

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 2/9/21		Prepared by: Dels	
PO/WO no. 78839		PO / WO Date. 20/7/21	
Supplier Name Gaurtham Enterprises		PO/WO amount 7,228/-	
Firm/Company Groiscovery centre		Project Synergy 119,191	
Sl. No.	Bill No.	Bill Date	Bill amount
1	485	20/8/21	6,125/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,125/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	—	—	94242 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6,125/-
Amount E – PO / WO value:			7,228/-
Amount F – Difference (A – E): GST-18%			403/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		6/9/21	
Remarks: And Bill —			
Approved by	Purchase Officer	Purchase Manager	MD
Sign:		APPROVED Manager 03 SEP 2021	Accounts – receiver of bill
Date	2/9/21	MINISH PARIKH MANAGER PROCUREMENT	Accountant
			Accounts Manager

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales Corporation
10000 1st Avenue, Suite 100
Boulder, Colorado 80501
Phone: (303) 440-1234
Fax: (303) 440-1235
E-Mail: info@summitsales.com

VAT No: 1234567890

Customer: ABC Company
Address: 123 Main Street
City: Denver, CO 80202
Phone: (303) 555-1234

Invoice No: 12345

Date: 10/15/2023
Time: 10:30 AM
Salesperson: John Doe
Sales Rep: Jane Smith

Product: Widget X
Model: X-1000

Quantity	Unit Price	Subtotal	Tax	Total
100	18.00	1,800.00	180.00	1,980.00
50	35.00	1,750.00	175.00	1,925.00
25	70.00	1,750.00	175.00	1,925.00
10	140.00	1,400.00	140.00	1,540.00
5	280.00	1,400.00	140.00	1,540.00
2	560.00	1,120.00	112.00	1,232.00
1	1,120.00	1,120.00	112.00	1,232.00
Total		10,340.00	1,034.00	11,374.00

Output: 0%
Input: 0%
Rounded Off

Amount in words only:

INR Six Thousand One Hundred Twenty Five Only

INR 6,125.00

INR 6,125.00

INR 6,125.00

INR Nine Hundred Thirty Four and Thirty Two paise Only

Taxable Amount	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total
10,340.00	9%	930.60	9%	930.60	11,270.60
1,377.10	9%	123.94	9%	123.94	1,501.04
Total		1,054.54		1,054.54	12,325.14

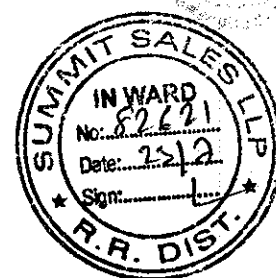
Company's Bank Details:
Bank Name: Union Bank of India
A/c No: 022231043001908
Branch: Ammerpet Br & 183IN0802221

Declaration:

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO TAX INVOICE SPECIFICATION
This is a computer generated invoice

704
7442
Chandrasekh
22/10/2023
10:11
Raj



Purchase Order

Page(s) 1 Of 1

23-07-2021 10:33:19



78839

16.07.21 4:16:36

From Company : **G V Discovery Center Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003

G S T No. : 36AAHCG4940K1ZC

Supplier Details

Gautham Enterprises

Shop No. 1-10-98/19, Begumpet, behind Panthalooms,Sec-Bad

GSTIN 36ADIPA9683N12W

NA

2776-3763 / 6633-8763

9848035963

Doc No	78839	13296
Doc Date	20-07-2021	
Quote No	Nil	
Quote Date	05-05-2021	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	10.00	450.00	0.00	18.00	5,310.00
2 4060 - Consumables - Tea Powder - NA - kgs	5.00	325.00	0.00	18.00	1,917.50
Total Order Value . . .					7,227.50
Rupees : Seven Thousand Two Hundred Twenty Seven and Paise Fifty Only.					

Terms and Conditions :-**Specification /** Brand is Cafe desire**Payment Terms** After delivery**Tax** Included in the above prices**Delivery Date** With in a day**Delivery Location** 119, 191 Synergy Square 1

Phone. -

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order is for site office use purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** NilFor **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Gautham Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:

G. V. Discovery Centre

Date:

20.07.2021

Site & Phase:

SYNERGY 119,191

Time:

11:00 Hrs

Req. No.

13296

ID No.

Material required before date:

Urgent

67718

No	Description	Size	Quantity	Units	Inward No	Date
1	Coffee power	std	10	packets		
3	lemon	std	05	packets		
4	tea	std	10	packets		
5						
6						
7						
8						
9						

78839

Remarks: For site office use purpose.

Prepared By:

Vineetha reddy

Approved by

K.Narsing rao

Sign. & Date

20.07.2021

Sign. & Date

20.07.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED

21 JUL 2021

P. PRABHAKAR
Sr. MANAGER PURCHASE

Project Manager