 395	rod – kgs	- no of rod			Tiovious stook in rigs	
8mm	.395	4.74	4 938	4446.00		TOVIOUS SCOOK III 18g5	
10mm	.395 .617	4.74 7.404	938 1 580	4446.00 4292.00		TOVIOUS SCOOK III TEGS	
10mm 12mm	.395 .617 .89	4.74 7.404 10.68	938 4 580 8 808	4446.00 4292.00 8634.60		TOVIOUS STOOK III NGS	
10mm 12mm 16mm	.395 .617 .89	4.74 7.404 10.68 18.96	4 938 4 580 8 808 6 68	4446.00 4292.00 8634.60 1289.28		TOVIOUS SCOOK III NEGS	
10mm 12mm 16mm 20mm	.395 .617 .89 1.58 2.47	4.74 7.404 10.68 18.96 29.64	4 938 4 580 8 808 6 68 4 58	4446.00 4292.00 8634.60 1289.28 1719.12		TOVIOUS SCOOK III ARGS	
10mm 12mm 16mm 20mm	.395 .617 .89 1.58 2.47	4.74 7.404 10.68 18.96 29.64 46.32	4 938 4 580 8 808 6 68 4 58 2 17	4446.00 4292.00 8634.60 1289.28 1719.12 787.44		TOVIOUS STOOK III NGS	
10mm 12mm 16mm 20mm 25mm 32mm	395 .617 .89 1.58 2.47 3.86 6.32	4.74 7.404 10.68 18.96 29.64	4 938 4 580 8 808 6 68 4 58 2 17 4 -	4446.00 4292.00 8634.60 1289.28 1719.12 787.44		TOVIOUS STOOK III ARGS	
10mm 12mm 16mm 20mm	395 .617 .89 1.58 2.47 3.86 6.32	4.74 7.404 10.68 18.96 29.64 46.32	4 938 4 580 8 808 6 68 4 58 2 17 4 - 250	4446.00 4292.00 8634.60 1289.28 1719.12 787.44 - 250			
10mm 12mm 16mm 20mm 25mm 32mm	395 .617 .89 1.58 2.47 3.86 6.32	4.74 7.404 10.68 18.96 29.64 46.32	4 938 4 580 8 808 6 68 4 58 2 17 4 - 250 PPC/PSC	4446.00 4292.00 8634.60 1289.28 1719.12 787.44	PPC	/PSC last -	
10mm 12mm 16mm 20mm 25mm 32mm	.395 .617 .89 .1.58 .2.47 .3.86 .6.32 	4.74 7.404 10.68 18.96 29.64 46.32 75.84	4 938 4 580 8 808 6 68 4 58 2 17 4 - 250 PPC/PSC stock	4446.00 4292.00 8634.60 1289.28 1719.12 787.44 - 250 25	PPC	/PSC last - ks stock	
10mm 12mm 16mm 20mm 25mm 32mm	395 .617 .89 1.58 2.47 3.86 6.32	4.74 7.404 10.68 18.96 29.64 46.32 75.84	4 938 4 580 8 808 6 68 4 58 2 17 4 - 250 PPC/PSC stock Admin Off	4446.00 4292.00 8634.60 1289.28 1719.12 787.44 - 250	PPC weel	/PSC last -	
	Nilg	Nilgiri heights / To 29-08-21 to 04-09-21 04-09-2021 itions numbers missing in the repositions where PO/WO not prepared Req Date Serial no of item in Req. 16.08.21 2 27.08.21 1 31.08.21 1-3 Itions where PO/WO is prepared at Serial no of item in Req. Req Date Serial no of item in Req. 30.07.21 2 12.08.21 1 sses issued this week:- site visit on: (MRN/other) & stock report emains ared but received: ons & remarks: 1 & cement stock	Nilgiri heights Pre / To 29-08-21 to 04-09-21 Ap 04-09-2021 itions numbers missing in the report*: itions where PO/WO not prepared 3 working day Req Date Serial no of item in Req. 16.08.21 2 Goova 27.08.21 1 Laptor 31.08.21 1-3 MS itions where PO/WO is prepared and items have received in Req. 30.07.21 2 pair 12.08.21 1 Gunny sses issued this week:- iter visit on: 03.09.202 (MRN/other) & stock report emailed in pdf formered but received: ons & remarks: 18. cement stock	Nilgiri heights / To 29-08-21 to 04-09-21 04-09-2021 itions numbers missing in the report*: itions where PO/WO not prepared 3 working days after requisit Req Date	Nilgiri heights Prepared by: S.Sharvan 7To 29-08-21 to 04-09-21 Approved by: G.Vijay r 04-09-2021	Nilgiri heights Prepared by: S.Sharvani / To 29-08-21 to 04-09-21 Approved by: G.Vijay raj 04-09-2021	

Date

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Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!