@ 15/9

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/9/21	Prepared by:	Hemendra
PO/WO no.	80384	PO / WO Date.	7/9/21
Supplier Name	Sayalinendra Gummy Merchant	PO/WO amount	8,400/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	392	14/9/21	8,400/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,400/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	96460	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				8,400/-
Amount E – PO / WO value:				8,400/-
Amount F – Difference (A – E): GST-18%				—

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No~~ (explained below)
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ No Paid 8,400/-
Payment – due date	
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 17 SEP 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No : 36BERPS5253MIZM

TAX INVOICE
BILL OF SUPPLY
CASH / CREDIT BILL

Cell : 9347580520

SAYA SURENDER GUNNY MERCHANT

Dealers in : Old, New, pp Woven Bags & Plastic Gunny Bags

5-2-802, Risala Abdulla, Osmangunj , HYDERABAD- 500 012. (T.S.)

Buyer
M/s Summit Sales LLP.
M-G Road Secunderabad.

State Telengana. State Code 36

GST/UID No: 36ACPFS2044C1Z7

No. 392

Date : 14/9/2021

Delivery Address
State Code
State
GST/UID No.:

PO No. & Order Through 80384

Vehicle No/ Transport TS10UA 9758

S.No	PARTICULARS	HSN CODE	QUANITY	RATE	AMOUNT Rs.	Ps.
1	Old Empty Gunny Bn.	6305	500	16/-	8000	00
				Hamali		
				CGST @	200	00
				SGST @	200	00
				IGST @		
				TOTAL AMOUNT	8400	00

SUMMIT SALES LLP
IN WARD
No: 84505
Date: 16/9
Sign:
R.R. DIST.

INWARD
Inward No: 16963 Dt: 15/9/21
MRN No: 96460 Dt: 16/9/21
Received By: Sign:
SUMMIT SALES LLP

Amount in Words :

TERMS & CONDITIONS :
Goods once sold will not be taken back
Interest will be charged @ 24% per annum if payment is not made on or before 15 days
Our responsibility ceases on the delivery of the goods to the carries.
Subject to Hyderabad Jurisdiction only.

For. SAYA SURENDER GUNNY MERCHANT

Customer's Signature

GST No : 36BERPS5253MIZM

TAX INVOICE
BILL OF SUPPLY
CASH / CREDIT BILL

Cell : 9347580520

SAYA SURENDER GUNNY MERCHANT

***Dealers in :* Old, New, pp Woven Bags & Plastic Gunny Bags**

5-2-802, Risala Abdulla, Osmangunj , HYDERABAD- 500 012. (T.S.)

Buyer
M/s Summit Sales LLP
M.G Road Secunderabad.
State Telangana State Code 36
GST/UID No: 36ACQFS2044C1Z7

No. 392

Date : 14/9/2021

Delivery Address
State State Code
GST/UID No.:

PO No. & Order Through

Vehicle No/ Transport TS10UA 9758

S.No	PARTICULARS	HSN CODE	QUANITY	RATE	AMOUNT Rs.	Ps.
1	Old empty Gunny Bags	6305	500	16/-	8000 -	00
				Hamali		
				CGST @	200 -	00
				SGST @	200 -	00
				IGST @		
				TOTAL AMOUNT	8400 -	00

INWARD
Inward No: 6963 Dt: 15/9/21
MRN No: 96480 Dt: 16/9/21
Received By: Sign:
SUMMIT SALES LLP

Amount in Words :

TERMS & CONDITIONS :
Goods once sold will not be taken back
Interest will be charged @ 24% per annum if payment is not made on or before 15 days
Our responsibility ceases on the delivery of the goods to the carries.
Subject to Hyderabad Jurisdiction only.

For. SAYA SURENDER GUNNY MERCHANT

Customer's Signature

Purchase Order

 07-09-2021 14:31:02

80384
02.09.21 4:46:57

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Saya Surendar Gunny Merchant #5-2-802, Beside Kishan Gunj Nala, Osmangunjh, Hyderabad-500 012.	**Doc No**	80384	168992
	Doc Date	07-09-2021	
GSTIN 36BERPS5253MIZM	**Quote No**	Nil	
24605466 9347005466	**Quote Date**	07-09-2021	
	SupplyType	Supply	

Kind Attn : Mr.S.Sunrendar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4034 - Consumables - Gunny Bag - other - nos	500.00	16.00	0.00	5.00	8,400.00
					Total Order Value . . .	**8,400.00**

Rupees : Eight Thousand Four Hundred Only.

Terms and Conditions :-

Specification /	Each bag spprox.1.5mtrs length,2ft width,100kgs capacity,1 bag approx.wt.1 Kg.
Payment Terms	100% as advance
Tax	VAT included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included by us.
Warranty	Nil
Advance Paid	Rs 8400/- ....vide cheq.no... dtd........
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Saya Surendar Gunny Merchant*

Name : ____________________

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	04-09-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	12:00PM
Supplier		Req. No.	168992
Material required before date:		ID No.	69153

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay Broom	Big	50	Nos		
2	Coconut Brooms		100	Nos		
3	Wiper		10	Nos		
4	Bombay Broom	Small	500	Nos		
5	Gunny Bags		500	Bags		
6	Grey Colour Door Mat	2x4	5	Nos		
7	Bleaching Powder	25kgs	5	Nos		

Remarks:For Stock Replenishing Purpose

Prepared By	Bhavani		APPROVED BY
Sign.& Date	04-09-2021	Sign. & Date	06 SEP 2021 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.