(B) (M) ✓

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/9/21	Prepared by:	P. Sneha.
PO/WO no.	79990	PO / WO Date.	25/8/21
Supplier Name	Santosh tarpaulin	PO/WO amount	840/-
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	062	28/8/21	840/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			840

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	-	—	95670	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	840/-
Amount E – PO / WO value:	840/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes~~ □ No (explained below)
Excess / short material received	□ ~~Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	6/9/21
Remarks:	

	Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		Sneha		APPROVED 03 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date		1/9/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010 Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SILLVER OAK VILLAS LLP SOHAM MANSION 5-4-187/3&4 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ADBFS3288A2Z7**	Invoice No: **062** Invoice Date: 28/08/2021 P.O.No.79990/156553 P.O.Date: 25.08.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	NOS 2	@400/-	800

Rupees in words EIGHT HUNDERD FOURTY only	**Total ::**	**800.00**
	CGST @ 2.5 % ::	**20.00**
	SGST @ 2.5 % ::	**20.00**
	IGST 18% ::	
	adjust ::	
	Grand Total ::	**840.00**

Receiver Signature & Seal	**For SANTHOSH TARPAULIN** **Authorized Signatory**

INWARD WITH TIME: DP
Inward No: 15912 Dt: 30/8/21
MRN No: 95670 Dt: 30/8/21
Received By: Sign:
SILVER OAK VILLAS LLP

SUMMIT SALES LLP
IN WARD
No: 83905
Date: 31/8
Sign:
R.R. DIST.

Purchase Order

 27-08-2021 11:30:57 AM

79990
13.08.21 2:26:20

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	79990	156553
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	25-08-2021	
	Quote No	NIL	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	25-08-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	2.00	400.00	0.00	5.00	840.00
					Total Order Value . . .	**840.00**

Rupees : Eight Hundred Fourty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Nagaraju and sathish purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

158

Company Name:	Silver Oak Villas LLP	Date:	24.08.21
Site & Phase :	Silver Oak Villas	Time:	15.00
Supplier	26.08.21	Req. No.	156553
Material required before date:		ID No.	68732

No	Description	Size	Quantity	Units	Inward No	Date
1	Raincoats		02	No's		
2						
3						
4						
5	79940.					
6						
7						
8						
9						
10						

Remarks: -For Nagaraju and Sathish sir

Prepared By	B. Meenakshi	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
25 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE