

PURCHASE DIVISION
Advice for approval for credit to supplier

(M) (F)

Date: 16/9/21		Prepared by: BHAVANI	
PO/WO no. 80610		PO / WO Date. 14/9/21	
Supplier Name SSUP		PO/WO amount 2769.95	
Firm/Company Nilgiri Estate		Project NE	
Sl. No.	Bill No.	Bill Date	Bill amount
1	19322	14/9/21	2769.95
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2769.95
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	16525	14/9/21	96477 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2769.95
Amount E – PO / WO value:			2769.95
Amount F – Difference (A – E): GST-18%			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – Within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		20/9/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager MD
Sign: [Signature]			18 SEP 2021
Date	16/9/21		MINISH DARIKH

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-09-2021

Customer Details				Invoice No.		19322	
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		14-09-2021	
				PO No.		80610	
				PO Date.		14-09-2021	
				Req ID		69292	
				Req Date		13-09-2021	
				Loc Req No		175370	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	4	220.00	880.00	12	105.60
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	30	3.50	105.00	12	12.60
3	7509 - Stationery - other - Calculator - NA - nos		2	158.00	316.00	18	56.88
4	4005 - Consumables - Broom with stick - NA - nos		3	115.00	345.00	18	62.10
5	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	86.00	430.00	18	77.40
6	4098 - Consumables - Dust pan - NA - nos		3	16.80	50.40	12	6.04
7	4059 - Consumables - Surf Detergent Powder - NA -	3402	3	16.80	50.40	5	2.52
8	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	6	45.00	270.00	0	0.00
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IGST				CGST		SGST	
Total Taxable Amount				2,446.80		323.14	
Total Invoice Amount				2,769.95			
Rupees : Two Thousand Seven Hundred Sixty Nine and Paise Ninty Five Only.							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-09-2021

Customer Details		DC No.	16525
Nilgiri Estates		DC Date.	14-09-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	80610
		PO Date.	14-09-2021
		Req ID	69292
GSTIN : 36AAHFN0766F1ZA		Req Date	13-09-2021
		Loc Req No	175370
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	4
2	7560 - Stationery - other - Pen - NA - nos	9608	30
3	7509 - Stationery - other - Calculator - NA - nos		2
4	4005 - Consumables - Broom with stick - NA - nos		3
5	4039 - Consumables - Liso! Cleaning Liquid - NA - ltrs	3808	5
6	4098 - Consumables - Dust pan - NA - nos		3
7	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	3
8	4001 - Consumables - Air Freshner - NA - nos	3307	6
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for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 2

14-09-2021 12:13:48 PM



80610

14.09.21 11:35:33

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	80610	175370
Doc Date	14-09-2021	
Quote No	Nil	
Quote Date	14-09-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	4.00	220.00	0.00	12.00	985.60
2 7560 - Stationery - other - Pen - NA - nos Blue	30.00	3.50	0.00	12.00	117.60
3 7509 - Stationery - other - Calculator - NA - nos	2.00	158.00	0.00	18.00	372.88
4 4005 - Consumables - Broom with stick - NA - nos	3.00	115.00	0.00	18.00	407.10
5 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	86.00	0.00	18.00	507.40
6 4098 - Consumables - Dust pan - NA - nos	3.00	16.80	0.00	12.00	56.45
7 4059 - Consumables - Surf Detergent Powder - NA - kgs	3.00	16.80	0.00	5.00	52.92
8 4001 - Consumables - Air Freshner - NA - nos Odonil	6.00	45.00	0.00	0.00	270.00
Total Order Value ...					2,769.95

Rupees : Two Thousand Seven Hundred Sixty Nine and Paise Ninty Five Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.

For Nilgiri Estates
Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Name :

Name :

Date : _/_/

Purchase Order

Page(s) 2 Of 2

14-09-2021 12:13:48 PM

Original / Office Copy / Purchase Div.Copy

Completion Date NA
Measurement NA
Security Nil
Remarks

For Nilgiri Estates

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For Summit Sales LLP

Name :

Date : _/_/_

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

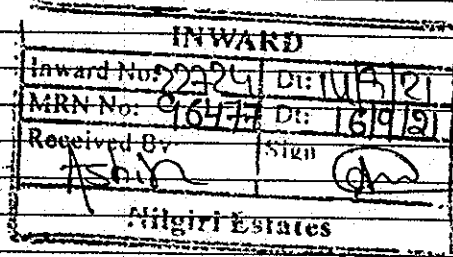
Email: purchase@modiproperties.com

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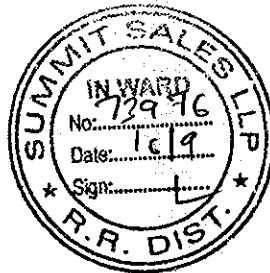
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1 of 1 : 14-09-2021

Customer Details		DC No.	16525
Nilgiri Estates		DC Date.	14-09-2021
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	80610
		PO Date.	14-09-2021
		Req ID	69292
GSTIN: 36AAHFN0766F1ZA		Req Date	13-09-2021
		Loc Req No	175370
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2 7560 - Stationery - other - Pen - NA - nos	9608	30	
3 7509 - Stationery - other - Calculator - NA - nos		2	
4 4005 - Consumables - Broom with stick - NA - nos		3	
5 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5	
6 4098 - Consumables - Dust pan - NA - nos		3	
7 4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	3	
8 4001 - Consumables - Air Freshner - NA - nos	3307	6	
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

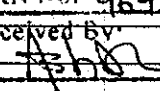
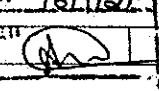
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Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 14-09-2021

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Sy No.143/133/134/135/136, Rampally,kecsara,Hyderabad				Invoice Date. 14-09-2021			
GSTIN: 36AAHFN0766F1ZA				PO No. 80610			
				PO Date. 14-09-2021			
				Req ID 69292			
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				Loc Req No 175370			
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Blue							
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Odonil							
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13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount	2,446.80		323.14	
	161.57	161.57	Total Invoice Amount	2,769.95			
Rupees : Two Thousand Seven Hundred Sixty Nine and Paise Ninty Five Only.							

INWARD	
Inward No: 22726	Dr: 14/9/21
MRN No: 96477	Dr: 16/9/21
Received by: 	Sign: 
Nilgiri Estates	

for Summit Sales LLP

Authorised signatory

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