

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/9/21		Prepared by: Sneha.	
PO/WO no. 80190		PO / WO Date. 1/9/21	
Supplier Name Summit Sales LLP		PO/WO amount 2,512 /-	
Firm/Company GVRCL Pvt Ltd		Project Pinnopolis	
Sl. No.	Bill No.	Bill Date	Bill amount
1	19128	2/9/21	2512 /-
2			
3			/
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			2512 /-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	16349	2/9/21	95852 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			2512 /-
Amount E - PO / WO value:			2512 /-
Amount F - Difference (A - E): GST-18%			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☐ Yes ☒ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		20/9/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	Sneha		
Date	14/9/21	14/9	
			MD
			Accounts - receiver of bill
			Accountant
			Accounts Manager

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-09-2021

Customer Details				Invoice No.		19128	
GV Research Centres Pvt Ltd Sy no, 542, Genome Valley, Thurkapally, Hyderabad, 500078 GSTIN : 36AAHCG4562D1ZP				Invoice Date.		02-09-2021	
				PO No.		80190	
				PO Date.		01-09-2021	
				Req ID		68921	
				Req Date		31-08-2021	
				Loc Req No		163776	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		50	15.00	750.00	18	135.00
2	7593 - Stationery - other - Stapler - other - nos Small	9608	5	36.75	183.75	18	33.08
3	7593 - Stationery - other - Stapler - other - nos Big	9608	5	189.00	945.00	18	170.10
4	7594 - Stationery - other - Stapler pin - other - boxes Small	7415	10	6.00	60.00	18	10.80
5	7594 - Stationery - other - Stapler pin - other - boxes Big	7415	10	19.00	190.00	18	34.20
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13							
14							
15							
IGST				CGST		SGST	
191.59				191.59		Total Taxable Amount	
Total Invoice Amount				2,128.75		383.18	
				2,511.93			
Rupees : Two Thousand Five Hundred Eleven and Paise Ninty Three Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 02-09-2021

Customer Details		DC No.	16349
GV Research Centres Pvt Ltd		DC Date.	02-09-2021
Sy no, 542, Genome Valley, Thurkapally, Hyderabad, 500078		PO No.	80190
		PO Date.	01-09-2021
		Req ID	68921
GSTIN : 36AAHCG4562D1ZP		Req Date	31-08-2021
		Loc Req No	163776
	Description of Goods	HSN/SAC	Qty
1	7584 - Stationery - other - Scribbling Pads - other - nos		50
2	7593 - Stationery - other - Stapler - other - nos	9608	5
3	7593 - Stationery - other - Stapler - other - nos	9608	5
4	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
5	7594 - Stationery - other - Stapler pin - other - boxes	7415	10
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for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

01-09-2021 12:59:24

Orig



80190

27.08.21 3:50:46

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	80190	163776
Doc Date	01-09-2021	
Quote No		
Quote Date	01-09-2021	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7584 - Stationery - other - Scribbling Pads - other - nos	50.00	15.00	0.00	18.00	885.00
2 7593 - Stationery - other - Stapler - other - nos Small	5.00	36.75	0.00	18.00	216.83
3 7593 - Stationery - other - Stapler - other - nos Big	5.00	189.00	0.00	18.00	1,115.10
4 7594 - Stationery - other - Stapler pin - other - boxes Small	10.00	6.00	0.00	18.00	70.80
5 7594 - Stationery - other - Stapler pin - other - boxes Big	10.00	19.00	0.00	18.00	224.20
Total Order Value . . .					2,511.93
Rupees : Two Thousand Five Hundred Eleven and Paise Ninty Three Only.					

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

Completion Date NA

Measurment NA

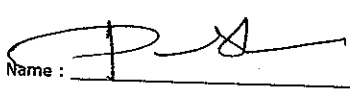
Security Nil

Remarks

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : _____

Date : __/__/__

1188

Requisition Form

Company Name:		GVRC		Date:		31.08.2021	
Site & Phase :		Innopolis		Time:		12:00PM	
Supplier				Req. No.		163776	
Material required before date:			02.09.2021		ID No.		68921
No	Description	Size	Quantity	Units	Inward No	Date	
1	Scribbling pads		50	No's			
2	Stapler	Small	05	No's			
3	Stapler	Big	05	No's			
4	Stapler Pins 20190	small	10	No's			
5	Stapler Pins	Big	10	No's			
6							
7							
8							
9							
10							
Remarks: Towards site office purpose.							
Prepared By		Sridevi		Approved by		Venkatesh	
Sign. & Date		31.08.2021		Sign. & Date		31.08.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
01 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED BY
31 AUG 2021
G. Venkatesh
Project Manager

DELIVERY CHALLAN

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INWARD	
Inward No: 4616	Dt: 2/9/21
MRN No:	Dt: 3/9/21
Received By:	Sign:
G.V.R.C. PVT. LTD.	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



DELIVERY CHALLAN

Summit Sales LLP

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	191.59	191.59	Total Invoice Amount		2,511.93			
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