PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/9/21	Prepared by:	Deep
PO/WO no.	79983	PO / WO Date.	25/8/21
Supplier Name	Praful sanitary	PO/WO amount	3,122/-
Firm/Company	Summit sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No	Bill Date	Bill amount
1.	485	30/8	3,122/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,122/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	485	3/8/21	95754	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,122/-
Amount E – PO / WO value:	3,122/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	6/9/21
Remarks:	— final Bill —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
03 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/21-22/ 485**	Dated **30-Aug-21**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **79983**	Dated **25-Aug-21**
	Dispatch Doc No. **Invoice**	Delivery Note Date **30-Aug-21**
	Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Tile Grout**	3214	18 %	**70 Kg**	37.80	Kg		2,646.00
	Output CGST							238.14
	Output SGST							238.14
	Less : ***ROUNDING OFF***							(-)0.28
	Total			**70 Kg**				**₹ 3,122.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Three Thousand One Hundred Twenty Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
3214	2,646.00	9%	238.14	9%	238.14	476.28
99		9%		9%		
99		14%		14%		
Total	**2,646.00**		**238.14**		**238.14**	**476.28**

Tax Amount (in words) : **Indian Rupees Four Hundred Seventy Six and Twenty Eight paise Only**

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 83969
Date: 1/9
Sign: L

PRAFUL SANITARY HIMAYATNAGAR HYD-29.

for Praful Sanitary

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 6891	Dt: 31/8/21
MRN No: 95754	Dt: 01/9/21
Received By:	Sign: Sy
SUMMIT SALES LLP	

Purchase Order

 25-08-2021 3:47:22 PM

79983
13.08.21 2:26:19

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Praful Sanitary	**Doc No**	79983	168952
3-6-138/5, Himayat Nagar, Hyderabad.	**Doc Date**	25-08-2021	
	Quote No	NIL	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	19-08-2021	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts	70.00	37.80	0.00	18.00	3,122.28
					Total Order Value . . .	**3,122.28**

Rupees : Three Thousand One Hundred Twenty Two and Paise Twenty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 'Laticrete' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order is for Stock maintanance purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

24/8/21

Name :

Accepted the above Terms And Conditions

For *Praful Sanitary*

Name :

Date : __/__/____

Requisition.Form

ompany Name:	SUMMIT SALES LLP	Date:	19-08-2021
te & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
ipplier		Req. No.	168952
aterial required before date:		ID No.	68639

. lo	Description	Size	Quantity	Units	Inward No	Date
	Bonding Agent-RBR-Roff Brand	5ltrs	5	Ltrs		
	Tiles Adhesive-Roff Brand 79982.	20kgs	30	Bags		
	Tile Grout- White 79983.	1kg	70	Kgs		
	Myk Arment Damgowrd.		5	Ltrs		

Remarks:For Stock Maintenance Purpose			
Prepared By	Bhavani		
Sign.& Date	19-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 AUG 2021
SOHAM MODI
MANAGING DIRECTOR