E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/9/21	Prepared by:	BHAVANI
PO/WO no.	78916	PO / WO Date.	22/7/21
Supplier Name	Sri laxmi Ganesh steels & Hardware	PO/WO amount	3806
Firm/Company	MCMET	Project	manilal modi memorial trust
Sl. No.	Bill No.	Bill Date	Bill amount
1	138	28/7/21	3806
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3806

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	–	–	95340	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3806
Amount E – PO / WO value:	3806
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	6/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani		APPROVED 03 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	1/9/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh,Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.
Email : srilaxmiganeshsteels@gmail.com

Po No 78916

M/s. MC Modi Educational Trust
MG. Road

Party's GSTIN 36AAATM5488Q2Z0

Invoice No.: 138
Date : 28/7/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machine Blade 4"	50 No	25/-	1250	00
	Cutting wheel 14"	5 No	135/-	675	00
	Welding Rod	5 Pak	260/-	1300	00
			Total	3225	00
		SGST @ 9 %		290	25
		CGST @ 9 %		290	25
		IGST @ 18 %			
		Roundup			50
		Grand Total		3805	00

INWARD
Invoice No. 10255 Dt. 18/8/21
MRN No. 95340 Dt. 20/8/21
Received By:
MC MODI EDUCATIONAL TRUST

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

SUMMIT SALES LLP
IN WARD
No: 9405
Date: 3/9
Sign:
R.R. DIST.

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

Purchase Order

 22-07-2021 16:36:44

78916
22.07.21 4:00:59

From Company : **MC Modi Educational Trust**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAATM5488Q2Z0

Supplier Details			
Sri Laxmi Ganesh Steels & Hardware	**Doc No**	78916	162138
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad	**Doc Date**	22-07-2021	
	Quote No	Nil	
GSTIN 36ARPPK9655D2ZA	**Quote Date**	20-05-2021	
9246205245/9542575725	**SupplyType**	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *4" cutting wheel*	50.00	25.00	0.00	18.00	1,475.00
2	9533 - Tools - Grinding Wheel - 4 In - nos *14" cutting blade*	5.00	135.00	0.00	18.00	796.50
3	9574 - Tools - Welding Rod - NA - nos	5.00	260.00	0.00	18.00	1,534.00
				Total Order Value . . .		**3,805.50**

Rupees : Three Thousand Eight Hundred Five and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance payment.
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Manilal Modi Memorial Hospital . Phone. Madhu Site Engineer - 9502211499
Penality For Delay	NIL
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 3,806/- to be pay vide cheque no. dt.
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for MS Fabrication work at MCMET purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *MC Modi Educational Trust*

Authorised Signatory

22/07/2021

Name : __________

Accepted the above Terms And Conditions

For ***Sri Laxmi Ganesh Steels & Hardware***

Name : __________

Date : __/__/____

1501

Requisition Form

Company Name:	MCMET	Date:	22-07-2021
Site & Phase :	Manilal Modi memorial hospital	Time:	11:30AM
Supplier		Req.No.	162138
Material required before date: 24-07-2021		ID No.	67773

No	Description	Size	Quantity	Units	Inward No	Date
1	Welding rods		05	Packets		
2	Rod cutting blades	4"	50	No's		
3	Grinding wheels	4"	05	No's		
4						
5						
6	78916					
7			APPROVED			
8			22 JULY			
9			MINISH PARIKH			
10			MANAGER PROCUREMENT			

Remarks: Towards MCMET terrace purpose

Prepared By	Pushpalatha	Approved by	T Madhu
Sign.& Date	22-07-2021	Sign. & Date	22.07.2021

Note: On receipt of material at site write inward number and date in last 2 columns.