PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	6/9/21	Prepared by:	Hemendra
PO/WO no.	80152	PO / WO Date.	30/8/21
Supplier Name	Santosh Tarpaulin	PO/WO amount	7,137/-
Firm/Company	SSLLP	Project	SSLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	067	4/9/21	7,137/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,137/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	25962	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,137/-
Amount E – PO / WO value:	7,137/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ~~☐ No~~
Payment – due date	11/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED

07 SEP 2021

MINISH PARIKH

MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bill total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To SUMMIT SALES LLP
5-4-187/3&3 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ACQFS2044C1Z7

Invoice No:**067**
Invoice Date: 04/09/2021
P.O.No.80152/168967
P.O.Date: 30.08.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	HDPE TARPAULIN SIZE 18 X12 ft 20 NOS	3926	4320 SFT	@ 1.40	6,048.00

Rupees in words SEVEN THOUSAND ONE HUNDRED THERTY SIX AND SIXTY FOUR PAISE ONLY

Total ::	**6,048.00**
CGST @ 9 %	**544.32**
SGST @ 9 %	**544.32**
IGST 18% ::	
Grand Total ::	**7,136.64**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 16920 Dt: 4/9/21
MRN No: 95962 Dt: 6/9/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
INWARD
No: 84153
Date: 6/9
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
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IGST 18% ::	
Grand Total ::	**7,136.64**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 16920 Dt: 4/9/21
MRN No: 95962 Dt: 6/9/21
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

 30-08-2021 17:36:09 Origina

80152
27.08.21 3:31:35

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	80152	168967
	Doc Date	30-08-2021	
	Quote No	Nil	
	Quote Date	13-07-2021	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *20 nos*	4,320.00	1.40	0.00	18.00	7,136.64
	Total Order Value . . .					**7,136.64**

Rupees : Seven Thousand One Hundred Thirty Six and Paise Sixty Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Contact ..

Accepted the above Terms And Conditions
For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

Purchase Order

 30-08-2021 17:36:09 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	80152	168967
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	30-08-2021	
GSTIN 36ATWPA1307P1ZC	**Quote No**	Nil	
	Quote Date	13-07-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

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Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________

Contact : -

Accepted the above Terms And Conditions
For ***Santosh Tarpaulin***

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	27-08-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
Supplier		Req. No.	168967
Material required before date:		ID No.	68871

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Acid	1 Ltrs	60	Nos		
2	Phinyle	1 Ltrs	40	Nos		
3	Lozol 80148	1 Ltrs	48	Nos		
4	Dettol Hand Wash-Santoor		48	Nos		
5	Vim bar		24	Nos		
6	Air Freshner-Odonil		36	Nos		
7	Air Pockets		20	Nos		
8	Bombay Brooms 80155	Small	200	Nos		
9	Room Freshner		24	Nos		
10	Plastic Blue Sheet 80152	12x18	4320	Sft		
11	PVC Bucket		20	Nos		
12	Hacksaw Blade Double 80156		300	Nos		
13	Hacksaw Blade Single		200	Nos		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	27-08-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
28 AUG 2021
SOHAM MODI
MANAGING DIRECTOR