

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/8/21		Prepared by: Deely	
PO/WO no. 78818		PO / WO Date. 20/8/21	
Supplier Name overseas Hardware & Tools Centre		PO/WO amount 85893/-	
Firm/Company Summit sales LLP		Project Summit Housing LLP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	0338	25/8/21	21,469/-
2			
3			
4			
Amount A -- Bills total(Excluding Transport & Hamali Charges):			21,469/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	0338	25/8/21	95535 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B --Other Credits : Transportation charges			=
Amount C --Other Debits :			=
Amount D (D=A+B-C) -- Amount to be credited to the supplier:			21,469/-
Amount E -- PO / WO value:			85,893/-
Amount F -- Difference (A - E): GST-18%			64,424/-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved -- within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No -- wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes -- Rs. /- ☐ No	
Payment -- due date		30/8/21	
Remarks: final bill			
Approved by	Purchase Officer	Purchase Manager	Accounts Manager
Sign:		27 AUG 2021	
Date		MINISH PARIKH MANAGER PROCUREMENT	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.

Ph: 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware



Invoice No. OHTC/0338

Ref. No.

Dated 25-Aug-2021

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : SUMMIT SALES LLP

5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD

SECUNDERABAD

GSTIN/UIN : 36ACQFS2044C1Z7

State Name : Telangana, Code : 36

Order No. 78818 20-Jul-2021		Payment Terms IMMEDIATE		Despatch Document No.			Delivery Note NIL dt. 25-Aug-2021		
SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount	
1	DORSET SS MORTISE LOCK SET HL170 <								

Amount Chargeable (in words)

INR Twenty One Thousand Four Hundred Sixty Nine Only

E. & O.E

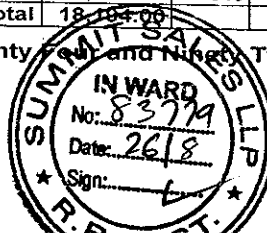
HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8301	18,194.00	9%	1,637.46	9%	1,637.46	3,274.92
Total	18,194.00		1,637.46		1,637.46	3,274.92

Tax Amount (in words) : INR Three Thousand Two Hundred Seventy

Company's GSTIN/UIN : 36AAAF05758M1ZR

Company's PAN : AAAF05758M

Four and Ninety Two paise Only



**Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554**

GSTIN : 36AAAF05783M122

FOR OVERSEAS HARDWARE & TOOLS CENTRE

Partner

Purchase Order

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78818

16.07.21 4:16:35

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Overseas Hardware & Tools Centre Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad GSTIN 36AAAF05758M1ZR 040-27800734 9989000633	Doc No	78818	168827
	Doc Date	20-07-2021	
	Quote No	Nil	
	Quote Date	20-07-2021	
	Supply Type	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	4,190.00	45.00	18.00	21,754.48
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	960.00	45.00	18.00	29,905.92
3 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	120.00	360.00	45.00	18.00	28,036.80
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	105.00	0.00	18.00	6,195.00
Total Order Value . . .					85,892.20
Rupees : Eighty Five Thousand Eight Hundred Ninty Two and Paise Twenty Only.					

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, Hardware is of Dorset
Payment Terms	50% advance payment, balance after delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation Cost	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 40,000-00, by RTGS/NEFT, dated....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part 13/19
Bill
8246
-28/8/21
R 637788

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**

Name : _____

Date : ___/___/___

MEMO

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Purchase Order

Page(s) 1 Of 1

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Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Overseas Hardware & Tools Centre
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad

GSTIN 36AAAF05758M1ZR

040-27800734

9989000633

Doc No	78818	168827
Doc Date	20-07-2021	
Quote No	Nil	
Quote Date	20-07-2021	
SupplyType	Supply	

Kind Attn : MD. Hussain

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3 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	120.00	360.00	45.00	18.00	28,036.80
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	105.00	0.00	18.00	6,195.00
Total Order Value ...					85,892.20
Rupees : Eighty Five Thousand Eight Hundred Ninty Two and Paise Twenty Only.					

Terms and Conditions :-

Specification / Brand All items shall be of good quality, Hardware is of Dorset

Payment Terms 50% advance payment, balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and hinges 1 yr, manufacturing warranty.

Advance Paid Rs. 40,000-00, by RTGS/NEFT, dated....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
☒ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSSLP stock
☐ Other

APPROVED BY

02 AUG 2021

**SOHAM MODI
MANAGING DIRECTOR****APPROVED BY**
02 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

2/8/21

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 1 Of 1

28-Jul-21 11:14:38 AM

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Overseas Hardware & Tools Centre
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad

GSTIN 36AAAF05758M1ZR

040-27800734

9989000633

Doc No	78818	168827
Doc Date	20-07-2021	
Quote No	Nil	
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Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8.00	3,915.00	45.00	18.00	20,326.68
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	48.00	895.00	45.00	18.00	27,881.04
3 2285 - Carpentry - hardware - SS Hinges - Others - nos	120.00	335.00	45.00	18.00	26,089.80
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
Total Order Value ...					80,197.52

Rupees : Eighty Thousand One Hundred Ninty Seven and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand All items shall be of good quality, Hardware is of Dorset

Payment Terms 50% advance payment, balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Rs. 40,000-00, by RTGS/NEFT, dated....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

Completion Date Nil

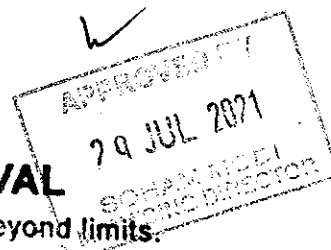
Measurment Nil

Security Nil

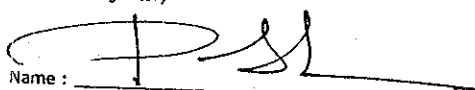
Remarks

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☒ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSSLP stock
- ☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**Date : / /

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		14-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00	
Supplier				Req. No.		168827	
Material required before date:				ID No.		62660	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC Panel Door	32"x82"	✓ 30	Nos		
2	Non WPC Panel Door	26"x82"	✓ 20	Nos		
3	Non WPC Panel Door	26"x80"	✓ 10	Nos		
4	Mortise Lock		✓ 8	Nos		
5	Cylindrical Lock		✓ 48	Nos		
6	SS Hinges		✓ 120	Nos		
7	Magnetic Door Stopper		✓ 50	Nos		
8	Non WPC Panel Door	38"x80"	✓ 10	Nos		

10818

Remarks: For Stock maintenance Purpose

Prepared By	BHAVANI	
Sign. & Date	14-07-2021	Sign. & Date

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR