Remarks from site on the 'Requisition by Site Report' of purchase division

Commons		1 1 1 0		г	-			*****			
		dakia &Modi Hous	sing	Date:			18-09-2021				
D10		omdale		Prepared by:			Chand Mohammod				
Report From / To 09-0		09-2021 To 15-09	-2021								
Report Date	e 18-	09-2021		!							
List of requ	iisitions number	s missing in the re	port*:					***			
List of requ	iisitions where P	O/WO not prepare	ed 3 working	g days	s after requis	sition:					
Req No. 21639	Req Date	2	Item	Des	cription		Reason for not preparing PO/WO#				
21639 13-08-202		1	BT patc	BT patch up materials			Po not prepared				
										6	
									1:11/11		
1:											
List of requ	isitions where P	O/WO is prepared	and items ha	ive no	ot been rece	ived at	site beyond	the l	ead time:		
Req No. Req Date		Serial no of	I Item	Item Description		Details of discussion with supplier s					
		item in Req									
				700							
A COLOR OF THE REAL PROPERTY.											
<u> </u>				- 1100							
				****	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,						
Sin a Carots		1	Nil / 5								
	passes issued thi	s week:		From No		To No					
	site visit on:	0 . 1	14-09-20)21				****			
iliwaru repo	n (MRN/otner)	& stock report em	ailed in pdf fo	ormat	t to purchase	e?			Yes/No		
	dered but receiv										
	tions & remarks							***			
	eel & cement sto					710.00					
Sl. No	Tor size	Wt per mtr	Wt. for 12 i	1		ite S			n Previous stock in Kgs		
1	<u> </u>	kgs	rod – kgs		- no of ro	ds k	G gs				
1.	8mm	.395		4.74					-		
2.	10mm	.617		.404		_		***	_		
3.	12mm	.89		0.68		-			•	79.7	
4.	16mm	1.58	18	8.96	-		***************************************		-	717	
5.	20mm	2.47	29	9.64	-	-			-	****	
6.	25mm	3.86	46	5.32	-	_	- 10m - 1		-		
7.	32mm	6.32	75	5.84	-	-			-		
8.	Binding wire	_	-		-	-			-		
OPC stock		OPC last	-		PPC/PSC	3	5	PP	C/PSC last	-	
***		weeks stock			stock			!	eks stock	: Laterskild	
Details		Project Manager			Admin Of	lanager		lmin Audit			
Sign		for Common									
Date	0.0000.000	18-09-2021									

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com, ashaiya@modiproperties.com, ashaiya@modiproperties.com, ashaiya@modiproperties.com, the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!