PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/9/21	Prepared by:	MOUNIKA
PO/WO no.	80359	PO / WO Date.	8/9/21
Supplier Name	Santhosh tarpaulin	PO/WO amount	840/-
Firm/Company	Kadakia & Modi Housing	Project	Bloomdale
Sl. No.	Bill No.	Bill Date	Bill amount
1	071	8/9/21	840/-
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			840/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	964153	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	840/-
Amount E – PO / WO value:	840/-
Amount F – Difference (A – E): GST-18%	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes~~ ☐ No (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ ~~No~~ – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	20/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha		APPROVED 18 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	18/9/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To KADAKIA AND MODI HOUSING 5-4-189/3&4 IInd floor SOHAM MANSION MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ABIFM1836H1Z7**	Invoice No:**071** Invoice Date: 08/09/2021 P.O.No.80359/21648 P.O.Date: 06.09.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	1 NO	@ 400/-	400.00
2	RAIN COATS	6201	1 NO	@ 400/-	400.00

Rupees in words EIGHT HUNDRED FIFTY ONLY	**Total ::**	**800.00**
	CGST @ 2.5 %	**20.00**
	SGST @ 2.5 %	**20.00**
	IGST 18% ::	
	Grand Total ::	**840.00**

Receiver Signature & Seal time: 14:30

INWARD
ard No: 16689 Dt: 16/09/21
N No: 96453 Dt: 16/09/21
Received By: Sign:
Kadakia & Modi Housing

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 84552
Date: 17/9
Sign:
R.R. DIST.

Purchase Order

From Company : **Kadakia and Modi Housing**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAHFK8714A1ZJ

Supplier Details			
Santosh Tarpaulin	**Doc No**	80359	21648
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	06-09-2021	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	06-09-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos L	1.00	400.00	0.00	5.00	420.00
2	4052 - Consumables - Raincoats - NA - nos	1.00	400.00	0.00	5.00	420.00
	Total Order Value . . .					**840.00**

Rupees : Eight Hundred Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Bloomdale Sy. No. 1139, Shameerpet, Hyd. Take Rd Opp. Orange Bowl Phone. Mobile no. 9100461618 (Mr.Vijay Bhasker - Admin)
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Kadakia and Modi Housing***

Authorised Signatory

06/09/2021

Name : ______________________

Contact

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ______________________

Date : __/__/____

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Requisition Form

Company Name:	Kadakia & Modi Housing	Date:	06-09-2021
Site & Phase:	Bloomdale	Time:	11:18
Supplier		Req. No.	21648
Material required before date:	urgent	ID No.	69109

No	Description	Size	Quantity	Units	Inward No	Date
1	Raincoat	L	01	Nos		
2	Raincoat 80359	Std	01	Nos		
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						

APPROVED
06 SEP 2021
MINISH PARIKH
MANAGER PROCUREMENT

Remarks : For site use purpose

Prepared By	Chand Mohammod	Approved by	
Sign. & Date	06-09-2021	Sign. & Date	