PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	27/08/2021	Prepared by:	MINISH.
PO/WO no.	78409.	PO / WO Date.	07/07/2021
Supplier Name	Sri Sai Vishal Enterprises.	PO/WO amount	31,500/-
Firm/Company	Modi Realty Mallopar LLP	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1	050.	07/08/2021	31,500/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			31,500/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.		Report Enclosed.		□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	31,500/-
Amount E – PO / WO value:	31,500/-
Amount F – Difference (A – E): GST-18%	- NIL -

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes ~~□ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	07/09/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 27 AUG 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s Modi Reality mallapur

Party GSTIN 36AAEFM1459R1ZP

Inv. No. 050 Date : 7/8/21
D.C. No. ______ Date : ______
P. O. 78409 Date : 7.7.21
Payment ______
State : TELANGANA Code : 36

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16		1500	21	NOS	31,500
	6X8X12					

SUMMIT SALES LLP * R.R. DIST. *
IN WARD No: 83204
Date: 9/8
Sign:

Rupees in words thirty one thousand five Hundred only

TOTAL	31,500
SGST @ %	
CGST @ %	
GRAND TOTAL	31,500

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368
Branch : Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

SRI SAI VISHAL ENTERPRISES

MODI REALITY MALLAPUR

SOLID BRICKS (4X8X16)

DATE	V.NO	DC.NO	4X8X16	PO.NO	PO.DATE
14.7.2021	2216	57	700	78409	7.7.2021
8.7.2021	2216	70	800	;;	;;
		Total No"s	1500		

Purchase Order

 07-07-2021 16:33:24

78409

06.07.21 4:42:38

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Sri Sai Vishal Enterprises	**Doc No**	78409	187094
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.	**Doc Date**	07-07-2021	
	Quote No	Nil	
GSTIN 36ACZPL1512H1ZF	**Quote Date**	19-05-2021	
9391029193 9391029193	**SupplyType**	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1004 - Building material - Cement Solid Blocks - 4 In x8 In x16 In - nos	1,500.00	21.00	0.00	0.00	31,500.00
					Total Order Value . . .	**31,500.00**

Rupees : Thirty One Thousand Five Hundred Only.

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Club House store room brick work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : ____________________

Contact ...

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form - Cement Blocks							
Company		Modi Realty Mallapur LLP		Site & Phase		Gulmohar Residency	
Req. no.		187094		Req. Date		07.07.21	
Material required before		09.07.21		ID no.		67323	
Prepared by:		A.Sravani		Approved by (sign):			
Flat / Block no:		Club house store rooms brick work purpose .					
S No.	Falt / villa type	Units	No. of flats / villas	Requirement per flat / villa - 6" Cement blocks (16"x8"x6")	Requirement per flat / villa - 4" Cement blocks (16"x8"x4")	Qty required - 6" Cement blocks (16"x8"x6")	Qty required - 4" Cement blocks (16"x8"x4")
1	Type A - 3BHK - ~~1,210~~ sft	Nos	-	-	-	-	-
2	Type C - 2BHK - ~~1,110~~ sft	Nos	-	-	-	-	-
3	Type C - 1BHK - ~~540~~ sft	Nos	-	-	-	-	-
4	Type D - 2BHK - ~~840~~ sft	Nos	-	-	-	-	-
	Total					-	-
S No.	Item Description	78409 Units	Qty required	Stock at site	Balance Qty to be ordered		
1	6" Cement blocks (16"x8"x6")	Nos	-		-		
2	4" Cement blocks (16"x8"x4")	Nos	1,500	-	1,500		
	Total						
Note: 10% of blocks must be half size							

APPROVED
07 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
07 JUL 2021
M. RAM[illegible]
PROJECT MANAGER

Cement Blocks - Weekly Delivery report

Contractor firm	Modi Realty Mallapur LLP	Requisition nos.	183094	Total PO quantity	1500
Project	Gulmohar Residency	PO No(s)	78409	Quantity delivered in earlier period	800
Block / Flat / Villa etc	Common utility purpose	Total material delivered	YES	Quantity delivered during week	700
Supplier	Sri Sai Vishal enterprises	Close PO	YES	Balance quantity to be delivered	
Sign of security	[illegible]	Sign of Admin	[illegible]	Sign of Project manager	[illegible]
Date	[illegible]	Date	[illegible]	Date	[illegible]

Details of solid blocks – delivered in earlier period

S.No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no	MRN No
1	08.07.21	12.00	4"X8"X16"	800	979	4385	9734

Details of solid blocks – delivered during the week

S.No	Date	Time	Block Size & type	Quantity delivered	DC No	Inward no	MRN No
1	14.07.21	14.42	4"X8"X16"	700	957	4446	9989
2							
	Total			1500			

Note: 1. Report to be sent to HO every Saturday with delivery challans of the week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.