

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 4/9/21		Prepared by: Hemendra	
PO/WO no. 79960 + 79191		PO / WO Date. 24/8 + 30/7/21	
Supplier Name Sai Balaji Enterprises		PO/WO amount 9,735/- + 9,735/- = 19,470/-	
Firm/Company SELLER		Project SELLER	
Sl. No.	Bill No.	Bill Date	Bill amount
1	83	1/9/21	19,470/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges): 19,470/-			
Sl. No.	DC No	DC. Date	MRN No.
1.	83	1/9/21	95879
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			
Amount E - PO / WO value: 9,735/- + 9,735/- = 19,470/-			
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		10/9/21	
Remarks: PO 79960 + 79191 Can Bill Item Same			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the SUPPLIER does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana				Invoice No. 83		Date 01-09-2021	
				Place of supply 36-Telangana		PO date 24-08-2021	
				PO number 79191/79960		Vehicle Number TS12UC-2008	
Bill To SUMMIT SALES LLP 5-4-187/3& 4, 2 nd Floor, MG Road, Secunderabad - 03 Contact No.: 9502277299 GSTIN Number: 36ACQFS2044C1Z7 State: 36-Telangana				Ship To SUMMIT HOUSING LLP Cherlapally Behind Kingston PG College pin cod -500051 (R.R. DSTI)GMR			

#	Item name	HSN/ SAC	Quantity	Unit	Price/ Unit	GST	Amount
1	FISCHER SMM	3926	100	BOX	₹ 165.00	₹ 2,970.00 (18%)	₹ 19,470.00
	Total		100			₹ 2,970.00	₹ 19,470.00

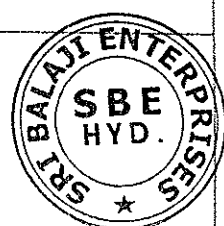
Invoice Amount In Words Nineteen Thousand Four Hundred Seventy Rupees only		Amounts: Sub Total ₹ 19,470.00 Total ₹ 19,470.00 Received ₹ 0.00 Balance ₹ 19,470.00	
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HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
3926	₹ 16,500.00	9%	₹ 1,485.00	9%	₹ 1,485.00	₹ 2,970.00
Total	₹ 16,500.00		₹ 1,485.00		₹ 1,485.00	₹ 2,970.00

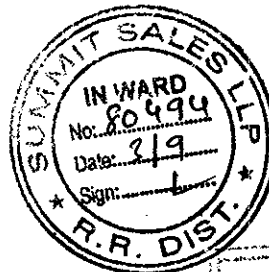
Terms and conditions: Thanks for doing business with us!		Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES	
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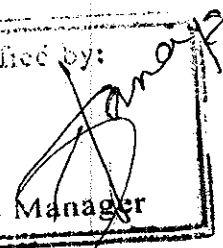
For, SRI BALAJI ENTERPRISES

Authorized Signatory



INWARD	
Inward No: 16905	Dt: 21/9/21
MRN No: 95879	Dt: 21/9/21
Received By: 95880	Sign: Sy
SUMMIT SALES LLP	



Certified by:  Stores Manager
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Purchase Order

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25-08-2021 10:48:23 AM

Orig:



79960

13.08.21 2:26:19

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H, no. 14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	79960	168951
Doc Date	24-08-2021	
Quote No	NIL	
Quote Date	19-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	165.00	0.00	18.00	9,735.00
Total Order Value ...					9,735.00
Rupees : Nine Thousand Seven Hundred Thirty Five Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Included in the above prices

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose

Completion Date NIL

Measurment Nil

Security Nil

Remarks Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		19-08-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00PM	
Supplier				Req. No.		168951	
Material required before date:				ID No.		68638	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Fisher Plug-Bosh 29960	5mm	50	Pkts			
2	Hold Fast	4"	50	Kgs			
3	MS Nails	2"	20	Kgs			
4	Plastic Gampa	17"	60	Nos			
Remarks: For Stock Maintenance Purpose							
Prepared By		Bhavani				APPROVED BY 21 AUG 2021 SOHAM MODI MANAGING DIRECTOR	
Sign. & Date		19-08-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

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30-07-2021 4:13:07 PM



79191

26.07.21 11:55:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	79191	168877
Doc Date	30-07-2021	
Quote No	Nil	
Quote Date	30-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2099 - Carpentry - hardware - Fischer - 5mm - pkts	50.00	165.00	0.00	18.00	9,735.00
Total Order Value . . .					9,735.00

Rupees : Nine Thousand Seven Hundred Thirty Five Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Included in the above prices**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the rights to reject the items if not as per specification damage if any in suppliers cost, above order is for stock maintenance purpose

Completion Date NIL**Measurment** Nil**Security** Nil**Remarks** NilFor **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		28-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		13:15	
Supplier				Req. No.		168877	
Material required before date:				ID No.		62983	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher Plug 79191	5mm	50	Pkts		
2	SS Screws 79192	32x6mm	10 ✓	Pkts		
3	SS Screws- Pin head 79193	38x8mm	20 ✓	Pkts		
4	Measurement Tapes 79193	5mtrs	20	Nos		
5	SS Screws	35x8mm	20 -	Pkts		
6	Bombay Nails 79194	2"	20 ✓	kgs		
7	Bombay Nails	2 1/2"	20	kgs		

Remarks: For Stock Maintenance Purpose	
Prepared By	Bhavani
Sign. & Date	28-07-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

29 JUL 2021

SOHAM MODI
MANAGING DIRECTOR