

PURCHASE DIVISION
Advice for approval for credit to supplier

(P) (M)

Date: 17/9/21		Prepared by: Sneha	
PO/WO no. 80279		PO / WO Date. 3/9/21	
Supplier Name Global Safety Solutions		PO/WO amount 5428/-	
Firm/Company GSDC Pvt Ltd		Project Synergy 19.19	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1672	9/9/21	5428/-
2			
3			/
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5428/-
Sl. No.	DC .No	DC. Date	MRN No. DC matches MRN
1.	—	—	96190 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			5428/-
Amount E – PO / WO value:			5428/-
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		20/9/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha		
Date	17/9/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Invoice No.	Dated
1672	9-Sep-21
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
80279-13337	9-Sep-21
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

INWARD	
Inward No: 808	DA: 3/9/21
MRN No: 96/90	DT: 1-15
Received By:	Signature: <i>[Signature]</i>
Genome Valley Discovery Center Pvt. Ltd.	

INR Eight Hundred Twenty Eight Only

Company's Bank Details
Bank Name : AXIS BANK
A/c No. : 919020070179320
Branch & IFS Code: MG Road, Sec 44, Gurgaon, Haryana
RTGS ID: RTIM0000066

Customer's Seal and Signature



Purchase Order



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03-09-2021 14:28:50

02.09.21 4:45:18

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50...
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad GSTIN 36AAOFG9573A1Z5 9502555088/9581228898	Doc No	80279	13337
	Doc Date	03-09-2021	
	Quote No	Nil	
	Quote Date	02-04-2021	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4032 - Consumables - Gloves - NA - pairs	40.00	115.00	0.00	18.00	5,428.00
Total Order Value . . .					5,428.00

Rupees : Five Thousand Four Hundred Twenty Eight Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1
	Phone. -
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for as per lokesh sir instruction purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Name :

03/09/2021

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Name :

Date : / /

Requisition Form

1126

Company Name:		G. V. Discovery Centre		Date:		01.09.2021	
Site & Phase :		SYNERGY 119,191		Time:		11:00 Hrs	
				Req. No.		13337	
Material required before date:			Urgent		ID No.		69008
No	Description	Size	Quantity	Units	Inward No	Date	
1	gloves	std	40	nos			
3	Shoes (for ladies)	7	20	nos			
4	Shoes (for ladies)	6	10	nos			
5							
6							
7							
8							
9							
Remarks:- as per lokesh sir instructions .							
Prepared By:		Vineetha reddy		Approved by		K.Narsing rao	
Sign. & Date		01.09.2021		Sign. & Date		01.09.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

