

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

⑦ ✓

|                                                                         |                  |                                                                                                                                                                           |                             |
|-------------------------------------------------------------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| Date: 30/8/21                                                           |                  | Prepared by: FIEMENAR                                                                                                                                                     |                             |
| PO/WO no. 79668                                                         |                  | PO / WO Date. 13/8/21                                                                                                                                                     |                             |
| Supplier Name: Ganesh Tube Traders                                      |                  | PO/WO amount: 51,920/-                                                                                                                                                    |                             |
| Firm/Company: SS LLP                                                    |                  | Project: Ship                                                                                                                                                             |                             |
| Sl. No.                                                                 | Bill No.         | Bill Date                                                                                                                                                                 | Bill amount                 |
| 1                                                                       | 305              | 26/8/21                                                                                                                                                                   | 51,920/-                    |
| 2                                                                       |                  |                                                                                                                                                                           |                             |
| 3                                                                       |                  |                                                                                                                                                                           |                             |
| 4                                                                       |                  |                                                                                                                                                                           |                             |
| Amount A - Bills total (Excluding Transport & Hamali Charges): 51,920/- |                  |                                                                                                                                                                           |                             |
| Sl. No.                                                                 | DC No.           | DC Date                                                                                                                                                                   | MRN No.                     |
| 1.                                                                      | 305              | 26/8/21                                                                                                                                                                   | 95665                       |
| 2.                                                                      |                  |                                                                                                                                                                           |                             |
| 3.                                                                      |                  |                                                                                                                                                                           |                             |
| Amount B - Other Credits : Transportation charges                       |                  |                                                                                                                                                                           |                             |
| Amount C - Other Debits :                                               |                  |                                                                                                                                                                           |                             |
| Amount D (D=A+B-C) - Amount to be credited to the supplier:             |                  |                                                                                                                                                                           |                             |
| Amount E - PO / WO value: 51,920/-                                      |                  |                                                                                                                                                                           |                             |
| Amount F - Difference (A - E): GST-18% 51,920/-                         |                  |                                                                                                                                                                           |                             |
| Quantity received as per PO / WO                                        |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                             |
| Is difference between PO / Bill acceptable?                             |                  | <input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                                |                             |
| Excess / short material received                                        |                  | <input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)                                                                |                             |
| Close PO / WO?                                                          |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)                             |                             |
| Advance paid / PDC given (deduct when paying)                           |                  | <input type="checkbox"/> Yes - Rs. ___/- <input checked="" type="checkbox"/> No                                                                                           |                             |
| Payment - due date                                                      |                  | 4/9/21                                                                                                                                                                    |                             |
| Remarks:                                                                |                  |                                                                                                                                                                           |                             |
| Approved by                                                             | Purchase Officer | Purchase Manager                                                                                                                                                          | MD                          |
| Sign:                                                                   |                  | APPROVED<br>03 SEP 2021<br>MINISH PARIKH<br>MANAGER PROCUREMENT                                                                                                           | Accounts - receiver of bill |
| Date                                                                    |                  |                                                                                                                                                                           | Accountant                  |
|                                                                         |                  |                                                                                                                                                                           | Accounts Manager            |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve PO/WOs upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-





**GANESH TUBE  
TRADERS**

**TAX INVOICE**

GSTIN: 36ADBPJ8881C1ZJ

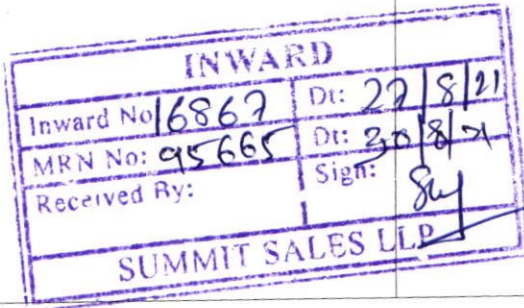
Authorised Distributor:



Bill To :  
**SUMMIT SALES LLP**  
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad  
  
36ACQFS2044C1Z7  
Telangana  
Ship To :  
**SUMMIT SALES LLP**  
5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad  
  
36ACQFS2044C1Z7  
Telangana

Invoice No. : **305**  
Ref. No. : **79668**  
Invoice Date : **26-Aug-2021**  
Destination :  
Vehicle No. :  
E-way Bill No :  
Despatch From :

| SI No. | Description of Goods                                                                              | HSN/SAC | GST Rate | Quantity | Rate     | per | Disc. % | Amount                                |
|--------|---------------------------------------------------------------------------------------------------|---------|----------|----------|----------|-----|---------|---------------------------------------|
| 1      | ARALDITE 1000GMS<br><i>(500 gms - 60 nos) = 30<br/>(1000 gms - 10 nos) = 10<br/>CGST<br/>SGST</i> | 350699  | 18 %     | 40 NO    | 1,100.00 | NO  |         | 44,000.00<br><br>3,960.00<br>3,960.00 |



**Total: 51,920.00**

**Total Amount In Words: INR Fifty One Thousand Nine Hundred Twenty Only**

| HSN/SAC      | Taxable Value    | Central Tax |                 | State Tax |                 | Total Tax Amount |
|--------------|------------------|-------------|-----------------|-----------|-----------------|------------------|
|              |                  | Rate        | Amount          | Rate      | Amount          |                  |
| 350699       | 44,000.00        | 9%          | 3,960.00        | 9%        | 3,960.00        | 7,920.00         |
| <b>Total</b> | <b>44,000.00</b> |             | <b>3,960.00</b> |           | <b>3,960.00</b> | <b>7,920.00</b>  |

Tax Amount (in words) : **INR Seven Thousand Nine Hundred Twenty Only**

Company's Bank Details

Bank Name : **HDFC BANK**

A/c No. : **50200014835551**

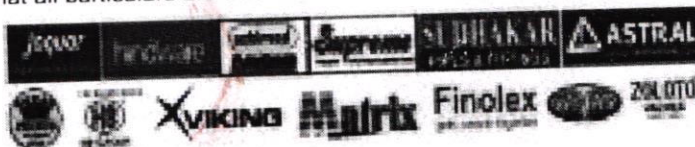
Branch & IFS Code: **PG ROAD, SEC-BAD & HDFC0000042**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



For GANESH TUBE TRADERS



5-2-270, PLOT NO. 29, HYDERBASTI,  
RANIGUNJ, SECUNDERABAD-3  
TELANGANA PIN 500003  
Ph.: 04066568587 9246330441  
Email : ganeshtubetraders@gmail.com

## Purchase Order

Page(s) Of 1

19-08-2021 2:25:26 PM



79668

12.08.21 2:06:06

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

### Supplier Details

Ganesh Tube Traders  
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

|            |            |        |
|------------|------------|--------|
| Doc No     | 79668      | 168925 |
| Doc Date   | 13-08-2021 |        |
| Quote No   | Nil        |        |
| Quote Date | 11-08-2021 |        |
| SupplyType | Supply     |        |

**Kind Attn : Sandeep Jain**

Purchase Order for the Supply of following Items.

| Item Name                                                  | Qty   | Rate     | Dis% | GST   | Amount    |
|------------------------------------------------------------|-------|----------|------|-------|-----------|
| 1 7109 - Plumbing - other - Araldite - other - gms<br>1 kg | 40.00 | 1,100.00 | 0.00 | 18.00 | 51,920.00 |
| Total Order Value . . .                                    |       |          |      |       | 51,920.00 |

Rupees : Fifty One Thousand Nine Hundred Twenty Only.

### Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weightment. Above order for Stock maintenance purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

Requisition Form

|                                |                    |          |            |
|--------------------------------|--------------------|----------|------------|
| Company Name:                  | SUMMIT SALES LLP   | Date:    | 11-08-2021 |
| Site & Phase :                 | SUMMIT HOUSING LLP | Time:    | 12:00PM    |
| Supplier                       |                    | Req. No. | 168925     |
| Material required before date: |                    | ID No.   | 68413      |

| S. No | Description          | Size        | Quantity | Units | Inward No | Date |
|-------|----------------------|-------------|----------|-------|-----------|------|
| 1     | CPVC Pipe            | 3/4"        | 100      | Nos   |           |      |
| 2     | CPVC Elbow           | 3/4"        | 800      | Nos   |           |      |
| 3     | CPVC Tee             | 3/4"        | 150      | Nos   |           |      |
| 4     | CPVC Reducer Tee     | 3/4"x1/2"   | 80       | Nos   |           |      |
| 5     | CPVC Reducer F.T.A   |             | 50       | Nos   |           |      |
| 6     | CPVC Coupling        | 3/4"        | 100      | Nos   |           |      |
| 7     | CPVC End Cap         | 3/4"        | 120      | Nos   |           |      |
| 8     | CPVC Solution        | 500gms      | 36       | Nos   |           |      |
| 9     | CPVC Pipe            | 1 1/4"      | 105      | Nos   |           |      |
| 10    | CPVC Coupling        | 1 1/4"      | 100      | Nos   |           |      |
| 11    | CPVC Elbow 45 Degree | 3/4"        | 200      | Nos   |           |      |
| 12    | CPVC Clamps          | 1 1/4"      | 200      | Nos   |           |      |
| 13    | CPVC Step Over Bend  | 3/4"        | 30       | Nos   |           |      |
| 14    | Araldite             | 1 kg        | 40       | Nos   |           |      |
| 15    | Green Hose Pipe      | 3/4"        | 600      | Mtrs  |           |      |
| 16    | CPVC Pipe            | 1"          | 150      | Nos   |           |      |
| 17    | Reducer Tee          | 1 1/4"x3/4" | 70       | Nos   |           |      |

Remarks: For Stock Maintenance Purpose

|              |            |              |  |
|--------------|------------|--------------|--|
| Prepared By  | Bhavani    |              |  |
| Sign. & Date | 11-08-2021 | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

