

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>16/9/21</u>		Prepared by: <u>Ho cha</u>	
PO/WO no. <u>7953</u>		PO / WO Date. <u>12/8/21</u>	
Supplier Name <u>Sri Dayi Garah steel hardware</u>		PO/WO amount <u>5,487/-</u>	
Firm/Company <u>SSLP</u>		Project <u>SSLP</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>166</u>	<u>2/8/21</u>	<u>5,487/-</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): <u>5,487/-</u>			
Sl. No.	DC .No	DC. Date	MRN No.
1.	<u>-</u>	<u>-</u>	<u>95660</u>
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: <u>5,487/-</u>			
Amount F – Difference (A – E): GST-18% <u>5,487/-</u>			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☒ Yes – Rs. <u>5,487/-</u> ☐ No	
Payment – due date		<u>23/9/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>
Date		<u>17 SEP 2021</u>	
		<u>MINISH PARIKH</u>	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals
6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com Po No 79573

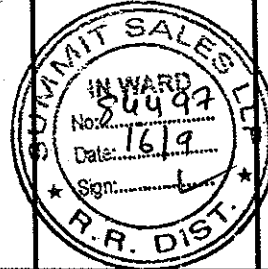
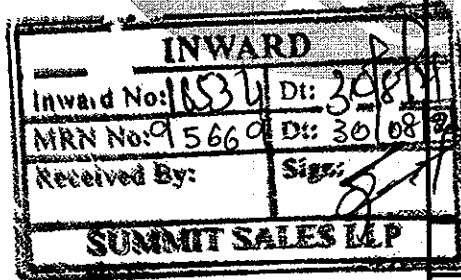
M/s. Summit Sales LLP
M.G. Road

Invoice No.: 166
Date : 20/8/21
Transporter :
L.R. No. :

Party's GSTIN 36ACQF32044C127

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	M. Blades 4"	24 No	25/-	600 =	✓
	M.S. Hinges 3"	50 Nos	11/-	550 =	✓
	M.S. Sq Hinges 12"	12 Nos	205/-	2460 =	✓
	M.S. Corby Hinges	20 No	52/-	1040 =	✓
Total				4650 =	✓
SGST @ 9 %				418 =	50
CGST @ 9 %				418 =	50
IGST @ 18 %					
Roundup					
Grand Total				5487 =	00

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312



Rupees In words :

INWARD
Inward No: 16941 Dt: 9/9/21
MRN No: 95669 Dt: 30/8/21
Received By: [Signature] Sign: [Signature]

For Sri Laxmi Ganesh Steels & Hardware

E & O.E

Terms & Conditions

Subject to hyderabad jurisdiction only

Goods once sold will not be taken back or Exchange

SUMMIT SALES LLP

Signature

Purchase Order

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12-08-2021 12:11:48



79573

10.08.21 11:15:45

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH,
Secunderabad
GSTIN 36ARPPK9655D2ZA
9246205245/9542575725

Doc No	79573	168914
Doc Date	12-08-2021	
Quote No	Nil	
Quote Date	10-08-2021	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9550 - Tools - Machine Blade - other - nos 4"	24.00	25.00	0.00	18.00	708.00
2 2127 - Carpentry - hardware - MS Hinges - other - nos 3"	50.00	11.00	0.00	18.00	649.00
3 2127 - Carpentry - hardware - MS Hinges - other - nos 10" - Heavy	12.00	205.00	0.00	18.00	2,902.80
4 2127 - Carpentry - hardware - MS Hinges - other - nos Lorry Hinges - STD	20.00	52.00	0.00	18.00	1,227.20
Total Order Value . . .					5,487.00
Rupees : Five Thousand Four Hundred Eighty Seven Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance payment.
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	NIL
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 5,487/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject the item not confirming to the specifications. Above order for making of MS Gates-GHT & MS Railing for SOV site.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Date : ____/____/____

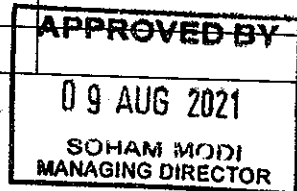
Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		07/08/2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		15:00	
Supplier				Req. No.		168914	
Material required before date:				ID No.		68270	
No	Description	Size	Quantity	Units	Inward No	Date	
1	CUTTING WHEELS	4"	24	NOS	-25		
2	MS HINGES	3"	50	NOS	-11		
3	MS HANDLES	1 1/2 ft	04	NOS			
4	MS HINGES	10"	12	NOS	-005		
5	LORRY HINGES	STD	20	NOS	-52		
6							
7							
8							
Remarks: ABOVE ORDER FOR MAKING OF MS GATES FOR GHT & MS RAILING FOR SOV SITES(REQ.NO. 140705 & 183623).							
Prepared By		T.D. MURTHY		Sign. & Date			
Date:		07/08/2021					

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSSLP stock
- ☒ Other



Estimate/Draft PO

Page(s) 1 Of 1

10-08-2021 15:03:49

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH,
Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

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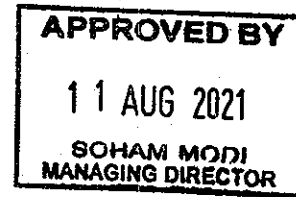
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Measurment	NIL
Security	NIL
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Laxmi Ganesh Steels & Hardware**

Name : _____

Name : _____

Date : ____/____/____