M

PURCHASE DIVISION

Advice for approval for credit to supplier

| Date: | 16/9/21 | Prepared by: | Honda |
|---|---|---|---|
| PO/WO no. | 80148 | PO / WO Date. | 30/8/21 |
| Supplier Name | Veerabhadra Entp. | PO/WO amount | 23,161/- |
| Firm/Company | SSLLP | Project | SSLLP |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 403 | 7/9/21 | 23,161/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 23,161/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | — | — | 96461 | ☒ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 23,161/- |
| Amount E – PO / WO value: | 23,161/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No~~ (explained below) |
| Excess / short material received | ~~☐ Approved~~ – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☒ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ~~☐ No~~ |
| Payment – due date | 23/9/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | MD | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | | | | | |
| Date | | | | | | | |

APPROVED
17 SEP 2021
MINISH PARIKH
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

# Veerabhadra Enterprises

**Dealers in : Chemicals, Acids & General Goods**

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : Mfr-Road Sec-bad
8014811 68967.
GSTIN No : 36ACOFS2044C1Z7
State : T.S. State Code : 36

Invoice No. : 403
Invoice Date : 7/9/21
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

| S. No | Description of Goods | HSN Code | Qty. | Rate | Taxable Value 5% | Taxable Value 18% | Taxable Value 12% - 0% |
|---|---|---|---|---|---|---|---|
| 1 | Acid. | | 60 | 15/- | | 900.00 | |
| 2 | Phenyl | | 40 | 40/- | | 1600.00 | |
| 3 | Sal. Tzui | | 48 | 76/- | | 3648.00 | |
| 4 | Sanfour Pump. | | 48 | 80/- | | 3840.00 | |
| 5 | Vim bar. | | 24 | 40/- | | 960.00 | |
| 6 | Odonil | | 36 | 40/- | | 1440.00 | |
| 7 | Air Pocket | | 20 | 46/- | | 920.00 | |
| 8 | Room fresr | | 24 | 80/- | | 1920.00 | |
| 9 | Bucket w/ Mug | | 20 | 220/- | | 4400.00 | |

INWARD
Inward No: 6964 Dt: 15/9/21
MRN No: 96961 Dt: 16/9/21
Received By: Sign:
SUMMIT SALES LLP

Amount in words

| | |
|---|---|
| Total Amount before Tax | 19628.00 |
| Add SGST | 1766.52 |
| Add CGST | 1766.52 |
| Add IGST | |
| Round Off | -.04 |
| Total Amount after Tax | 23161.00 |
| Total Tax Amount | |
| GRAND TOTAL | 23161.00 |

**Bank Details :**
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

**Terms & Conditions :**
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

SUMMIT SALES LLP
IN WARD
No: 84504
Date: 16/9
Sign.
R.R. DIST.

Certified that the particulars given above are true and correct

**For Veerabhadra Enterprises**

Authorised Signatory

# Purchase Order

 30-08-2021 17:36:09

Or

80148
27.08.21 3:31:35

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Veerabhadra Enterprises<br>D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | **Doc No** | 80148 | 168967 |
| | **Doc Date** | 30-08-2021 | |
| **GSTIN** 36AEMPG9276J1ZV | **Quote No** | Nil | |
| | **Quote Date** | 30-08-2021 | |
| 040 - 66338850    9246269111 | **SupplyType** | Supply | |

**Kind Attn : Mr. Venkatesh.**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4000 - Consumables - Acid - NA - ltrs<br>*1ltrs* | 60.00 | 15.00 | 0.00 | 18.00 | 1,062.00 |
| 2 | 4046 - Consumables - Phinyle - 1Ltr - nos<br>*1ltrs* | 40.00 | 40.00 | 0.00 | 18.00 | 1,888.00 |
| 3 | 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs<br>*1ltrs* | 48.00 | 76.00 | 0.00 | 18.00 | 4,304.64 |
| 4 | 4022 - Consumables - Dettol - NA - nos<br>*Santoor Hand wash* | 48.00 | 80.00 | 0.00 | 18.00 | 4,531.20 |
| 5 | 4065 - Consumables - Vim bar - NA - nos | 24.00 | 40.00 | 0.00 | 18.00 | 1,132.80 |
| 6 | 4001 - Consumables - Air Freshner - NA - nos<br>*Odonil* | 36.00 | 40.00 | 0.00 | 18.00 | 1,699.20 |
| 7 | 4001 - Consumables - Air Freshner - NA - nos<br>*Air pockets* | 20.00 | 46.00 | 0.00 | 18.00 | 1,085.60 |
| 8 | 4001 - Consumables - Air Freshner - NA - nos<br>*Room Freshners* | 24.00 | 80.00 | 0.00 | 18.00 | 2,265.60 |
| 9 | 4006 - Consumables - Bucket - other - nos | 20.00 | 220.00 | 0.00 | 18.00 | 5,192.00 |
| | **Total Order Value . . .** | | | | | **23,161.04** |

Rupees : Twenty Three Thousand One Hundred Sixty One and Paise Four Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose |

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Date : __/__/____

# Purchase Order

 30-08-2021 17:36:09 Original / Office Copy / Purchase Div.Copy

**Completion Date** Nil

**Measurment** Nil

**Security** Nil

**Remarks**

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________

Date : __/__/____

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Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SUMMIT SALES LLP | Date: | 27-08-2021 |
| Site & Phase : | SUMMIT HOUSING LLP | Time: | 12:00PM |
| Supplier | | Req. No. | 168967 |
| Material required before date: | | ID No. | 68871 |

| S. No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Acid | 1 Ltrs | 60 | Nos | | |
| 2 | Phinyle | 1 Ltrs | 40 | Nos | | |
| 3 | Lozol 80148 | 1 Ltrs | 48 | Nos | | |
| 4 | Dettol Hand Wash-Santoor | | 48 | Nos | | |
| 5 | Vim bar | | 24 | Nos | | |
| 6 | Air Freshner-Odonil | | 36 | Nos | | |
| 7 | Air Pockets | | 20 | Nos | | |
| 8 | Bombay Brooms 80155 | Small | 200 | Nos | | |
| 9 | Room Freshner | | 24 | Nos | | |
| 10 | Plastic Blue Sheet 80152 | 12x18 | 4320 | Sft | | |
| 11 | PVC Bucket | | 20 | Nos | | |
| 12 | Hacksaw Blade Double } 80156 | | 300 | Nos | | |
| 13 | Hacksaw Blade Single | | 200 | Nos | | |
| | | | | | | |

Remarks:For Stock Maintenance Purpose

| | | | |
|---|---|---|---|
| Prepared By | Bhavani | | APPROVED BY |
| Sign.& Date | 27-08-2021 | Sign. & Date | 28 AUG 2021 SOHAM MODI MANAGING DIRECTOR |

Note: On receipt of material at site write inward number and date in last 2 columns.

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