PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	6/9/21	Prepared by:	P. Sneha
PO/WO no.	78303	PO / WO Date.	7/7/21
Supplier Name	Summit Sales LLP	PO/WO amount	22,079/-
Firm/Company	Modi Realty pocharam LLP	Project	NGH.
Sl. No.	Bill No.	Bill Date	Bill amount
1	18136	7/7/21	22079/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			22079/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3695	6/7/21	93706	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B --Other Credits : Transportation charges	—
Amount C --Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22079/-
Amount E -- PO / WO value:	22079/-
Amount F -- Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	13/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 07 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	6/9/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

OFFICE COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	18136
Nilgiri Heights, Pocharam	Invoice Date.	07-07-2021
	PO No.	78303
	PO Date.	05-07-2021
	Req ID	67243
GSTIN : 36ABIFM1836H1Z7	Req Date	30-06-2021
	Loc Req No	168787

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8188 - Steel - other - MS Hoarding board - 8 In X 12		4	4620.00	18,480.00	18	3,326.40
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		384	0.60	230.40	18	41.48
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	18,710.40	3,367.88
	1,683.94	1,683.94	Total Invoice Amount	22,078.27	

Rupees : Twenty Two Thousand Seventy Eight and Paise Twenty Seven Only.

for Summit Sales LLP

MODI PROPERTIES PVT LTD SECBAD INWARD No: 8264 Date: 8/7 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Realty (Pocharam)

Site:

DC No.	3695
Date	6/7/21
Vehicle No.	AP23X493
P.O. / W.O. No. :	78303
P.O. / W.O. Date :	5/7/21

Sl. No.	PARTICULARS	Quantity
1	M.S. Plastering boards 8"x12"	
2		04 (nos)
3	hamali	384 ft
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
GSTIN :		04 (nos)

Received the above materials in good condition.

Received by [illegible signature]

Stamp: [illegible]

Date : 6/7/21

For SUMMIT SALES LLP

Authorised Signatory

 05-07-2021 13:29:32

Purchase Order

78303
06.07.21 4:40:58

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	78303	168787
Doc Date	05-07-2021	
Quote No	Nil	
Quote Date	05-07-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8188 - Steel - other - MS Hoarding board - 8 In X 12 In - nos	4.00	4,620.00	0.00	18.00	21,806.40
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	384.00	0.60	0.00	18.00	271.87
	Total Order Value . . .					**22,078.27**

Rupees : Twenty Two Thousand Seventy Eight and Paise Twenty Seven Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Pocharam site use.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________

Date : _/_/___

Requisition Form

Company Name	Modi Realty Pocharam LLP	Date:	30-06-2021
Site & Phase	Nilgiri Heights	Time	2 pm
Supplier	Summit Sales LLP	Req. No.	[illegible]
Material required before date		ID No	[illegible]

No	Description	Size	Quantity	Units	Inward No	Date
1	12x8 boards	12x8	4	No's		
2						
3						
4						
5						
6						
7						

Remarks

Prepared By	Prasad	Approved by	
Sign & Date	30/06	Sign & Date	

Note: On receipt of material at site write inward number and date in last 2 columns

APPROVED BY
10 JUN 2021
SOHAN MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s [illegible]

Site:

DC No.	3695
Date	[illegible]/7/21
Vehicle No.	[illegible]
P.O. / W.O. No. :	7[illegible]
P.O. / W.O. Date	5-7-21

Sl. No.	PARTICULARS	Quantity
1	[illegible]	01 ([illegible])
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13.		
14		
15		
16		
17		
18		
19		01 [illegible]
20		

INWARD
Inward No: 10156 Dt: 04/6/21
MRN No: 93706 Dt: 08/07/21
Received By: Sign:
NILGIRI HEIGHTS

GSTIN :

Received the above materials in good condition.

Received by [illegible]

Stamp: [illegible]

Date : [illegible]

For SUMMIT SALES LLP

Authorised Signatory