

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>4/9/21</u>		Prepared by: <u>Henda</u>	
PO/WO no. <u>79929</u>		PO / WO Date. <u>24/8/21</u>	
Supplier Name <u>Velha Bhada Engr.</u>		PO/WO amount <u>12,927/-</u>	
Firm/Company <u>S.S. UP</u>		Project <u>SH UP</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>377</u>	<u>28/8/21</u>	<u>12,880/-</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): <u>12,880/-</u>			
Sl. No.	DC No.	DC. Date	MRN No.
1.	<u>377</u>	<u>28/8/21</u>	<u>95836</u>
2.			
3.			
☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier: <u>12,880/-</u>			
Amount E – PO / WO value: <u>12,927/-</u>			
Amount F – Difference (A – E): GST-18% <u>47/-</u>			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u> </u> /- ☒ No	
Payment – due date		<u>10/9/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	MD
Sign:	<u>[Signature]</u>	<u>[Signature]</u>	
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE / CASH / CREDIT

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Invoice No. :

Invoice Date : 28/8/2021

DC No. :

GSTIN No :

State : T.S.

State Code : 36.

State : Telangana

State Code : 36

Transportation Mode :

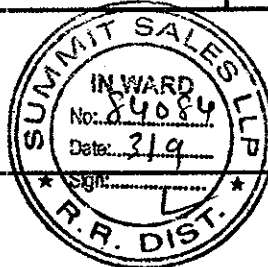
Vehicle Number :

Date of Supply :

[illegible]

Terms & Conditions :

- All Cheques Should be in Favour of
M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.



Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

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24-08-2021 11:52:00



79929

13.08.21 2:26:19

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

Doc No	79929	168949
Doc Date	24-08-2021	
Quote No	Nil	
Quote Date	24-08-2021	
SupplyType	Supply	

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	60.00	15.00	0.00	18.00	1,062.00
2 4001 - Consumables - Air Freshner - NA - nos Air Pockets	20.00	48.30	0.00	18.00	1,139.88
3 4003 - Consumables - Bombay Broom - Big - nos	50.00	68.00	0.00	0.00	3,400.00
4 4046 - Consumables - Phynyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00
5 4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
6 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs 1ltrs	48.00	76.00	0.00	18.00	4,304.64
Total Order Value . . .					12,927.32
Rupees : Twelve Thousand Nine Hundred Twenty Seven and Paise Thirty Two Only.					

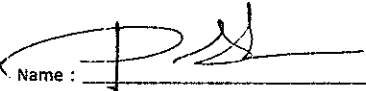
Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Chertapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**Name : 

Name : _____

Date : ____/____/____

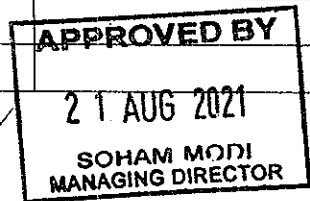
Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		19-08-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00PM	
Supplier				Req. No.		168949	
Material required before date:					ID No.		68636

S. No	Description	Size	Quantity	Units	Inward No	Date
✓ 1	Acid		60	Nos		
✓ 2	Air Pockets		20	Nos		
✓ 3	Bombay Brooms 79929	Big	50	Nos		
✓ 4	Phinyle	1ltr	40	Nos		
5	Sponges		500	Nos		
✓ 6	Vim bar		24	Nos		
✓ 7	Lizol	1ltr	48	Nos		

Remarks: For Stock Maintenance Purpose			
Prepared By		Bhavani	
Sign. & Date		19-08-2021	
		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Purchase Order

Page(s) 1 Of 1

24-08-2021 11:52:00

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. GSTIN 36AEMPG9276J1ZV 040 - 66338850 9246269111	Doc No	79929	168949
	Doc Date	24-08-2021	
	Quote No	Nil	
	Quote Date	24-08-2021	
	SupplyType	Supply	

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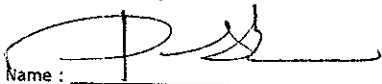
Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : 

Contact :-

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Date : __/__/__