

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/9/21		Prepared by:		Deep	
PO/WO no.		80205		PO / WO Date.		11/9/21	
Supplier Name		SSLP		PO/WO amount		8,601/-	
Firm/Company		modi Reelty Genome valley LLP		Project		BGR	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	19125	21/9/21		8,660/-			
2							
3				/			
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						8,660/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	16346	21/9/21	95089	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
Amount B –Other Credits : Transportation charges						—	
Amount C –Other Debits :						—	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						8,660/-	
Amount E – PO / WO value:						8,601	
Amount F – Difference (A – E): GST-18%						59/-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			20/9/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	16/9/21	16/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 1. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-09-2021

ORIGINAL INVOICE

Customer Details				Invoice No.		19125	
Modi Realty Genome Valley LLP				Invoice Date.		02-09-2021	
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad				PO No.		80205	
GSTIN : 36ABFFM3063P1ZU				PO Date.		01-09-2021	
				Req ID		68907	
				Req Date		31-08-2021	
				Loc Req No		94879	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7593 - Stationery - other - Stapler - other - nos Small	9608	6	36.75	220.50	18	39.68
2	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	6	6.00	36.00	18	6.48
3	7578 - Stationery - other - Ring Binder - other - nos Big		15	187.00	2,805.00	18	504.90
4	7507 - Stationery - other - Box file - Big - nos Big		15	41.00	615.00	18	110.70
5	7528 - Stationery - other - Fevistick - NA - nos	9608	6	20.00	120.00	12	14.40
6	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
7	7529 - Stationery - other - File Folders - NA - nos A3		10	5.50	55.00	18	9.90
8	7529 - Stationery - other - File Folders - NA - nos A4		10	5.50	55.00	18	9.90
9	3517 - Computers and Peripherals - Mouse pad - NA		5	31.50	157.50	18	28.36
10	7533 - Stationery - other - Highlighter - NA - nos	9608	7	20.00	140.00	12	16.80
11	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
12	7509 - Stationery - other - Calculator - NA - nos		5	158.00	790.00	18	142.20
13	7583 - Stationery - other - Scale - NA - nos Steel		5	25.00	125.00	18	22.50
14	7563 - Stationery - other - Pencil - NA - boxes	4421	1	42.00	42.00	12	5.04
15							
IGST				CGST		SGST	
				596.88		596.88	
Total Taxable Amount				7,466.00		1,193.76	
Total Invoice Amount				8,659.76			

Rupees : Eight Thousand Six Hundred Fifty Nine and Paise Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-09-2021

Customer Details		DC No.	16346
Modi Realty Genome Valley LLP		DC Date.	02-09-2021
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad		PO No.	80205
		PO Date.	01-09-2021
		Req ID	68907
		Req Date	31-08-2021
GSTIN : 36ABFFM3063P1ZU		Loc Req No	94879
	Description of Goods	HSN/SAC	Qty
1	7593 - Stationery - other - Stapler - other - nos	9608	6
2	7594 - Stationery - other - Stapler pin - other - boxes	7415	6
3	7578 - Stationery - other - Ring Binder - other - nos		15
4	7507 - Stationery - other - Box file - Big - nos		15
5	7528 - Stationery - other - Fevistick - NA - nos	9608	6
6	7555 - Stationery - other - Paper - A4 - bundles	4810	10
7	7529 - Stationery - other - File Folders - NA - nos		10
8	7529 - Stationery - other - File Folders - NA - nos		10
9	3517 - Computers and Peripherals - Mouse pad - NA - nos		5
10	7533 - Stationery - other - Highlighter - NA - nos	9608	7
11	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
12	7509 - Stationery - other - Calculator - NA - nos		5
13	7583 - Stationery - other - Scale - NA - nos		5
14	7563 - Stationery - other - Pencil - NA - boxes	4421	1
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP



Authorised signatory

Purchase Order



80205

02.09.21 4:45:17

Page(s) 1 Of 2

01-09-2021 3:09:45 PM

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	80205	94879
Doc Date	01-09-2021	
Quote No	Nil	
Quote Date	01-09-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7593 - Stationery - other - Stapler - other - nos <i>Small</i>	6.00	36.75	0.00	18.00	260.19
2 7594 - Stationery - other - Stapler pin - other - boxes <i>Small</i>	6.00	6.00	0.00	18.00	42.48
3 7578 - Stationery - other - Ring Binder - other - nos <i>Big</i>	15.00	187.00	0.00	18.00	3,309.90
4 7507 - Stationery - other - Box file - Big - nos <i>Big</i>	15.00	41.00	0.00	18.00	725.70
5 7528 - Stationery - other - Fevistick - NA - nos	6.00	20.00	0.00	12.00	134.40
6 7555 - Stationery - other - Paper - A4 - bundles	10.00	220.00	0.00	12.00	2,464.00
7 7529 - Stationery - other - File Folders - NA - nos <i>A3</i>	10.00	5.50	0.00	18.00	64.90
8 7529 - Stationery - other - File Folders - NA - nos <i>A4</i>	10.00	5.50	0.00	18.00	64.90
9 3517 - Computers and Peripherals - Mouse pad - NA - nos	5.00	31.50	0.00	18.00	185.85
10 7533 - Stationery - other - Highlighter - NA - nos	7.00	20.00	0.00	12.00	156.80
11 7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
12 7509 - Stationery - other - Calculator - NA - nos	5.00	158.00	0.00	18.00	932.20
13 7583 - Stationery - other - Scale - NA - nos <i>Plastick Scale</i>	5.00	15.00	0.00	18.00	88.50
14 7563 - Stationery - other - Pencil - NA - boxes	1.00	42.00	0.00	12.00	47.04
Total Order Value . . .					8,600.76
Rupees : Eight Thousand Six Hundred and Paise Seventy Six Only.					

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

Page(s) 2 Of 2

01-09-2021 3:09:45 PM

Original / Office Copy / Purchase Div.Copy

Delivery Date Next Working Day.

Delivery Location Bloomdale Residency at Genome Valley
Murharipalli, servey no-31& 32
Phone. Madhu Site Engineer - 9502211499

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Modi Realty Genome Valley LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

1185

Requisition Form

Company Name:		MRGV		Date:		31.08.2021	
Site & Phase :		BRGV		Time:		03:00PM	
Supplier				Req. No.		94879	
Material required before date:		02.09.2021		ID No.		68907	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Staplers	small	06	No's			
2	Stapler pins	Small	06	Boxes			
3	Ring Binders	Big	15	No's			
4	Box Files	Big	15	No's			
5	Glue stick		06	No's			
6	JK Copier (A4 Papers)		10	No's			
7	A3 sheet protector		10	No's			
8	A4 sheet protector		10	No's			
9	Mouse pad		05	No's			
10	Highlighter pen		07	No's			
11	Whitener		05	No's			
12	Caluculator		05	No's			
13	Scales		05	No's			
14	Pencil		01	Box			
Remarks : Towards BRGV site office use							
Prepared By		Pushpalatha		Approved by		T Madhu	
Sign.& Date		31.08.2021		Sign. & Date		31.08.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-09-2021

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Modi Realty Genome Valley LLP		DC Date.	02-09-2021
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad		PO No.	80205
		PO Date.	01-09-2021
		Req ID	68907
		Req Date	31-08-2021
		Loc Req No	94879
	Description of Goods	HSN/SAC	Qty
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6	7555 - Stationery - other - Paper - A4 - bundles	4810	10
7	7529 - Stationery - other - File Folders - NA - nos		10
8	7529 - Stationery - other - File Folders - NA - nos		10
9	3517 - Computers and Peripherals - Mouse pad - NA - nos		5
10	7533 - Stationery - other - Highlighter - NA - nos	9608	7
11	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
12	7509 - Stationery - other - Calculator - NA - nos		5
13	7583 - Stationery - other - Scale - NA - nos		5
14	7563 - Stationery - other - Pencil - NA - boxes	4421	1
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Subject to Hyderabad Jurisdiction

INWARD	
Inward No. 1385	02/9/21
MKN 75889	03/9/21
Received by	

for Summit Sales LLP

Authorised signatory

