E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/9/21	Prepared by:	Sneha
PO/WO no.	80220	PO / WO Date.	1/9/21
Supplier Name	Summit Sales Up	PO/WO amount	298/-
Firm/Company	GVRC	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	19131	2/9/21	298/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			298/-

Sl. No.		DC. Date	MRN No.	DC matches MRN
1.	16352	2/9/21	95849	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges/Charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	298/-
Amount E – PO / WO value:	298/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	20/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	13/9/21	13/9/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1, 00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1, 00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	19131
GV Research Centres Pvt Ltd	Invoice Date.	02-09-2021
Sy no, 542, Genome Valley, Thurkapally, Hyderabad, 500078	PO No.	80220
	PO Date.	01-09-2021
	Req ID	68939
GSTIN : 36AAHCG4562D1ZP	Req Date	01-09-2021
	Loc Req No	163788

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7538 - Stationery - other - L - File Folders - NA - nos		30	8.40	252.00	18	45.36
2							
3							
4							
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11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	252.00		45.36
	22.68	22.68	Total Invoice Amount		297.36	

Rupees : Two Hundred Ninty Seven and Paise Thirty Six Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No. 84023 Date: 3/9 Sign: R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	16352
GV Research Centres Pvt Ltd	DC Date.	02-09-2021
Sy no, 542, Genome Valley, Thurkapally, Hyderabad, 500078	PO No.	80220
	PO Date.	01-09-2021
	Req ID	68939
	Req Date	01-09-2021
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163788

	Description of Goods	HSN/SAC	Qty
1	7538 - Stationery - other - L - File Folders - NA - nos		30
2			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 01-09-2021 16:11:42

80220
02.09.21 4:45:17

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	80220	163788
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	01-09-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7538 - Stationery - other - L - File Folders - NA - nos	30.00	8.40	0.00	18.00	297.36
					Total Order Value . . .	**297.36**

Rupees : Two Hundred Ninty Seven and Paise Thirty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks .

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

03/09/2021

Name : ______

Contact : ..

Name : ______

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Date : __/__/____

1191

Requisition Form

Company Name:	GVRC	Date:	01.09.2021
Site & Phase :	Innopolis	Time:	01:00PM
Supplier		Req. No.	163788
Material required before date:	03.09.2021	ID No.	68939

No	Description	Size	Quantity	Units	Inward No	Date
1	L-Folders		30	No's		
2						
3						
4						
5						
6	80220					
7						
8						
9						
10						

Remarks: Towards site office purpose.

APPROVED

03 SEP 2021

MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Sridevi	Approved by	Venkatesh
Sign.& Date	01.09.2021	Sign. & Date	01.09.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY

01 SEP 2021

G. Venkatesh
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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INWARD	
Inward No: 4614	Dt: 2/9/21
MRN No: 95849	Dt: 3/9/21
Received By:	Sign:
G.V.R.C. PVT. LTD.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No. 73658
Date: 4/9
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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24	MRN:-95848		
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30			

INWARD	
Inward No: 4614	Dt: 3/9/21
MRN No: 95848	Dt: 3/9/21
Received By:	Sign:
G.V.R.C. PVT. LTD.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** : 02-09-2021

Customer Details	Invoice No.	19131
GV Research Centres Pvt Ltd	Invoice Date.	02-09-2021
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INWARD

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Received By: Sign:

G.V.R.C. PVT. LTD.

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