PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/9/21	Prepared by:	P. Sneha
PO/WO no.	80189	PO / WO Date.	1/9/21
Supplier Name	Shanmukha lite weight Brick industries	PO/WO amount	18,000/-
Firm/Company	GVRC	Project	mpt Innopolis
Sl. No.		Bill Date	Bill amount
1.	153	2/9/21	18,000/-
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,000/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.				☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B – Other Credits :	— -
Amount C – Other Debits :	— -
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,000/-
Amount E – PO / WO value:	18,000/-
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ ~~No (explained below)~~
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	20/9/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	13/9/21	13/9/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude

GSTIN : [redacted]
36AGFPY1359R2ZT.

TAX INVOICE

Cell : 9676133699
6302879575

SHANMUKHA LITE WEIGHT BRICK INDUSTRIES

Manufacturers of Nano Lite CLC Bricks

Sy. No. 138, Kundanpally, Rampally 'X' Road, Keesara Mandal, Medchal Dist - 501 301.

Name : G V Research center PVT LTD,	Invoice No. : 153
Address : IInd floor M.G. Road Secunderabad	Invoice Date 02/09/21
Buyer' GST No. : 36AAHCG4562D1ZP	Vehicle No. : AP29W4449

Sl. No.	DESCRIPTION OF GOODS	HSN Code	Quantity	Rate	AMOUNT
1	CLC Blocks. (24 x 8 x 4)	—	500 Nos	34.20	17,100=00
	INWARD Inward No: 4672 Dt: 2/9/21 MRN No: Dt: Received By: Sign: G.V.R.C. PVT. LTD. MRN :- 95888				
				CGST 2.5 %	450=00
				SGST 2.5 %	450=00
				GRAND TOTAL	18000/-

Rupees in words Eighteen thousand only

TERMS & CONDITIONS : E.&O.E.

- Goods once sold will not be taken back or exchanged.
- Once the invoice is created we can't change the Invoice.

For Shanmukha Lite Weight Brick Industries

Authorised Signature

SUMMIT SALES LLP
IN WARD No. 84119
Date: 4/9
Sign:
R.R. DIST.

 01-09-2021 11:15:40

Purchase Order

80189
27.08.21 3:50:46

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Shanmukha Lite Weight Brick Industries H.no. 504, Nagaram, Keesara Mandal, Beside Icom Company, Keesara, Medchal, Hyderabad - 500083 **GSTIN** 36AGFPY1359K2ZT 9676133699	**Doc No**	80189	163783
	Doc Date	01-09-2021	
	Quote No	Nil	
	Quote Date	06-08-2021	
	SupplyType	Supply	

Kind Attn : Mr. Y. Ravi Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1054 - Building material - CLC Block - 4in X 8 in X 24 in - Nos	500.00	36.00	0.00	0.00	18,000.00
	Rupees : Eighteen Thousand Only.				**Total Order Value . . .**	**18,000.00**

Terms and Conditions :-

Specification / Brand	Items shall be of 4.5 - 4.8N/M3 approx.Strength minimum QC report a must!
Payment Terms	100% as advance at the time of delivery of all materials.
Tax	All taxes.included in above price.
Delivery Date	Next day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Rs. 18,000/- advance to be pay vide cheque no. , dtd.
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Block 2727 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For *Shanmukha Lite Weight Brick Industries*

Date : __/__/____

1189

Requisition Form

Company Name:	GVRC	Date:	31.08.2021
Site & Phase :	Innopolis	Time:	05:00PM
Supplier		Req. No.	163783
Material required before date:	02.09.2021	ID No.	68925

No	Description	Size	Quantity	Units	Inward No	Date
1	CLC Bricks	STD	500	No's		
2						
3						
4						
5						
6	8089					
7						
8						
9						
10						

Remarks: Towards 2727 Block purpose.

Prepared By	Sridevi	Approved by	Venkatesh
Sign.& Date	31.08.2021	Sign. & Date	31.08.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
31 AUG 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
31 AUG 2021
G. Venkatesh
Project Manager