PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/9/21	Prepared by:	Radha
PO/WO no.	79982	PO / WO Date.	25/8/21
Supplier Name	Anisha Associates	PO/WO amount	33,677/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	115	2/9/21	34,562/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):	33677/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	110	2/9/21	95883	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges 750/- + 18%	885/-
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	34,562/-
Amount E – PO / WO value: 33,677/-	33,677/-
Amount F – Difference (A – E): GST-18%	885/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ ~~No (explained below)~~
Excess / short material received	☐ ~~Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	10/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 04 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS : DR FIXIT, ROFF, FOSROC,
MYK & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road,
Secunderabad - 500 026. ✆ : 040-48509804, Mob : 9246589804
E-mail : anishaassociates68@gmail.com

Date : 02/09/2021

No. 110

To M/S Summit Sales LLP
Po no: 79982 & dt: 25/08/2021

S.No.	DESCRIPTION	Packing	Quantity
1)	RBR	5Ltr	5nos
2)	Roff S.T.A	20kg	30nos
3)	MYK Damp coat	1kg	5nos
			40nos

INWARD
Inward No: 16912 Dt: 2/9/21
MRN No: 95883 Dt: 3/9/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

GSTIN : 36ABTPV3594Q1Z8

SUMMIT SALES LLP R.R. DIST.
INWARD No: 73698 Date: 3/9 Sign:

Customer Signature

For ANISHA ASSOCIATES

P. Sadashiv

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/S Summit Sales llp
M.G Road, Sec-Bad
GSTNo: 36ACOFS
2044 C1Z7

No. 115 Date : 02/09/2021
Your order No. 79982 Date 25/08/2021
Our D.C. No. 110 Date : 02/09/2021
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	RBR Bonding Repair	5 Ltr	05	1350.00	6750	00
2)	Roff S.T.A	20 Kg	30	670.00	20,100	00
3)	MYK Damp coat	1 Kg	05	338.00	1690	00
	Transportation charges				750	00
			Total Taxable		29290	00
			CGST @	9%	2636	00
			SGTS @	9%.	2636	00
			IGST @		/	
			TOTAL		34,562	00

SUMMIT SALES LLP
IN WARD
No. 84089
Date: 3/9
Sign:
R.R. DIST.

INWARD
Inward No: 16912 Dt: 2/9/21
MRN No: 95883 Dt: 3/9/21
Received By: Sign:
SUMMIT SALES LLP

Certified by
Stores Manager

Rupees Thirty Four Thousand Five Hundred and Sixty Two Rupees only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

P. Sadashiva
For Anisha Associates

25-08-2021 3:47:22 PM

Purchase Order

79982
13.08.21 2:26:19

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8
66209804 9246589804 NA

Doc No	79982	168952
Doc Date	25-08-2021	
Quote No	NIL	
Quote Date	19-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3127 - Chemicals - RBR bonding agent - 5ltrs - nos	5.00	1,350.00	0.00	18.00	7,965.00
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	30.00	670.00	0.00	18.00	23,718.00
3	3108 - Chemicals - Damp Guard - NA - kgs	5.00	338.00	0.00	18.00	1,994.20
	Rupees : Thirty Three Thousand Six Hundred Seventy Seven and Paise Twenty Only.				**Total Order Value . . .**	**33,677.20**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Summit Sales LLP*
Authorised Signatory

Name : 27/8/21

Accepted the above Terms And Conditions
For *Anisha Associates*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	19-08-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
Supplier		Req. No.	168952
Material required before date:		ID No.	68639

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Bonding Agent-RBR-Roff Brand	5ltrs	5	Ltrs		
2	Tiles Adhesive-Roff Brand 79982.	20kgs	30	Bags		
3	Tile Grout- White 79983.	1kg	70	Kgs		
4	Myk Arment Damgourd.		5	Ltrs		

Remarks:For Stock Maintenance Purpose			
Prepared By	Bhavani		
Sign.& Date	19-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 AUG 2021
SOHAM MODI
MANAGING DIRECTOR