	Bhavani				
Report Date	03-09-2021				
Site	MCMET				
List of requisitions Where PO/WO not prepared 3 working days after requisition:					
Requisition	Requisition	Material Descscription	Purchase Officer - Remarks	Material	If material is not delivered -
No	Date			delivered?	is delay justified?
NIL					
List of requisitions Where PO/WO is prepared and items have not received at site					
162122	04-06-2021	Magnetic Door Stoppeer,Panel Doors	Collect From SSLLP		