

PURCHASE DIVISION
Advice for approval for credit to supplier

(6)

M

Date:		17/9/21		Prepared by:		Sneha	
PO/WO no.		79403		PO / WO Date.		5/8/21	
Supplier Name		Sri Ambe electricals		PO/WO amount		1,977/-	
Firm/Company		Sene Constructions Up		Project		Sene farms	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	652	1/9/21		1,977/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,977/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	—	—	95917	☐ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,977/-	
Amount E – PO / WO value:						1,977/-	
Amount F – Difference (A – E): GST-18%						—	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☒ No				
Payment – due date			20/9/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha						
Date	17/9/21	10/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambelectricals@gmail.com		Invoice No. 652	Dated 1-Sep-2021
		Delivery Note	Mode/Terms of Payment
		Supplier's Ref.	Other Reference(s)
Consignee SERENE CONSTRUCTIONS LLP 5-4-187/374, II FLOOR, M.G ROAD, SECUNDERABAD GSTIN/UIN : 36ACVFS7909P1ZV State Name : Telangana, Code : 36		Buyer's Order No. 79403/150589	Dated 5-Aug-2021
		Despatch Document No.	Delivery Note Date
		Despatched through	Destination
Buyer (if other than consignee) SERENE CONSTRUCTIONS LLP 5-4-187/374, II FLOOR, M.G ROAD, SECUNDERABAD GSTIN/UIN : 36ACVFS7909P1ZV State Name : Telangana, Code : 36		Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	SEN -4P DB ENCLOSURE	85371000	5 nos	335.00	nos		1,675.00
	CGST						150.75
	SGST						150.75
	Total		5 nos				Rs. 1,976.50

Amount Chargeable (in words)

INR One Thousand Nine Hundred Seventy Six and Fifty paise Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
85371000	1,675.00	9%	150.75	9%	150.75	301.50
Total	1,675.00		150.75		150.75	301.50

Tax Amount (in words) : **INR Three Hundred One and Fifty paise Only**

Company's Bank Details

Bank Name : Yes Bank Ltd
 A/c No. : 009786900000484
 Branch & IFS Code : BEGUMPET & YESB0000097

Declaration

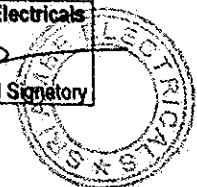
- (1) Goods once sold will be not returned.
 (2) Subject to Secunderabad jurisdiction

for Sri Ambe Electricals

Authorised Signatory

This is a Computer Generated Invoice

INWARD	
Inward No: 183	DI: 03/09/21
MRN No: 95913	DI: 03/09/21
Received By: <i>M. K. S.</i>	Sign: <i>M. K. S.</i>
Serene Construction (Hyd) LLP	



Purchase Order

Page(s) 1 Of 1

05-08-2021 3:09:30 PM



79403

10.08.21 11:14:45

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Sri Ambe Electricals
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003

GSTIN 36
7702963535

7702963535

Doc No	79403	150569
Doc Date	05-08-2021	
Quote No	Nil	
Quote Date	05-08-2021	
SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

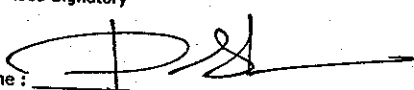
Item Name	Qty	Rate	Dis%	GST	Amount
1 4548 - Electrical - other - Distribution Board - Single Phase - nos 4 w	5.00	335.00	0.00	18.00	1,976.50
Rupees : One Thousand Nine Hundred Seventy Six and Paise Fifty Only.					Total Order Value . . . 1,976.50

Terms and Conditions :-

Specification /	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for automatic changeover purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Serene Constructions LLP**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

Date : __/__/__

1075

Requisition Form

Company Name:		serene constructions llp		Date:		05-08-2021	
Site & Phase :		Serene farms		Time:		11:45	
Supplier				Req. No.		150569	
Material required before date:		asap		ID No.		68 209	
No	Description	Size	Quantity	Units	Inward No	Date	
1	changeover box-4pole	std	05	nos			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: The above material is required for installing automatic changeover							
Prepared By		G.Siva prasad		Approved by			
Sign. & Date		05-08-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns



Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				ID No.			
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks:							
Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.