

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Aedis Developers LLP	Date:	04-09-2021			
Site:	MGA	Prepared by:	Pushpalatha			
Report From / To	28.08.2021 to 03.09.2021	Approved by:	Madhu			
Report Date	04-09-2021					
List of requisitions numbers missing in the report*:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO#		
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s		
100462	01-09-2021	1	Fruit packing cover	Ready with supplier, we are getting material on Tuesday		
100460	30-08-2021	1 to 7	Panel Doors	Material is Ready at SSLLP, Today we will get material		
100457	27-08-2021	1	False ceiling	Spoken with supplier, Monday we are receiving false ceiling		
163453	25-08-2021	1	Cement hume pipe	Ready with supplier, we are getting material on Tuesday		
163452	23-08-2021	1	Solid bricks	Partly received from the supplier.		
100437	06-08-2021	1 to 6	Panel Doors	Partly received from SSLLP and pending material will on Requirement.		
100436	02-08-2021	1	Electrical wires	Partly received from SSLLP		
100430	28-07-2021	1	RO Plant	Spoken with Supplier , By next week we will get RO Plant		
100429	26-07-2021	17,28	PVC Coupling, Cpvc bend	Partly received from SSLLP.		
100403	03-07-2021	1	Bathroom tiles	Partly received from MPL, Balance Material will get on Requirement		
No. of gate passes issued this week:		Nil	From No.	To No.		
Delivery van site visit on:		31 st 1 st 2 nd 3 rd				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74			
2.	10mm	.617	7.404			
3.	12mm	.89	10.68			
4.	16mm	1.58	18.96			
5.	20mm	2.47	29.64			
6.	25mm	3.86	46.32			
7.	32mm	6.32	75.84			
8.	Binding wire					
OPC stock		OPC last weeks stock		PPC/PSC stock	360	PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign		<i>Madhu</i>		<i>Pushpalatha</i>		
Date		04-09-2021		04-09-2021		