(1)

PURCHASE DIVISION
Advise for approval for credit to supplier

Date:	3/8/21	Prepared by:	HEMENDRA
PO/WO no.	79672	PO / WO Date.	14/8/21
Supplier Name	Ganesh Tube Traders	PO/WO amount	22,928/-
Firm/Company	SSLLP	Project	Sh LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	304	26/8/21	22,928/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			22,928/-

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	304	26/8/21	95667	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,928/-
Amount E – PO / WO value:	22,928/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	4/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 03 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

lair

Bill To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **304** Ref. No. : **79672** Invoice Date : **26-Aug-2021** Destination : Vehicle No. : E-way Bill No : Despatch From :
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**WALL PUTTY** *30KG*	321490	18 %	**20 NO**	840.00	NO		**16,800.00**
2	**WHITE CEMENT 25 KG**	252329	28 %	**5 NO**	485.00	NO		**2,425.00**
								19,225.00
	CGST							**1,851.50**
	SGST							**1,851.50**
				Total:				**22,928.00**

INWARD
Inward No: 16869 Dt: 27/8/21
MRN No: 95667 Dt: 30/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Total Amount In Words: **INR Twenty Two Thousand Nine Hundred Twenty Eight Only**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
321490	16,800.00	9%	1,512.00	9%	1,512.00	3,024.00
252329	2,425.00	14%	339.50	14%	339.50	679.00
Total	**19,225.00**		**1,851.50**		**1,851.50**	**3,703.00**

Tax Amount (in words) : **INR Three Thousand Seven Hundred Three Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code : **PG ROAD,SEC-BAD & HDFC0000042**

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 83878
Date: 30/8
Sign:

For GANESH TUBE TRADERS

Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

ASTRAL Viking Finolex

5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 14-08-2021 10:42:16 Orig

79672
12.08.21 2:06:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders	**Doc No**	79672	168927
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc Date**	14-08-2021	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	14-08-2021	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	20.00	840.00	0.00	18.00	19,824.00
2	6549 - Paints - White Cement - 25kgs - bags	5.00	485.00	0.00	28.00	3,104.00
					Total Order Value . . .	**22,928.00**

Rupees : Twenty Two Thousand Nine Hundred Twenty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP		Date:		11-08-2021	
Site & Phase :	SUMMIT HOUSING LLP		Time:		12:00PM	
Supplier			Req. No.		168927	
Material required before date:			ID No.		68415	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Wall Care Putty-Birla 79672		20	Bags		
2	White Cement	25kgs	5	Bags		

Remarks:For Stock Maintenance Purpose			
Prepared By	Bhavani		
Sign.& Date	11-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
12 AUG 2021
SOHAM MODI
MANAGING DIRECTOR