

PURCHASE DIVISION
Advice for approval for credit to supplier

3700
① 21/9

Date: 13/9/21		Prepared by: H. de		HIEMENARA	
PO/WO no. 80104		PO / WO Date.		30/8/21	
Supplier Name: Sri Balaji Enterprises		PO/WO amount		3,70,688/-	
Firm/Company: 55118		Project		SHUL	
Sl. No.	Bill No.	Bill Date	Bill amount		
1	85	2/9/21	2,86,138/-		
2					
3					
4					
Amount A - Bills total (Excluding Transport & Hamali Charges): 2,86,244/-					
Sl. No.	DC No.	DC Date	MRN No.	DC matches MRN	
1.			95916	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits : 3,894/-					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
Amount E - PO / WO value: 2,86,138/-					
Amount F - Difference (A - E): GST-18% (3,70,688/-) 3,70,688/-					
Quantity received as per PO / WO			☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) 84,558/-		
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)		
Excess / short material received			☐ Approved - within acceptable limits ☐ No (explained below)		
Close PO / WO			☐ Yes ☐ No - wait for balance material ☐ No (explained below)		
Advance paid / PDC given (deduct when paying)			☒ Yes - Rs. 1,78,000/- ☐ No		
Payment - due date			18/9/21		
Remarks: Part Bill					
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of
Sign:				APPROVED Bill	Accountant
Date				15 SEP 2021	Accounts Manager

Notes: 1. In case amount to be credited to supplier and the bills total exceeds the amount provided in the space provided for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, NEAR ROCKET GROUND
NEW AGHAPURA HYDERABAD
500001 T.S.
Phone no.: 9030605690
Email: seetaram.joshi@yahoo.co.com
GSTIN: 36AEIPJ0494H1ZF
State: 36-Telangana

Invoice No.
85

Date
02-09-2021

Place of supply
36-Telangana

PO date
30-08-2021

PO number
80104

Vehicle Number
TS07UH-0028

Ship To

SUMMIT HOUSING LLP
Cherlapally Behind Kingston PG College
pin cod -500051 (R.R. DSTI)

Bill To

SUMMIT SALES LLP

5-4-187/3& 4, 2 nd Floor,
MG Road, Secunderabad - 03

Contact No.: 9502277299

GSTIN Number: 36ACQFS2044C1Z7

State: 36-Telangana

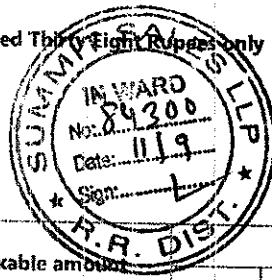
#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	Discount	GST	Amount
1	Masonite 2 pnl Door (82x32)	4418	82X32	30	NOS	₹ 2,187.00	₹ 0.00 (0%)	₹ 11,809.80 (18%)	₹ 77,419.80
2	Masonite 2 pnl door (80x26)	4418	80X26	20	NOS	₹ 1,734.00	₹ 0.00 (0%)	₹ 6,242.40 (18%)	₹ 40,922.40
3	FLUSH DOOR 30MM (72X26 STD SIZE)	4418	60X24	5	NOS	₹ 1,040.00	₹ 0.00 (0%)	₹ 936.00 (18%)	₹ 6,136.00
4	DIVA SS MORTISE LOCK HL 170 ASS	8301	4X4	16	SET	₹ 4,190.00	₹ 30,168.00 (45%)	₹ 6,636.96 (18%)	₹ 43,508.96
5	SS HINGES HG 1151	8302	40X11	436	NOS	₹ 360.00	₹ 70,632.00 (45%)	₹ 15,539.04 (18%)	₹ 1,01,867.04
6	DOOR STOPPER -NA	8302	50X2	100	NOS	₹ 105.00	₹ 0.00 (0%)	₹ 1,890.00 (18%)	₹ 12,390.00
7	TRANSPORT			1	-	₹ 3,300.00	₹ 0.00 (0%)	₹ 594.00 (18%)	₹ 3,894.00
Total				608			₹ 1,00,800.00	₹ 43,648.20	₹ 2,86,138.20

Invoice Amount In Words

Two Lakh Eighty Six Thousand One Hundred Thirty Eight Rupees only

Amounts:

Sub Total	₹ 2,86,138.20
Round off	- ₹ 0.20
Total	₹ 2,86,138.00
Received	₹ 0.00
Balance	₹ 2,86,138.00



		CGST		SGST		Total Tax Amount
HSN/ SAC	Taxable amount	Rate	Amount	Rate	Amount	
	₹ 3,300.00	9%	₹ 297.00	9%	₹ 297.00	₹ 594.00
4418	₹ 1,05,490.00	9%	₹ 9,494.10	9%	₹ 9,494.10	₹ 18,988.20
8301	₹ 36,872.00	9%	₹ 3,318.48	9%	₹ 3,318.48	₹ 6,636.96
8302	₹ 96,828.00	9%	₹ 8,714.52	9%	₹ 8,714.52	₹ 17,429.04
	Total		₹ 21,824.10		₹ 21,824.10	₹ 43,648.20

Terms and conditions:

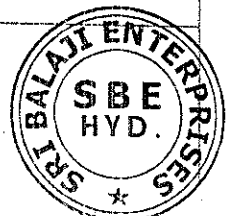
Thanks for doing business with us!

INWARD	
Inward No: 16913	Dt: 3/9/21
MRN No: 95916	Dt: 3/9/21
Received By:	Sign:
SUMMIT SALES LLP	

Company's Bank details:

Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY
Bank Account No.: 4312001151
Bank IFSC code: KKBK0000553
Account Holder Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES



Purchase Order

Page(s) 1 Of 2

06-Sep-21 4:25:20 PM



80104

27.08.21 3:31:34

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

GST No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Enterprises

H, no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	80104	168962
Doc Date	30-08-2021	
Quote No	Nil	
Quote Date	30-08-2021	
SupplyType	Supply	

Kind Attn : Mr. Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos	30.00	2,187.00	0.00	18.00	77,419.80
2 2360 - Carpentry - doors - Panel Doors - Others - Nos 26"x80"	20.00	1,734.00	0.00	18.00	40,922.40
3 2007 - Carpentry - doors - Flush Door - 30mm - other - sft 60"x24" - 20 nos	200.00	80.00	0.00	18.00	18,880.00
4 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	16.00	4,190.00	45.00	18.00	43,508.96
5 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	120.00	960.00	45.00	18.00	74,764.80
6 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	440.00	360.00	45.00	18.00	102,801.60
7 2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	105.00	0.00	18.00	12,390.00
Total Order Value . . .					370,687.56

Rupees : Three Lakh(s) Seventy Thousand Six Hundred Eighty Seven and Paise Fifty Six Only.

Terms and Conditions :-

Specification / Brand All items shall be of good quality, Hardware is of Dorset, Doors are mango woodframes with masonite skin two sides, haddwood filling inside Rs. 120+185 per sft.

Payment Terms 50% advance payment, balance after delivery

Tax Inclusive of all GST taxes

Delivery Date within 5 days.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 years warranty, cylindrical lock and hinges 1 yr, manufacturing warranty.

Advance Paid Rs. 1,78,000-00, by RTGS/NEFT, dated....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

Completion Date Nil

Measurment Nil

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Name : _____

Date : __/__/__

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

111-3894
B/L
85
2/9-
2,86,138/-

1173

Requisition Form

To:		SUMMIT SALES LLP	Date:		26-08-2021	
From:		SUMMIT HOUSING LLP	Time:		12:00PM	
			Req. No.		168962	
Material required before date:			ID No.		68826	
No	Description	Size	Quantity	Units	Inward No	Date
1	Non WPC Panel Door	32"x82"	✓ 30	Nos		
2	Non WPC Panel Door	26"x80"	✓ 20	Nos		
3	Flush Door	5'x2'	✓ 20	Nos		
4	Mortise Lock		✓ 16	Nos		
5	Cylindrical Lock		✓ 20	Nos		
6	SS Hinges		✓ 440	Nos		
7	Magnetic Door Stopper		✓ 100	Nos		

80104

Remarks: For Stock Maintenance Purpose

Prepared By Bhavani

Sign. & Date 26-08-2021

Sign. & Date

APPROVED BY

27 AUG 2021

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.