PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/9/21	Prepared by:	MOUNIKA
PO/WO no.	80368	PO / WO Date.	8/9/21
Supplier Name	Santhosh tarpaulin	PO/WO amount	7112/-
Firm/Company	GVRC pvt ltd.	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	069	8/9/21	7112/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,112/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	—	—	96127	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,112/-
Amount E – PO / WO value:	7,112/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	20/9/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sneha		APPROVED 18 SEP 2021				
Date	18/9/21		MANISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited ~~to supplier and the bills~~ total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN
2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC
Email id: santhoshtarp@gmail.com
Cell: 9642662732
Bank Account : AXIS BANK
Acc.No.919020039284737
IFSC CODE :UTIB0001378

To G V RESERCH CENTERS PVT LLP
5-4-187/3&3 IInd floor SOHAM
MANSION MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AAHCG4562D1ZP

Invoice No:**069**
Invoice Date: 08/09/2021
P.O.No.80368/163809
P.O.Date: 08.09.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	10 NOS	@ 400/-	4,000.00
2	UMBRELLA	4064	10 NOS	@ 260/-	2,600.00

Rupees in words SEVEN THOUSAND ONE HUNDRED TWELVE ONLY

Total ::	**6,600.00**
CGST @2.5+6 %	**100+156**
SGST @2.5+6 %	**100+156**
IGST 18% ::	
Grand Total ::	**7,112.00**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 54338
Date: 13/9
Sign:
R.R. DIST.

INWARD
Inward No: 4658 Dt: 8/9/21
MRN No: 96127 Dt: 11/9/21
Received By: Sign:
G.V.R.C. PVT. LTD.

Purchase Order

07-09-2021 12:44:11

80368
02.09.21 4:46:56

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Santosh Tarpaulin 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010 **GSTIN** 36ATWPA1307P1ZC 9642662732	**Doc No**	80368	163809
	Doc Date	07-09-2021	
	Quote No	Nil	
	Quote Date	07-09-2021	
	SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	10.00	400.00	0.00	5.00	4,200.00
2	4064 - Consumables - Umbrella - other - nos	10.00	260.00	0.00	12.00	2,912.00
					Total Order Value . . .	**7,112.00**

Rupees : Seven Thousand One Hundred Twelve Only.

<u>Terms and Conditions :-</u>

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

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Requisition Form

Company Name:	GVRC	Date:	07.09.2021
Site & Phase :	Innopolis	Time:	10:00AM
Supplier		Req. No.	163809
Material required before date:	09.09.2021	ID No.	69142

No		Size	Quantity	Units	Inward No	Date
1	Rain Coats		10	No's		
2	Umbrellas		10	No's		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards site Engineers purpose.

Prepared By	Sridevi	Approved by	Venkatesh
Sign.& Date	07.09.2021	Sign. & Date	07.09.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
-7 SEP 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE