PURCHASE DIVISION
Advice for approval for credit to supplier

B

Date:	17/9/21	Prepared by:	Sneha
PO/WO no.	19862	PO / WO Date.	20/8/21
Supplier Name	Summit Sales Up	PO/WO amount	13,695/-
Firm/Company	Serene Construction Up	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1	19219	9/9/21	6,163/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,163/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3788.	3/7/21	95418	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,695/-
Amount E – PO / WO value:	6,163/-
Amount F – Difference (A – E): GST-18%	7532/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved –~~ within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	20/9/21

Remarks:

– Part bill –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	17/9/21	17/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 **ORIGINAL INVOICE**

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Serene Constructions LLP

Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203

GSTIN : 36ACVFS7909P1ZV

Invoice No.	19219
Invoice Date.	09-09-2021
PO No.	79862
PO Date.	20-08-2021
Req ID	68596
Req Date	19-08-2021
Loc Req No	150571

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	78.12	59.85	4,675.48	18	841.60
	26" x 6'0 - 10 nos						
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		78.12	7.00	546.84	18	98.44
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,222.32	940.04
	470.02	470.02	Total Invoice Amount	6,162.34	

Rupees : Six Thousand One Hundred Sixty Two and Paise Thirty Four Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 84255
Date: 9.19
Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Serene Coirb Llp

Site:

DC No. 3788

Date 3/9/21

Vehicle No. TS11UA7795

P.O. / W.O. No. : 79867

P.O. / W.O. Date : 30/8/21

Sl. No.	PARTICULARS	Quantity
1	granite-tan brown 26" x 60 - 06 (Nos)	06 (Nos)
2		
3	kamali	78.12 ft
4		
5		
6		
7		
8		
9		
0		
1		
4		
15		
16		
17		
18		
19		
20		

GSTIN :

Received the above materials in good condition.

Received by : M. Murthy

Date : 3/9/21

Stamp:

For SUMMIT SALES LLP

Authorised Signatory

Purchase Order

20-08-2021 16:04:47

79862
13.08.21 2:25:58

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	79862	150571
Doc Date	20-08-2021	
Quote No	Nil	
Quote Date	20-08-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *26" x 6'0 - 10 nos*	130.20	59.85	0.00	18.00	9,195.11
2	8534 - Stone - granite - Tan Brown - 19mm - Sft *26" x 5'0 - 04 nos*	43.40	59.85	0.00	18.00	3,065.04
3	6188 - Miscellaneous - Hamali charges - NA - Per Sft	173.60	7.00	0.00	18.00	1,433.94
					Total Order Value . . .	**13,694.09**

Rupees : Thirteen Thousand Six Hundred Ninty Four and Paise Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Kitchen counter top in villas 3,32,26,42,45 & 46.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

⇒ Part Bill recd. of Rs. 6162/- R.no: 19219 9/9/21. and Bal. Bill to be receivable. 18/9/21.

For *Serene Constructions LLP*
Authorised Signatory
20/08/2021

Name : ______________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

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Requisition Form

Company Name:	Serene construction llp		Date:		19-08-21	
Site & Phase:	Serene farms		Time:		12:00	
Supplier			Req. No.		150571	
Material required before date:	Asap		ID No.		68596	

No	Description	Size	Quantity	Units	Inward No	Date
1	Tan brown granite	26"x6'	10	NOS		
2	Tan brown granite	26"x5'	04	Nos		
3						
4						
5						
6	79862					
7						
8			20/08/2021			
9						
10						

Remarks: The above materials required for kitchen countertop in villas-3,32,26,42,45,46

Prepared By	SYED GOLAM SARWAR	Approve by	
Sign. & Date	07-08-2021	Sign. & Date	

NOTE: on receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, Secunderabad - 500 003
Tel : 040 - 6633 5551

M/s Raveone Consb Llp

Site

DC No	3788
Date	3/9/21
Vehicle No.	[illegible]
P.O. / W.O. No.	[illegible]
P.O. / W.O. Date	30/8/21

Sl No	PARTICULARS	Quantity
1	Granite Tan brown 26" x 60 - 06 (Nos)	06 (Nos)
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD

Inward No: 184	Dt: 03/09/21
MRN No: 15918	Dt: 03/09/21
Received By: M.G	Sign: M.G

[illegible] Construction (Hyd) LLP

GSTIN :

Received the above materials in good condition.

Received by M. Murthy

Stamp:

Date 3/9/21

SUMMIT SALES LLP R.R. DIST. INWARD No: 13786 Date: 1/9/9 Sign:

For SUMMIT SALES LLP

Authorised Signatory