

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		GV Discovery center pvt.ltd		Date:		18-09-2021	
Site:		Genopolis		Prepared by:		Vineetha reddy	
Report From / To		12-09-2021 to 18-09-2021 (Sunday to Saturday)		Approved by:		K.Narsing Rao	
Report Date		18-09-2021					
List of requisitions numbers missing in the report:							
List of requisitions where PO/WO not prepared 3 working days after requisition:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO*			
13261	25-06-2021	1	printer	Online purchase			
13326	17-07-2021	1	Brochure stand	Online purchase.			
13335	28-08-2021	3-7	Sprit level tapes	Po not issued.			
13325	13-08-2021	1	Tp link router with sim card	Po not issued.			
13337	01-09-2021	2-3	Shoes for ladies	Po not issued.			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier.			
13306	30-07-2021	01	Manhole covers	Ready with supplier.			
13339	01-09-2021	01	Steel tapes	Ready with supplier.			
13345	03-09-2021	1	Ro plant	Ready with supplier.			
No. of gate passes issued this week:							
Delivery van site visit on:			Nil	From No.	To No.		
sssinward report (MRN/other) & stock report emailed in pdf format to purchase?			delivery van not visit.and not followed schedule		Yes / No		
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
	8mm	.395	4.74	0	0	0	
	10mm	.617	7.404	675	4995	7000	
	12mm	.89	10.68	0	0	0	
	16mm	1.58	18.96	500	9480	38000	
	20mm	2.47	29.64	0	0	0	
	25mm	3.86	46.32	50	2316	5247	
	32mm	6.32	75.84	30	2275	3412.8	
	Binding wire				75	30	
OPC stock		OPC last weeks stock		PPC/PSC stock	0	PPC/PSC last weeks stock	02
Details		Project manager		Admin Officer/Manager		Admin Audit	
Sign		<i>[Signature]</i>		<i>[Signature]</i>			
Date		18-09-2021		18-09-2021		18-09-2021	

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modinoperties.com. 3. Admin officers shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input. 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

MODI Properties

Stock List - Till Date : 18-09-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

Pages 1 of 2

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	23		9,135
1012 - Building material - Polyester Fibres - 6mm - pkts	20	38	760
1013 - Building material - Ready Mix Concrete - NA - cu. mtrs.	3	3,350	8,375
Carpentry - hardware	2,020		84,091
2031 - Carpentry - hardware - Binding wire - 20 guage - kgs	2,000	41	81,900
2099 - Carpentry - hardware - Fischer - 5mm - pkts	1	141	141
2102 - Carpentry - hardware - Gum Tape - NA - nos	5	0	0
2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	1	300	300
2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	2	108	216
2148 - Carpentry - hardware - Plastic gampa - other - nos	10	140	1,400
2156 - Carpentry - hardware - S.S. Screws - other - pkts	1	134	134
Carpentry - other	1		0
2289 - Carpentry - other - Washers - NA - nos	1	0	0
Consumables	602		7,345
4001 - Consumables - Air Freshner - NA - nos	5	40	200
4006 - Consumables - Bucket - other - nos	5	114	570
4026 - Consumables - Dust bin - NA - nos	3	50	150
4032 - Consumables - Gloves - NA - pairs	40	0	0
4034 - Consumables - Gunny Bag - other - nos	500	10	4,750
4035 - Consumables - Harpic - Cleaner - 500ml - nos	5	70	350
4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5	81	405
4040 - Consumables - Mopping Cloth - NA - nos	20	15	300
4046 - Consumables - Phinyle - 1Ltr - nos	10	35	350
4065 - Consumables - Vim bar - NA - nos	9	30	270
Electrical - conducting	160		3,540
4500 - Electrical - conducting - PVC bend - other - nos	60	7	420
4777 - Electrical - conducting - Junction Box - 25mm - nos	50	16	800
4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	30	42	1,260
4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	20	53	1,060
Electrical - other	117		12,800
4585 - Electrical - other - Insulation tape - NA - nos	60	8	480
4617 - Electrical - other - Metal box - 8way - nos	4	35	140
4746 - Electrical - other - LED Lights - NA - nos	46	185	8,510
4798 - Electrical - other - FP Isolator - NA - nos	5	674	3,370
4804 - Electrical - other - Earth Powder - NA - bags	2	150	300
Electrical - wires	326		11,220
4695 - Electrical - wires - Copper Flat wire - 3core - mtrs	320	0	0
4821 - Electrical - wires - Cu multistand wires Blue - 7 20 or 4 sq mm -	3	1,870	5,610
4822 - Electrical - wires - Cu multistand wires Black - 7 20 or 4 sq mm -	3	1,870	5,610
Equipment - consumable durable	1		43,050
5175 - Equipment - consumable durable - TV - Other - nos	1	43,050	43,050
Furniture	1		0

18-09-2021 18:07:07

Category / Item Name	Balance Qty	Rate	Balance Value
5542 - Furniture - Magazine stand - Other - nos	1	0	0
Miscellaneous	625		16,875
6031 - Miscellaneous - Plants - NA - nos	600	0	0
6066 - Miscellaneous - Armor Board - NA - Nos	25	675	16,875
Paints	7		2,026
6527 - Paints - Enamel - 4ltrs - buckets	2	813	1,626
6596 - Paints - Turpentine Oil - NA - ltrs	5	80	400
Plumbing - CPVC	86		12,223
10052 - Plumbing - CPVC - CPVC pipe - 20 mm (10 ft len) - nos	8	234	1,875
10053 - Plumbing - CPVC - CPVC pipe - 25 mm (10 ft len) - nos	8	349	2,793
10067 - Plumbing - CPVC - CPVC Tee - 3/4 In - nos	6	17	102
10068 - Plumbing - CPVC - CPVC Tee - 1 In - nos	10	28	280
10071 - Plumbing - CPVC - CPVC Tee Reducer - 1 1/4 In x 3/4 In - nos	10	78	780
10073 - Plumbing - CPVC - CPVC Elbow - 3/4 In - nos	6	11	66
10074 - Plumbing - CPVC - CPVC Elbow - 1 In - nos	8	21	168
10125 - Plumbing - CPVC - CPVC Elbow - 1 1/4 In - nos	10	0	0
10170 - Plumbing - CPVC - CPVC union - 1 1/2 In - nos	4	145	580
10171 - Plumbing - CPVC - CPVC FTA - 1 1/2 In - nos	3	0	0
10172 - Plumbing - CPVC - CPVC MTA - 1 1/2 In - nos	3	393	1,179
10216 - Plumbing - CPVC - Pipe - 1 1/4 In - nos	10	440	4,400
Plumbing - GI	20		2,315
10006 - Plumbing - GI - Ball Valve - 1/2 In - nos	5	310	1,550
7069 - Plumbing - GI - Nipple - other - nos	5	15	75
7091 - Plumbing - GI - Tee - other - nos	5	75	375
7092 - Plumbing - GI - Union - other - nos	5	63	315
Stationery - other	470		5,068
7509 - Stationery - other - Calculator - NA - nos	4	177	708
7528 - Stationery - other - Fexistick - NA - nos	5	32	160
7529 - Stationery - other - File Folders - NA - nos	400	5	2,000
7544 - Stationery - other - Marker - NA - nos	35	20	700
7558 - Stationery - other - Ink Cartridge - NA - nos	2	500	1,000
7573 - Stationery - other - Punch - other - nos	2	60	120
7584 - Stationery - other - Scribbling Pads - other - nos	20	15	300
7593 - Stationery - other - Stapler - other - nos	2	40	80
Steel - rebar	3,000		94,501
8114 - Steel - rebar - TMT - 10mm - kgs	3,000	32	94,500
8119 - Steel - rebar - TMT - 32mm - kgs	0	32	1
Tools	15		6,950
9513 - Tools - Crowbar - other - nos	10	650	6,500
9570 - Tools - Spade with handle - NA - nos	5	90	450
Total Stock Value...			311,139

MODI Properties

Stock List = Till Date : 18-09-2021

Company : G V Discovery Center Pvt Ltd

Location : 119, 191 Synergy Square 1

Pages : 1 of 1

Category / Item Name	Balance Qty	Rate	Balance Value
Building material	23		9,135
Carpentry - hardware	2,020		84,091
Carpentry - other	1		0
Consumables	602		7,345
Electrical - conducting	160		3,540
Electrical - other	117		12,800
Electrical - wires	326		11,220
Equipment - consumable durable	1		43,050
Furniture	1		0
Miscellaneous	625		16,875
Paints	7		2,026
Plumbing - CPVC	86		12,223
Plumbing - GI	20		2,315
Stationery - other	470		5,068
Steel - rebar	3,000		94,501
Tools	15		6,950
Total Stock Value...			311,139