

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:- 4/9/21		Prepared by: H. A. Sha	
PO/WO no. 7997		PO / WO Date. 25/8/21	
Supplier Name Sni AmBe Electrical		PO/WO amount 26,609/-	
Firm/Company SS LCP		Project SHUP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	651	11/9/21	26,609/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 26,609/-			
Sl. No.	DC No	DC Date	MRN No.
1.	651	11/9/21	95840
2.			
3.			
DC matches MRN ☒ Yes ☐ No			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 26,609/-			
Amount F – Difference (A – E): GST-18% 26,609/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		10/9/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			
MD			
Accounts – receiver of bill			
Accountant			
Accounts Manager			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

6-1560

Company Name: SUMMIT SAI HS LLP		Date: 12-08-2021	Inward No: 168937	
Site & Phase: SUMMIT HOUSING LLP		Time: 16:00 PM		
Supplier: Material required before date:		Reg. No: 16-08-2021	Date:	
S. No	Description	Size	Quantity	Units
1	MCTB	16amps	96	Nos
2	MCTB	6amps	46	Nos
3	4 pole Isolator	40amps	12	Nos
4	Change Over Switches	25 amps	18	Nos
5	Module Plate	8way	95	Nos
6	Module Plate	6way	120	Nos
7	Module Plate	2 way	90	Nos
8	Socket	6amps	300	Nos
9	DB 3 Phase	4 way	15	Nos
10	DB Single Phase- ABB		10	Nos
Remarks: For Stock Maintenance Purpose		Sign. & Date		
Prepared By: Bhavani		16-08-2021		
Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

168937

APPROVED
27 AUG 2021
MINISH PARIKH
MANAGER PROCUREMENT

Purchase Order

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25-08-2021 10:48:23 AM



13.08.21 2:26:19

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Ambe Electricals
Plot no-97, Sri Sai Oxford Terrace R.P. Road, Secunderabad-500003

GSTIN 36

7702963535

7702963535

Doc No	79972	168937
Doc Date	25-08-2021	
Quote No	NIL	
Quote Date	18-08-2021	
SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4547 - Electrical - other - Distribution Board - 3 Phase - nos 4 Way	15.00	1,290.00	0.00	18.00	22,833.00
2 4548 - Electrical - other - Distribution Board - Single Phase - nos ABB	10.00	320.00	0.00	18.00	3,776.00
Total Order Value . . .					26,609.00

Rupees : Twenty Six Thousand Six Hundred Nine Only.

Terms and Conditions :-

Specification / All items shall be of 'ABB' brand, Classiq series.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

Name :

Date : / /