PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	30/8/21	Prepared by:	HEMENDRA
PO/WO no.	79192	PO / WO Date.	30/7/21
Supplier Name	Sathyavanapu Hardware	PO/WO amount	8,130/-
Firm/Company		Project	
Sl. No.	Bill No.	Bill Date	Bill amount
1	436	7/8/21	8,130/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,130/-

Sl. No.	DC .No.	DC. Date	MRN No.	DC matches MRN
1.	436	7/8/21	95070	☑ Yes ☐ No
2.	11	11	95662	☑ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,130/-
Amount E – PO / WO value:	8,130/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	4/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 03 SEP 2021				
Date			MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

: 040-66610337 : 98853 16000, : sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 436 /19 - 20	Transportation Mode:
Invoice Date : 07/08/2021	Vehicle Number:
State : Telangana State Code36	P.O. Number :
LR No:	No. of Cases:
Place of Supply:	

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: Summit Sales LLP	NAME:
Address: 3rd floor, M.G.Road, Secy-3	Address: Ponoh- 79192
GSTIN: 36ACQFS2044C1Z7.	GSTIN:
State: Telgna State Code: 36.	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	3206 SS Screws full	10	Pkt	109/-		18%	1090.00
2		thread.						
3	7318	3808 PAN HEAD'	20	Pkt	165/-		18%	3300.00.
4		SS Screws 30/8/21						
5	7318	3508 SS Screws	20	Pkt	125/-		18%	2500.00.
6								
7								
8								
9								
10								
11								
12								
13								
14								

no
e8137/-

INWARD
Inward No: 16797 Dt: 12/8/21
MRN No: 95070 Dt: 13/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST		
						Transport / If any	
						Total Amount before Tax	6890.00
						Add. CGST 9%.	620.00
						Add: SGST 9%.	620.00
						Add: IGST	

INWARD
Inward No: 16879 Dt: 30/8/21
MRN No: 95662 Dt:
Received By: Sign:
SUMMIT SALES LLP

Amount in words: Eight thousand one hundred thirty only

GRAND TOTAL 8130.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: **0042200029168**
RTGS/IFSC Code : **HDFC0000042**

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&OE.

Receiver's Signature with Stamp

SUMMIT SALES LLP ★ R.R. DIST. ★
IN WARD
No: 83362
Date: 13/8
Sign:

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 30-07-2021 4:13:07 PM

79192
26.07.21 11:55:23

py

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares,	**Doc No**	79192	168877
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc Date**	30-07-2021	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	30-07-2021	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 6*	10.00	109.00	0.00	18.00	1,286.20
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *38 x 8 pin head*	20.00	165.00	0.00	18.00	3,894.00
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *35 x 8*	20.00	125.00	0.00	18.00	2,950.00
					Total Order Value . . .	**8,130.20**

Rupees : Eight Thousand One Hundred Thirty and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name : 31/07/2021

Accepted the above Terms And Conditions

For *Sathyavarapu Hardwares,*

Name : ____________________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	28-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168877
Material required before date:		ID No.	67983

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher Plug 79191	5mm	50	Pkts		
2	SS Screws 79192	32x6mm	10	Pkts		
3	SS Screws- Pin head	38x8mm	20	Pkts		
4	Measurement Tapes 79193	5mtrs	20	Nos		
5	SS Screws	35x8mm	20	Pkts		
6	Bombay Nails 79194	2"	20	kgs		
7	Bombay Nails	2 1/2"	20	kgs		

Remarks:For Stock Maintenance Purpose			APPROVED BY
Prepared By	Bhavani		29 JUL 2021
Sign.& Date	28-07-2021	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.