(Only)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	11/9/21	Prepared by:	Hoda
PO/WO no.	78600	PO / WO Date.	14/7/21
Supplier Name	Sri Balaji Engg.	PO/WO amount	3,99,049/-
Firm/Company	SSIW	Project	SIW
Sl. No.		Bill Date	Bill amount
1.	90	9/9/21	30,099/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			30,099/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	96135	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	30,099/-
Amount E – PO / WO value:	3,99,049/-
Amount F – Difference (A – E):	3,68,950/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.___/- ☐ No 1,99,500/-
Payment – due date	17/9/21
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
13 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bill total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

Tax Invoice

SRI BALAJI ENTERPRISES
14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No. **90**	Date **09-09-2021**
Place of Supply **36-Telangana**	PO date **14-07-2021**
PO number **78600**	Vehicle Number **TS12UC-2008**

Bill To

SUMMIT SALES LLP
5-4-187/3& 4, 2 nd Floor,
MG Road, Secunderabad - 03
Contact No.: 9502277299
GSTIN Number: 36ACQFS2044C1Z7
State: 36-Telangana

Ship To

SUMMIT HOUSING LLP
~~Cherlapally Behind Kingston PG College~~
pin cod -500051 (R.R. DSTI)

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	ETTO SS CYLINDRICAL LOCK	8301	24X2+2 PIC	50	NOS	₹ 895.00	₹ 19,242.50 (43.0%)	₹ 4,591.35 (18.0%)	₹ 30,098.85
	Total			**50**			**₹ 19,242.50**	**₹ 4,591.35**	**₹ 30,098.85**

Invoice Amount In Words

Thirty Thousand and Ninty Nine Rupees only

Amounts:

Sub Total	₹ 30,098.85
Round off	₹ 0.15
Total	**₹ 30,099.00**
Received	₹ 0.00
Balance	₹ 30,099.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
8301	₹ 25,507.50	9.0%	₹ 2,295.68	9.0%	₹ 2,295.68	₹ 4,591.35
Total	₹ 25,507.50		₹ 2,295.68		₹ 2,295.68	₹ 4,591.35

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY

Bank Account No.: 4312001151

Bank IFSC code: KKBK0000553

Account Holder's Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

Authorized Signatory

Terms and conditions:

Thanks for doing business with us!

INWARD
Inward No: 16946 Dt: 9/9/21
GRN No: 96135 Dt: 11/9/21
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
IN WARD
No: 84310
Date: 11/9
Sign:
R.R. DIST.

Purchase Order

78600
12.07.21 11:10:50

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	78600	168802
Doc Date	14-07-2021	
Quote No	NIL	
Quote Date	14-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	30.00	2,187.00	0.00	18.00	77,419.80
2	2360 - Carpentry - doors - Panel Doors - Others - Nos *26"x80"*	40.00	1,734.00	0.00	18.00	81,844.80
3	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	12.00	3,915.00	43.00	18.00	31,598.75
4	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos 22	72.00	895.00	43.00	18.00	43,342.34
5	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	440.00	335.00	43.00	18.00	99,141.24
6	2092 - Carpentry - hardware - Door Stopper - NA - nos	50.00	100.00	0.00	18.00	5,900.00
7	2360 - Carpentry - doors - Panel Doors - Others - Nos *38"x80"*	20.00	2,534.00	0.00	18.00	59,802.40
					Total Order Value . . .	**399,049.33**

Rupees : Three Lakh(s) Ninty Nine Thousand Fourty Nine and Paise Thirty Three Only.

Terms and Conditions :-

Specification / Brand	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, grain texture, HDF, Rate per sft is Rs.120/- GST 18% Extra,
Payment Terms	50% advance payment, balance after delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 1,99,500-00, by RTGS/NEFT, dated.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

TPT - 3844/-
Bill
31
20/7/4
3,72,844/-
₹30,099/-
90
9/9
Close

For *Summit Sales LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ____________________

Date : __/__/____

Purchase Order

 14-Jul-21 5:13:10 PM

Original / Office Copy / Purchase Div.Copy

Remarks

For *Summit Sales LLP*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name : ______________________

Date : __/__/____

Purchase Order

 14-Jul-21 1:01:54 PM

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	78600	168802
Doc Date	14-07-2021	
Quote No	NIL	
Quote Date	14-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

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Transportation Cost	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and heages 1 yr, manufacturing warranty.
Advance Paid	Rs. 1,99,500-00, by RTGS/NEFT, dated.........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil

APPROVED FOR CONSTRUCTION
14 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Sri Balaji Enterprises*

Name :

Date : __/__/____

14-Jul-21 1:01:54 PM

Purchase Order

Original / Office Copy / Purchase Div.Copy

Remarks

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Balaji Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		06-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		03:00	
Supplier				Req. No.		168802	
Material required before date:				ID No.		67412	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Main Door Beading	7'6"x3"x1"	30	Nos			
2	Main Door Beading	3'9"x3"x1"	20	Nos			
3	Internal Beading	7'x1.5"x3/4"	200	Nos			
4	Internal Beading	3'x1.5"x3/4"	100	Nos			
5	Non WPC Panel Door-Internal,Bedroom	32"x82"	30	Nos			
6	Non WPC Panel Door-Internal,Bathroom	26"x80"	40	Nos			
7	Mortise Lock		12	Nos			
8	Cylindrical Lock		72	Nos			
9	SS Hinges		440	Nos			
10	Magnetic Door Stopper		50	Nos			
11	Non WPC Panel Door-Internal,Bathroom	38"x80"	20	Nos			
Remarks:For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign.& Date		06-07-2021		Sign. & Date			

7800

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
06 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED FOR CONSTRUCTION
14 JUL 2021
SOHAM MODI
MANAGING DIRECTOR