

PURCHASE DIVISION
Advice for approval for credit to supplier

(M) 10/2/21

Date:	14/9/21	Prepared by:	He da
PO/WO no.	79569	PO/WO Date:	11/8/21
Supplier Name	Infrastructure development	PO/WO amount	1,94,71/-
Firm/Company	SSLP	Project	Shur
Sl. No.	Bill No.	Bill Date	Bill amount
1	910542	31/8/21	1,94,71/-
2			
3			
4			

Amount A - Bills total (Excluding Transport & Hamali Charges):

Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN
1.				☒ Yes ☐ No
2.			95664	☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below)
Close PO / WO	☐ Yes ☐ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☒ Yes - Rs. 1/- ☐ No
Payment - due date	Paid 1,94,71/-
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date			4 SEP 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-. 7. MD to approve all bills above 1,00,000/-.

(ORIGINAL FOR RECIPIENT)

SUBJECT TO HYDERABAD JURISDICTION.
This is a Computer Genarated Invoice

INWARD	
Inward No: 6866	Di: 27/8/21
MRN No: 95664	Di: 30/8/21
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	



Purchase Order

Page(s) 1 Of 1

11-08-2021 11:17:06



79569

10.08.21 11:15:45

From Company : **Summit Sales LLP**
5-4-187/384, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

INTERACTIVE DATA SYSTEMS LIMITED
@59, Phase-1, Kavueri Hills, Madhapur, Hyderabad, Telangana -
500033, India.

GSTIN 36AACCI3537P1Z6

9848465978

9848465978

Doc No	79569	168912
Doc Date	11-08-2021	
Quote No	Nil	
Quote Date	03-02-2021	
SupplyType	Supply	

Kind Attn : J JYOTHIKUMAR

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4070 - Consumables - Batteries - other - nos Adaptee for biometric	3.00	550.00	0.00	18.00	1,947.00
Total Order Value . . .					1,947.00

Rupees : One Thousand Nine Hundred Fourty Seven Only.

Terms and Conditions :-**Specification /** All items shall be of 1st quality brand.**Payment Terms** 100% Advance**Tax** All taxes included in above price.**Delivery Date** With in 4 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil**Transportation** Included**Warranty** Nil**Advance Paid** Rs 1,947/-

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Biometric machine
battery Adapter.

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **INTERACTIVE DATA SYSTEMS LIMITED**

Name : _____

Date : ____/____/____

✓ 1-96

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		07-08-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		02:00PM	
Supplier				Req. No.		168912	
Material required before date:				ID No.		68330	
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	Mouse		05	Nos			
2	Adapter Bio Metrics 79569		05	Nos			
Remarks: For Stock Maintenance Purpose.							
Prepared By		Bhavani					
Sign. & Date		07-08-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

