PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	17/9/21	Prepared by:	Sneha
PO/WO no.	80300	PO / WO Date.	3/9/21
Supplier Name	Summit Sales Up	PO/WO amount	6182/-
Firm/Company	GVDC pvt ltd.	Project	Synergy 1/9/21
Sl. No.	Bill No.	Bill Date	Bill amount
1	19249	9/9/21	6182/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6182/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16452	9/9/21	96181	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6182/-
Amount E – PO / WO value:	6182/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☑ No
Payment – due date	20/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	17/9/21	17/9/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	19249
GV Discovery Center Pvt Ltd	Invoice Date.	09-09-2021
119,191, Synergy Square1	PO No.	80300
	PO Date.	03-09-2021
	Req ID	69037
GSTIN : 36AAHCG4940K1ZC	Req Date	03-09-2021
	Loc Req No	13346

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7529 - Stationery - other - File Folders - NA - nos		200	5.50	1,100.00	18	198.00
	A4						
2	7529 - Stationery - other - File Folders - NA - nos		200	5.50	1,100.00	18	198.00
	A3						
3	~~7584 - Stationery - other - Scribbling Pads - other -~~		~~20~~	~~15.00~~	~~300.00~~	~~18~~	~~54.00~~
4	7509 - Stationery - other - Calculator - NA - nos		4	158.00	632.00	18	113.76
5	7593 - Stationery - other - Stapler - other - nos	9608	2	180.00	360.00	18	64.80
	Big						
6	7573 - Stationery - other - Punch - other - nos		2	126.00	252.00	18	45.36
7	7558 - Stationery - other - Ink Catridge - NA - nos		2	700.00	1,400.00	18	252.00
8	7528 - Stationery - other - Fevistick - NA - nos	9608	5	20.00	100.00	12	12.00
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15							

IGST	CGST	SGST				
			Total Taxable Amount	5,244.00		937.92
	468.96	468.96	Total Invoice Amount	6,181.92		

Rupees : Six Thousand One Hundred Eighty One and Paise Ninty Two Only.

for Summit Sales LLP

SUMMIT SALES LLP ★ R.R. DIST. ★
IN WARD
No: 84289
Date: 9/9
Sign: [signature]

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 03-09-2021 15:38:41

80300
02.09.21 4:45:18

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50(
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	80300	13346
	Doc Date	03-09-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7529 - Stationery - other - File Folders - NA - nos *A4*	200.00	5.50	0.00	18.00	1,298.00
2	7529 - Stationery - other - File Folders - NA - nos *A3*	200.00	5.50	0.00	18.00	1,298.00
3	7584 - Stationery - other - Scribbling Pads - other - nos	20.00	15.00	0.00	18.00	354.00
4	7509 - Stationery - other - Calculator - NA - nos	4.00	158.00	0.00	18.00	745.76
5	7593 - Stationery - other - Stapler - other - nos *Big*	2.00	180.00	0.00	18.00	424.80
6	7573 - Stationery - other - Punch - other - nos	2.00	126.00	0.00	18.00	297.36
7	7558 - Stationery - other - Ink Catridge - NA - nos	2.00	700.00	0.00	18.00	1,652.00
8	7528 - Stationery - other - Fevistick - NA - nos	5.00	20.00	0.00	12.00	112.00
					Total Order Value . . .	**6,181.92**

Rupees : Six Thousand One Hundred Eighty One and Paise Ninty Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location 119, 191 Synergy Square 1
-
Phone. -

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.

Completion Date NA

Measurment NA

For *G V Discovery Center Pvt Ltd*

Authorised Signatory

Name : 03/09/2021

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Purchase Order

 03-09-2021 15:38:41 Original / Office Copy / Purchase Div.Copy

Security Nil

Remarks .

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

03/09/2021

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

1130

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	03.09.2021
Site & Phase :	SYNERGY 119,191	Time:	11:00 Hrs
		Req. No.	13346
Material required before date:	Urgent	ID No.	69037

No	Description	Size	Quantity	Units	Inward No	Date
1	Drawing covers	A4	200	nos		
3	Drawing covers	A3	200	nos		
4	Scribling pads	std	20	nos		
5	calculators	std	04	nos		
6	staplers	Hp-45	02	nos		
7	Paper punch	Dp 600	02	nos		
8	Epson m 205 ink bottels	std	02	nos		
9	Fevi stick	std	05	nos		
10	fevicol	std	05	nos		
11						
12						

80300

Remarks:- for site office purpose .

Prepared By:	Vineetha reddy	Approved by	Narsing rao
Sign.& Date	03.09.2021	Sign. & Date	03.09.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
03 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED BY
03 SEP 2021
K. NARSINGA RAO
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

...ner / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
GV Discovery Center Pvt Ltd	DC No.	16452
119,191, Synergy Square1	DC Date.	09-09-2021
	PO No.	80300
	PO Date.	03-09-2021
	Req ID	69037
GSTIN : 36AAHCG4940K1ZC	Req Date	03-09-2021
	Loc Req No	13346

	Description of Goods	HSN/SAC	Qty
1	7529 - Stationery - other - File Folders - NA - nos		200
2	7529 - Stationery - other - File Folders - NA - nos		200
3	7584 - Stationery - other - Scribbling Pads - other - nos		20
4	7509 - Stationery - other - Calculator - NA - nos		4
5	7593 - Stationery - other - Stapler - other - nos	9608	2
6	7573 - Stationery - other - Punch - other - nos		2
7	7558 - Stationery - other - Ink Catridge - NA - nos		2
8	7528 - Stationery - other - Fevistick - NA - nos	9608	5
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INWARD

Inward No: 800 Dt: 09/09/21

MRN No: 96181 Dt: 6/20

Received By: Sign:

Genome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 22805
Date: 14/9
Sign:
R.R. DIST.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	DC No.	16452
119,191, Synergy Square1	DC Date.	09-09-2021
	PO No.	80300
	PO Date.	03-09-2021
	Req ID	69037
GSTIN : 36AAHCG4940K1ZC	Req Date	03-09-2021
	Loc Rcq No	13346

	Description of Goods	HSN/SAC	Qty
1	7529 - Stationery - other - File Folders - NA - nos		200
2	7529 - Stationery - other - File Folders - NA - nos		200
3	7584 - Stationery - other - Scribbling Pads - other - nos		20
4	7509 - Stationery - other - Calculator - NA - nos		4
5	7593 - Stationery - other - Stapler - other - nos	9608	2
6	7573 - Stationery - other - Punch - other - nos		2
7	7558 - Stationery - other - Ink Catridge - NA - nos		2
8	7528 - Stationery - other - Fevistick - NA - nos	9608	5
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INWARD
Inward No: 800 Dt: 09/09/21
MRN No: 96181 Dt: 6130
Received By: Sign:
Genome Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

plier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Discovery Center Pvt Ltd
119,191, Synergy Square1

GSTIN : 36AAHCG4940K1ZC

Invoice No.	19249
Invoice Date.	09-09-2021
PO No.	80300
PO Date.	03-09-2021
Req ID	69037
Req Date	03-09-2021
Loc Rcq No	13346

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7529 - Stationery - other - File Folders - NA - nos A4		200	5.50	1,100.00	18	198.00
2	7529 - Stationery - other - File Folders - NA - nos A3		200	5.50	1,100.00	18	198.00
3	~~7584 - Stationery - other - Scribbling Pads - other -~~		~~20~~	~~15.00~~	~~300.00~~	~~18~~	54.00
4	7509 - Stationery - other - Calculator - NA - nos		4	158.00	632.00	18	113.76
5	7593 - Stationery - other - Stapler - other - nos Big	9608	2	180.00	360.00	18	64.80
6	7573 - Stationery - other - Punch - other - nos		2	126.00	252.00	18	45.36
7	7558 - Stationery - other - Ink Catridge - NA - nos		2	700.00	1,400.00	18	252.00
8	7528 - Stationery - other - Fevistick - NA - nos	9608	5	20.00	100.00	12	12.00
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13							
14							
15							

INWARD
Inward No: 800 Dt: 09/09/21
MRN No: 9618 Dt: 6/30
Received By: Sign:
Genome Valley Discovery Center Pvt. Ltd.

IGST	CGST	SGST				
	468.96	468.96	Total Taxable Amount	5,244.00		937.92
			Total Invoice Amount		6,181.92	

Rupees : Six Thousand One Hundred Eighty One and Paise Ninty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction