B M

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/9/21	Prepared by:	Sneha
PO/WO no.	80408	PO / WO Date.	7/9/21
Supplier Name	Summit Sales llp	PO/WO amount	636/-
Firm/Company	Vista Homes	Project	V.H
Sl. No.	Bill No.	Bill Date	Bill amount
1	19278	11/9/21	636/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			636/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	16481	11/9/21	96221	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	636/-
Amount E – PO / WO value:	636/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved –~~ within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	20/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha	[signature]					
Date	18/9/21	18/9/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	19278
Kapra, Opp to MRR School, Ecil	Invoice Date.	11-09-2021
	PO No.	80408
	PO Date.	07-09-2021
SY.no.193	Req ID	69163
	Req Date	07-09-2021
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180862

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	24	3.50	84.00	12	10.08
	Ordinary Bluc Pcns						
2	7560 - Stationery - other - Pen - NA - nos	9608	12	5.50	66.00	12	7.92
	Cello Blue pens						
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	3	6.00	18.00	18	3.24
	Small						
4	7512 - Stationery - other - CD Marker - NA - nos	9608	3	18.90	56.70	12	6.80
5	7533 - Stationery - other - Highlighter - NA - nos	9608	4	20.00	80.00	12	9.60
6	7514 - Stationery - other - Cello Tape - other - nos		3	57.75	173.25	18	31.18
	Big						
7	7583 - Stationery - other - Scale - NA - nos		3	25.00	75.00	18	13.50
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IGST	CGST	SGST			
			Total Taxable Amount	552.95	82.32
	41.16	41.16	Total Invoice Amount	635.27	

Rupees : Six Hundred Thirty Five and Paise Twenty Seven Only.

SUMMIT SALES LLP
INWARD
No. 84325
Date: 13/9
Sign: L
RR. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	16481
Kapra, Opp to MRR School, Ecil	DC Date.	11-09-2021
	PO No.	80408
	PO Date.	07-09-2021
SY.no.193	Req ID	69163
GSTIN : 36AAGFV2068P1ZJ	Req Date	07-09-2021
	Loc Req No	180862

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	24
2	7560 - Stationery - other - Pen - NA - nos	9608	12
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	3
4	7512 - Stationery - other - CD Marker - NA - nos	9608	3
5	7533 - Stationery - other - Highlighter - NA - nos	9608	4
6	7514 - Stationery - other - Cello Tape - other - nos		3
7	7583 - Stationery - other - Scale - NA - nos		3
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

07-09-2021 15:04:44

80408
08.09.21 4:55:57

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	80408	180862
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	07-09-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-09-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *Ordinary Blue Pens*	24.00	3.50	0.00	12.00	94.08
2	7560 - Stationery - other - Pen - NA - nos *Cello Blue pens*	12.00	5.50	0.00	12.00	73.92
3	7594 - Stationery - other - Stapler pin - other - boxes *Small*	3.00	6.00	0.00	18.00	21.24
4	7512 - Stationery - other - CD Marker - NA - nos	3.00	18.90	0.00	12.00	63.50
5	7533 - Stationery - other - Highlighter - NA - nos	4.00	20.00	0.00	12.00	89.60
6	7514 - Stationery - other - Cello Tape - other - nos *Big*	3.00	57.75	0.00	18.00	204.44
7	7583 - Stationery - other - Scale - NA - nos	3.00	25.00	0.00	18.00	88.50
					Total Order Value . . .	**635.28**

Rupees : Six Hundred Thirty Five and Paise Twenty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: Mr. Khader - 7893844733
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office and Sales office purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For *Vista Homes*

Authorised Signatory

11/09/2021

Name :

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name :

Date : __/__/____

Purchase Order

 07-09-2021 15:04:44

Original / Office Copy / Purchase Div.Copy

Remarks

For ***Vista Homes***

Authorised Signatory

Name : 11/09/2021

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________________

Date : __/__/____

Requisition Form 1149

Company Name:	Vista Homes	Date:	07.09.21
Site & Phase :	Vista Homes	Time:	12:00
Supplier	-	Req. No.	180862
Material required before date:	08.09.2021	ID No.	69163

No	Description	Size	Quantity	Units	Inward No	Date
1	Ordinary Blue Pens		24	No's		
2	Cello Blue pens		12	No's		
3	Stapler pin	Small	03	Box		
4	CD Markers		03	No's		
5	Highlighters 80408		04	No's		
6	Cello Tape (white)	Big	03	No's		
7	Scale	Big	03	No's		
8						
9						

Remarks: For Sale's and Site office purpose

Prepared By	T.Madhu	Approved by	T. Madhu
Sign.& Date	07.09.2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
7 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	DC No.	16481
Kapra, Opp to MRR School, Ecil	DC Date.	11-09-2021
	PO No.	80408
	PO Date.	07-09-2021
SY.no.193	Req ID	69163
	Req Date	07-09-2021
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	180862

	Description of Goods	HSN/SAC	Qty
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2	7560 - Stationery - other - Pen - NA - nos	9608	12
3	7594 - Stationery - other - Stapler pin - other - boxes	7415	3
4	7512 - Stationery - other - CD Marker - NA - nos	9608	3
5	~~7533 - Stationery - other - Highlighter~~ - NA - nos	~~9608~~	4
6	7514 - Stationery - other - Cello Tape - other - nos		3
7	7583 - Stationery - other - Scale - NA - nos		3
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Inward No: 26044 Dt: 11/9/21
MRN No: 96221 Dt: 13/9/21
Received By: Sign:
Raman 11/9/21
Vista Homes

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 73802
Date: 14/9
Sign:
R.R. DIST.

TAX INVOICE

TRANSIT GST

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

...stomer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

...omer Details

Vista Homes

Kapra, Opp to MRR School, Ecil

SY.no.193

GSTIN : 36AAGFV2068P1ZJ

Invoice No.	19278
Invoice Date.	11-09-2021
PO No.	80408
PO Date.	07-09-2021
Req ID	69163
Req Date	07-09-2021
Loc Req No	180862

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	Big						
7	7583 - Stationery - other - Scale - NA - nos		3	25.00	75.00	18	13.50
8							
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10							
11							
12							
13	Inward No: 26044 Dt: 11/9/21						
14	MRN No: 96221 Dt: 13/9/21						
	Received By: Sign: 11/9/21						
15	Vista Homes						

IGST	CGST	SGST			
			Total Taxable Amount	552.95	82.32
	41.16	41.16	Total Invoice Amount	635.27	

Rupees : Six Hundred Thirty Five and Paise Twenty Seven Only.

for Summit Sales LLP

Authorised signatory

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