PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/8/21	Prepared by:	P. Sneha
PO/WO no.	79944	PO / WO Date.	24/8/21
Supplier Name	SSLLp	PO/WO amount	2,231/-
Firm/Company	Gv Discovery Center pvt ltd	Project	Synergy 119,191
Sl. No.	Bill No.	Bill Date	Bill amount
1	18998	24/8/21	1,925/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,925/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16234	24/8/21	95530	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,925/-
Amount E – PO / WO value:	2,231/-
Amount F – Difference (A – E): GST-18%	306/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. / ☑ No
Payment – due date	
Remarks:	– part bill –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	31/8/21	31/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
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Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ / ☑ No
Payment – due date	
Remarks:	— part bill —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	31/8/21	31/8/21					

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TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	18998
119,191, Synergy Square1	Invoice Date.	24-08-2021
	PO No.	79944
	PO Date.	24-08-2021
	Req ID	68663
GSTIN : 36AAHCG4940K1ZC	Req Date	23-08-2021
	Loc Req No	13330

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	76.00	380.00	18	68.40
2	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	5	84.00	420.00	0	0.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	86.00	430.00	18	77.40
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.80	336.00	0	0.00
5	4065 - Consumables - Vim bar - NA - nos	3405	4	45.00	180.00	18	32.40
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IGST	CGST	SGST			
			Total Taxable Amount	1,746.00	178.20
	89.10	89.10	Total Invoice Amount	1,924.20	

Rupees : One Thousand Nine Hundred Twenty Four and Paise Twenty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 83243 Date: 25/8 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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GV Discovery Center Pvt Ltd	DC No.	16234
119,191, Synergy Square1	DC Date.	24-08-2021
	PO No.	79944
	PO Date.	24-08-2021
	Req ID	68663
GSTIN : 36AAHCG4940K1ZC	Req Date	23-08-2021
	Loc Req No	13330

	Description of Goods	HSN/SAC	Qty
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
2	4001 - Consumables - Air Freshner - NA - nos	3307	5
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
4	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
5	4065 - Consumables - Vim bar - NA - nos	3405	4
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

24-08-2021 16:14:29

79944

13.08.21 2:26:19

opy

...ompany : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderaba...
G S T No. : 36AAHCG4940K1ZC

...pplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	79944	13330
	Doc Date	24-08-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	24-08-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	76.00	0.00	18.00	448.40
2	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	5.00	84.00	0.00	0.00	420.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	86.00	0.00	18.00	507.40
4	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.80	0.00	0.00	336.00
5	4046 - Consumables - Phinyle - 1Ltr - nos	5.00	52.00	0.00	18.00	306.80
6	4065 - Consumables - Vim bar - NA - nos	4.00	45.00	0.00	18.00	212.40
					Total Order Value . . .	**2,231.00**

Rupees : Two Thousand Two Hundred Thirty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

— Part bill received :- dt 24/8/21
bill no :- 18998
amount :- 1,925 /-

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________ Name : ______________ Date : __/__/____

mz

Requisition Form

...ame:	G. V. Discovery Centre	Date:	23.08.2021
...ase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13330
		ID No.	68663
...al required before date:	Urgent		

	Description	Size	Quantity	Units	Inward No	Date
1	Harpic	std	05	Nos		
3	Room freshener	std	05	Nos		
4	lizol	500 ml	05	Nos		
5	Mopping cloths 79944	std	20	Nos		
6	phynoil	std	05	Nos		
7	Vim bars	std	05	nos		
8						
9						

Remarks: for Site office purpose .		Approved by	K.Narsing rao
Prepared By:	Vineetha reddy	Sign. & Date	23-08-2021
Sign.& Date	23-08-2021		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
23 AUG 2021
K. NARSINGA RAO
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		
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119,191, Synergy Square1	DC Date.	24-08-2021
	PO No.	79944
	PO Date.	24-08-2021
GSTIN : 36AAHCG4940K1ZC	Req ID	68663
	Req Date	23-08-2021
	Loc Req No	13330

	Description of Goods	HSN/SAC	Qty
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3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3307	5
4	4040 - Consumables - Mopping Cloth - NA - nos	3808	5
5	4065 - Consumables - Vim bar - NA - nos	6307	20
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Subject to Hyderabad Jurisdiction

INWARD
770 24/08/21
95530 6.30

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 73493
Date: 27/8
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 24-08-2021

Customer Details

GV Discovery Center Pvt Ltd

119,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC

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Subject to Hyderabad Jurisdiction

Inward No: 770 Dt: 24/08/21
MRN No: 95540 Dt: 6:30
Received By: Sign:

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

TRANSIT COPY

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119,191, Synergy Square1		Invoice Date.	24-08-2021
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		PO Date.	24-08-2021
		Req ID	68663
GSTIN :	36AAHCG4940K1ZC	Req Date	23-08-2021
		Loc Req No	13330

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	89.10	89.10	Total Invoice Amount		1,924.20

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for Summit Sales LLP

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95540 6:30