

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		2/9/21		Prepared by:		Deels	
PO/WO no.		79926		PO / WO Date.		24/8/21	
Supplier Name		Ganesh tube traders		PO/WO amount		25,052/-	
Firm/Company		Summit sales LLP		Project		Summit Housing LLP	
Sl. No.				Bill Date		Bill amount	
1.		306		26/8/21		25,052/-	
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						25,052/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	95666	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :						—	
Amount C – Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						25,052/-	
Amount E – PO / WO value:						25,052/-	
Amount F – Difference (A – E):						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			6/9/21				
Remarks: — final bill —							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	2/9/21	APPROVED 03 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



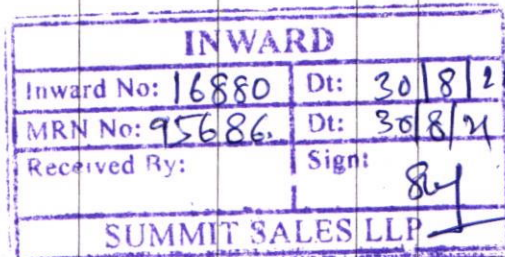
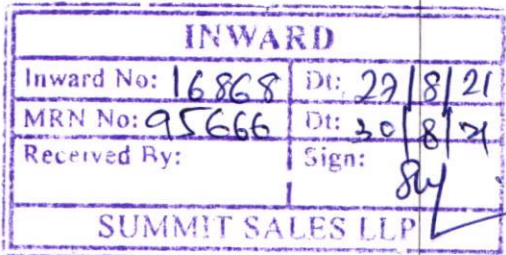
Bill To :
SUMMIT SALES LLP
 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

 36ACQFS2044C1Z7
 Telangana
 Ship To :
SUMMIT SALES LLP
 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

 36ACQFS2044C1Z7
 Telangana

Invoice No. : **306**
 Ref. No. : **79926**
 Invoice Date : **26-Aug-2021**
 Destination :
 Vehicle No. :
 E-way Bill No :
 Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	WALL PUTTY 30KG	321490	18 %	20 NO	840.00	NO		16,800.00
2	WHITE CEMENT 25 KG	252329	28 %	5 NO	485.00	NO		2,425.00
3	J PASTE	350699	18 %	30 NO	60.00	NO		1,800.00
								21,025.00
								CGST
								SGST
								2,013.50
								2,013.50



Total: 25,052.00

Total Amount In Words: INR Twenty Five Thousand Fifty Two Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
321490	16,800.00	9%	1,512.00	9%	1,512.00	3,024.00
252329	2,425.00	14%	339.50	14%	339.50	679.00
350699	1,800.00	9%	162.00	9%	162.00	324.00
Total	21,025.00		2,013.50		2,013.50	4,027.00

Tax Amount (in words) : **INR Four Thousand Twenty Seven Only**

Company's Bank Details

Bank Name : **HDFC BANK**

A/c No. : **50200014835551**

Branch & IFS Code: **PG ROAD, SEC-BAD & HDFC0000042**

Declaration

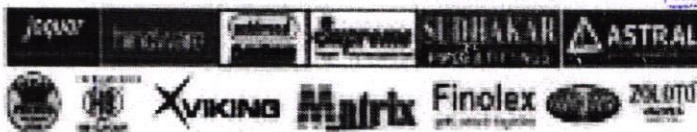
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Certified by:

For **GANESH TUBE TRADERS**

Stores Manager

Authorised Signatory



5-2-270, PLOT NO. 29, HYDERBASTI,
 RANIGUNJ, SECUNDERABAD-3
 TELANGANA PIN 500003
 Ph.: 04066568587 9246330441
 Email : ganeshtubetraders@gmail.com

Purchase Order

Page(s) 1 Of 1

24-08-2021 11:52:00



79926

13.08.21 2:26:19

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ

66568587/ 66384751

9246330441.

9949248666

Doc No	79926	168945
Doc Date	24-08-2021	
Quote No	Nil	
Quote Date	14-08-2021	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6602 - Paints - Wall Care Putti - NA - kgs 30kg	20.00	840.00	0.00	18.00	19,824.00
2 6549 - Paints - White Cement - 25kgs - bags	5.00	485.00	0.00	28.00	3,104.00
3 6548 - Paints - Janata Paste - NA - kgs 500grms	30.00	60.00	0.00	18.00	2,124.00
Total Order Value . . .					25,052.00

Rupees : Twenty Five Thousand Fifty Two Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment.
Above order for Stock maintainance purpose.

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Date : __/__/__

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		17-08-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		12:00PM	
Supplier				Req. No.		168945	
Material required before date:					ID No.		68635
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Wall Care Putty-Birla	20kgs	20	Bags			
2	White Cement	25kgs	05	Bags			
3	Jantha Paste	500grms	30	Nos			
Remarks: For Stock Maintenance Purpose							
Prepared By		Bhavani					
Sign. & Date		17-08-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

