Prepared by:		T.D. Murthy			
Report Date	A Land	18-09-2021			
Site		Silver Oak Villas - III			
List of requisit	tions Where PO	/WO not prepared 3 working days after requisition:			
No No	Requisition Date	Material Descscription Purchase Officer - Remarks			If material is not delivered is delay justified?
	183652 01-09-2021 Epson M20 printer		Online purchase	delivered?	as as any justified.
183653	02-09-2021	Eco drain pipe material	Delivered		
List of requisit	ions Where PO/	WO is prepared and items have not received at site			
183629	16-08-2021	PVC Pipes	Next week delivery		
183650		Doors and Hardware	Delivered		
183654	02-09-2021		Next week delivery		
183655	02-09-2021	CPVC pipes	Delivered		
183659	08-09-2021	FRP pipes	Delivered		
	, E				

T.D. Muerry 181917.

## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Silv		Silver	Oak Villas par	t-III	Date: 11-09-2021									
Site: Silv		Silver	ver Oak Villas part-III			Prepared by:		Ch. Pranavi						
Report From / To 03-(sat)		03-09-	-09-2021 to 11-09-2021(fri to			pproved by:		K Purshotham						
			9-2021											
List of req	uisitions nu	mbers m	issing in the re	eport*			-		_					
List of req	uisitions wh	nere PO/	WO not prepar	ed 3 working	y day	s after requis	itio				e III i i i i i i			
Keq No	. Rec	Date	Serial no o	of Item	Description		Reason for not preparing PO/WO#							
183652	01-0	9-2021	01	_	n M2	0 printer.	nrintar		-					
183653		-2021	01	Fco dra	Fco drain nine									
List of requ	uisitions wh	ere PO/\	WO is prepared	and items ha	III pi	ot hoon receive								
Reg No.	Reg	Date	Serial no o	no of Item Description			been received at site beyond the lead time:							
			item in Rec			Description		Details of discussion with supplier <sup>5</sup>						
183629	16-08	-2021	1 to 4		PVC pipes		Caral 1111 1111							
183650		9-2021	1 to 6	Doors and		hand	Stock available		and delivered by Monday.					
183654	02-09		01				Stock is available		le and delivered by Tuesday					
183655	02-09	-	01	PVC				Stock is available and Monday						
183659	08-09		1 to 7	CPVC					livered by Tuesday					
No. of gate passes issued this			1 10 /	FRP roi				ock is available	le and delivered by Monday					
Delivery va	n site visit	on 1	CCK.	Nil / 5	1	From No.		Nill To	No		Nill			
nward reno	ort (MRN/or	thor) & c	tools something	04-09-20	21, (	06-09-2021, 0	)8-(	9-2021, 09-09-	-20	21				
toma not a	dered but re	· · ·	tock report em	alled in pdf fo	orma	t to purchase	?			Yes/No				
The some	ctions & ren	eceived:							×	-				
Sl. No	eel & ceme					1								
	Tor size		Wt per mtr kgs	Wt. for 12 i rod – kgs	mtr	Stock at sit		Stock at site in Kgs	in Previous stock in		ock in Kg			
1.	8mm		.395	4	1.74	-	- 1185							
2.	10mm		.617	7.	404	-		1.						
3.	12mm	ı a	.89	10	0.68	-								
4.	16mm		1.58		3.96	-								
5.	20mm		2.47		0.64	-	+	_	-					
6.	25mm		3.86	The state of the s	.32	_								
7.	32mm		6.32		.84	-	+	-	_					
8.	Binding v	vire -		,,,	.01	Nill	+	Nill		D.T.11				
PC stock	Nill	C	OPC last weeks stock	Nill		PPC/PSC				PC/PSC last	Nill			
etails			roject Manage	r		stock				eeks stock				
ign		1	O Ivialiage	1		Admin Offic	cer/	Manager	A	dmin Audit				
ate		1	11-09-2021			Prane	W	1.Ch.	-					
stage 1 * Cond a construct the mini-		- 1 1	1-00-2021	110 - T		11-09-2021					s stock			

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <a href="mailto:purchase@modiproperties.com">purchase@modiproperties.com</a>, <a href="mailto:ashailt

Prepared by:		T.D. Murthy			
Report Date	m	18-09-2021			
Site		Modi Housing PVT LTD			
List of requisit	ions Where PO	/WO not prepared 3 working days after rec	uisition:		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered is delay justified?
2					
List of requisit	ions Where PO	WO is prepared and items have not receive	ed at site		
185014	08-06-2021	Curb stone	Follow up with the supplier		
185036	21-08-2021	Hume pipe	Partly delivered and bal. next week		
185039		Manhole covers	Delivered		
185042		3 Core copper cable	Delivered		

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## Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MHPLSOV				Date:			11-09-2021					
Site: Silve		Silver O	er Oak Villas part-III			Prepared by:		Ch.Pranavi				
sat)		sat)	9-2021 to 11-09-2021(fri to			Approved by:		K Purshotham				
Report Date 11-09-2021												
List of requ	isitions num	bers mis	ssing in the rep	oort*:				15	The Land			
List of requ	isitions when	e PO/W	O not prepare	d 3 working	g days	after requis	sition:			11 6		
Req No.	lo. Req Date		Serial no of item in Req	no of Item		n Description		Reason for not preparing PO/WO#				
List of requ	isitions wher	e PO/W	O is prepared	and items h	ave no	ot heen rece	ived a	t site he	wond the	land time:		
Req No. Req Date		Date	Serial no of item in Req.	Item	Item Description		Details of discussion with suppliers					
185014	0807-	21	1		Curb stone		Holding for a while site not ready					
185036 21-08-2021			1	Hume p	Hume pipes partly Received		Stock will be delivered by Monday					
185039	5039 28-09-2021		1 to 3	Manhol	Manhole covers		Stoc	tock will be delivered by Wednesday			dav	
185042	185042 01-09-2021		01		3 core copper cable		Stoc	Stock will be delivered by Tuesday.				
	passes issued		eek:	Nil/5		From No. Nill To					Nill	
	n site visit or		A Inui	04-09-2	021, 0	06-09-2021,	08-09	-2021,	09-09-20	21		
Inward repo	ort (MRN/oth	er) & st	ock report ema	ailed in pdf	forma	t to purchas	e?			Yes / No		
Items not or	dered but red	eived:										
	ctions & rem				4				-	6		
	eel & cemen	t stock				7 7 7 7 7 7						
Sl. No			Wt per mtr	Wt. for 12 rod – kgs	mtr	Stock at s				n Previous stock in Kgs		
1.	8mm		.395		4.74	-						
2.	10mm		.617	7	.404	-		-				
3.	12mm		.89	1	0.68	-		-	THE PARTY			
4.	16mm		1.58	1	8.96	-		-				
5.	20mm		2.47		9.64	- 11		-				
6.	25mm		3.86	4	6.32	-	-					
7.	32mm		6.32	7	5.84	-						
8.	Binding w					Nill	Nill		la III	Nill		
OPC stock	Nill		OPC last veeks stock	Nill		PPC/PSC stock	138			PC/PSC last reeks stock	264	
Details			roject Manage	r		Admin Of	ficer/N	Manage				
Sign			The state of the s			Pranavi . Ch.						
Date		1,	11-09-2021			11-09-2021						
							11 07-2021					

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!