## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silver		Oak Villas part-III Date			: 11-09-2021			<del></del>				
Site: Silver		Oak Villas part-III			Prepared by:		Ch. Pranavi					
1 -		-2021 to 11-09-2021(fri to			Approved by:		K Purshotham					
•		sat)	•		11							
Report Date		11-09-2	2021									
List of requis	sitions nur	nbers m	issing in the rep	ort*:							***************************************	
			WO not prepared		g days	after requis	ition	•				
Req No. Req Date		Date	Serial no of	Iten	n Desc	ription		Reason for n	not preparing PO/WO#			
-		item in Req						-				
183652	183652 01-09-2021		01	Epso	n M20	printer.						
183653	02-09	-2021	01	Eco drain pipe material								
List of requis	sitions wh	ere PO/\	WO is prepared	and items h	ave no	t been recei	ved a	at site beyond the	he le	ad time:		
Req No. Req Date			Serial no of	Item Descr					scussion with supplier\$			
	1		item in Req.		-							
183629	16-08		1 to 4	PVC pipes					nd delivered by Monday.			
183650	01-09-2021		1 to 6	Door	Doors and hardw			Stock is available and delivered by Tuesda				
183654	02-09-2021		01		PVC pipes			Stock is available and Monday				
183655	02-09		01 1 to 7		CPVC pipes		Stock will be delivered by Tuesday					
183659	183659 08-09-2021				FRP round pipes Stock is available and delivered by M						Monday	
No. of gate passes issued this week:											Vill	
Delivery van								9-2021, 09-09-	202			
Inward repor	t (MRN/o	ther) &	stock report ema	iled in pdf	format	to purchase	e?			Yes / No		
Items not ord	lered but r	eceived:				······································						
Other correct	tions & re	marks:										
Details of ste	el & ceme	ent stock	[									
Sl. No Tor size			Wt per mtr	Wt. for 12	2 mtr	Stock at site				Previous stock in K		
			kgs	rod – kgs		– no of rods		Kgs			J	
1.	8mm		.395		4.74	-		-				
2.	10mm		.617		7.404	-		-				
3.	12mm		.89		10.68	-		-				
4.	16mm		1.58		18.96	-		-				
5.	20mm		2.47		29.64	-		-				
6.	25mm		3.86		46.32	-		-				
7.	32mm		6.32		75.84	-		-				
8.	Binding	wire	-			Nill PPC/PSC		Nill		Nill		
OPC stock	Nill		OPC last	Nill	Vill			Nill 1		C/PSC last	Nill	
			weeks stock			stock		N W		eks stock		
Details			Project Manager			Admin Officer/Manager			Admin Audit			
Sign			9			(Pranewich.						
Date			11-09-2021			11-09-2021						

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, ashaiya@modiproperties.com and <a href="mailto:raikumarn@modiproperties.com">raikumarn@modiproperties.com</a> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silv	er Oak Villas LLP		•		11-09-2021					
Site:	Silv	er Oak Villas				Prepared by:		Ch. Pranavi			
		9-2021 to 11-09-2	021(fri to	Approved by:			K Purshotham			,	
Report Date	11-0	9-2021	2021								
		missing in the rep									
		O/WO not prepare				ition:					
Req No. Req Date		Serial no of item in Req	Item	Item Description		Reason for not preparing PO/W			O/WO <sup>#</sup>		
156557 02-09-2021			chair								
List of requis	sitions where P	O/WO is prepared	and items ha	ve no	t been recei	ived a	t site be	eyond th	ne le	ad time:	
Req No. Req Date		Serial no of item in Req.	Item Desc		ription			discussion with supplier\$			
156545 05-08-2021		1 1 to 9		Cylindrical locks nos pending		Stoc	cock is available and delivered by Monday			Monday	
156552 24-08-2021		1 1	White bu	White bucket		No s	No stock at ssllp				
No. of gate passes issued this week:			5/ 5	F	From No.	5960		ToN	To No.		5964
	site visit on:1				6-09-2021,		9-2021,	09-09-2	2021		
Inward repor	t (MRN/other)	& stock report ema	ailed in pdf f	ormat	to purchas	e?				Yes / No	
Items not ord	dered but receiv	red:		*************		***********					······································
Other correct	tions & remark	s:									
Details of ste	el & cement st	ock									
Sl. No Tor size		Wt per mtr		Wt. for 12 mtr					n Previous stock in Kgs		ock in Kgs
		kgs	rod – kgs		– no of ro	ds	Kgs				
1.	8mm	.395		4.74	-						
2.	10mm	.617		.404	-		-				
3.	12mm	.89		0.68	-		<b>-</b>			- Maria de la companya del companya de la companya del companya de la companya de	
4.	16mm	1.58		8.96	-		_				
5.	20mm	2.47		9.64	-		-				
6.	25mm	3.86		6.32	-		-				
7.	32mm	6.32	7	5.84	-						
8.	Binding wire				Nill		Nill		Nill		
OPC stock	Nill	OPC last weeks stock	Nill		PPC/PSC stock		Nill		PPC/PSC last weeks stock		Nill
Details		Project Manage		Admin Of	fficer/	icer/Manager			min Audit		
Sign		9	The state of the s			Pranavi.Ch.					
Date		11-29-2021	11-09-2021			11-09-2021					

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	MHPL	SOV Date:									
		Oak Villas part-II	Prepared by:			Ch.Pranavi					
Report From	To 03-09- sat)	2021 to 11-09-20	Approved by:			K Purshotham					
Report Date	11-09-										
List of requisi	tions numbers m	issing in the repo	rt*:								
	itions where PO/	WO not prepared	3 working	g days a	ifter requisi	ition:	- D C			MVO#	
Req No. Req Date		Serial no of item in Req	Item Desc		iption		Reason for not preparing PO/WO#				
List of requis	itions where PO/	│ WO is prepared a	nd items h	ave not	been recei	ved at	site beyond	the lea	d time:		
Req No.	Req Date	Serial no of item in Req.	Iten	n Descr	iption		Details of discussion with supplier				
185014	0807-21	1	Curb st				ding for a while site not ready				
185036	21-08-2021	1	Hume pipes par Received		ırtly		ck will be delivered by Monday				
185039	28-09-2021	1 to 3	Manho				ck will be delivered by Wednesday				
185042	01-09-2021	01	3 core				ck will be delivered by Tuesday.				
No. of gate p	asses issued this	week:	Nil / 5		rom No.	N		o No.		Nill	
Delivery van	site visit on:1		04-09-2	2021, 00	5-09-2021 <u>,</u>	08-09	-2021, 09-0	9-2021			
Inward repor	t (MRN/other) &	stock report ema	iled in pdf	format	to purchas	e?			Yes / No		
Items not ord	ered but received	<b>i</b> :									
Other correct	ions & remarks:										
Details of ste	el & cement stoc	k									
Sl. No Tor size		Wt per mtr	Wt. for 1		Stock at s		Stock at site	in	n Previous stock in Kgs		
		kgs	rod – kgs		– no of ro		Kgs		<u> </u>		
1.	8mm	.395		4.74	-		-				
2.	10mm	.617		7.404	-						
3.	12mm	.89		10.68	-						
4.	16mm	1.58		18.96	-		-				
5.	20mm	2.47		29.64	-		-				
6.	25mm	3.86		46.32	-		-		<u> </u>		
7.	32mm	6.32		75.84	- >T'11		- NT:11		Nill		
8.	Binding wire	-	2 7111		Nill		Nill	DD	C/PSC last	264	
OPC stock	Nill				PPC/PSC		138		eks stock	204	
		weeks stock			stock	fficer/Manager			Admin Audit		
Details		Project Manager			Admin Officer/Manager			Au	mmi Auult		
Sign		11 2001			11-09-20		·ui,				
Date		12-09-2021					- A:		ashaiya@mod	innan anti an anno	

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